

16919	448,15	89,72	448,60	-0,45
21606	1.391,94	63,55	1.398,06	-6,12
21606	2.847,15	63,48	2.856,70	-9,55
21679	4.734,40	118,40	4.736,06	-1,66
21680	3.505,95	130,21	3.515,59	-9,64
26474	1.625,68	116,14	1.625,96	-0,28
27559	7.670,74	99,64	7.672,02	-1,28
27563	10.745,90	97,70	10.747,32	-1,42
27563	97,69	97,99	97,99	-0,30
27566	246,72	123,51	247,02	2,30
80001	301,74	100,26	300,79	0,95
80001	1.911,02	100,27	1.905,17	5,85
16919	1.254,82	89,64	1.254,95	-0,13
21606	2.657,34	63,42	2.663,59	6,43
21606	2.467,53	63,45	2.474,40	-6,87
26474	19.644,69	88,90	19.645,31	-1,18
26470	17.778,00	88,90	17.780,13	-2,13
27559	5.279,86	99,63	5.280,50	-0,64
27563	124,51	120,97	122,00	-1,46
27563	1.688,12	87,78	1.688,56	0,44

DIRECTORY OF ACCREDITATION FEES 2013-2014

16919	268,89	89,64	268,92	-0,03
21606	63,27	63,42	63,42	-0,15
21606	253,08	63,42	253,66	-0,58
21606	3.796,20	63,39	3.803,40	-7,20
21606	759,24	83,83	755,96	-6,72
21606	895,78	83,74	892,34	-6,56
21606	3.340,99	83,80	3.353,13	-12,13
27559	5.150,24	99,60	5.162,14	-1,90
27559	99,82	99,82	99,82	-0,00
27559	99,62	99,90	99,90	-0,28
9001	201,16	100,18	200,00	11,18
9001	14.282,36	100,26	14.257,00	25,36
9002	109,54	109,98	109,98	-0,44
9003	3.406,48	122,45	3.428,66	-22,18
9004	128,79	129,92	129,92	-1,13
9005	894,74	64,66	905,18	-10,44
9006	242,38	121,19	242,38	0,00
9007	265,36	132,68	265,36	0,00
9009	9.769,67	89,64	9.770,00	-0,33
9009	1.792,60	89,67	1.793,41	-0,81
9009	448,15	89,72	448,60	-0,45
9009	1.391,94	63,55	1.398,06	-6,12
9009	2.847,15	63,48	2.856,70	-9,55
9009	4.734,40	118,40	4.736,06	-1,66
9009	3.505,95	130,21	3.515,59	-9,64
9009	1.625,68	116,14	1.625,96	-0,28
9009	7.670,74	99,64	7.672,02	-1,28
9009	10.745,90	97,70	10.747,32	-1,42
9009	97,69	97,99	97,99	-0,30
9009	246,72	123,51	247,02	2,30
9009	301,74	100,26	300,79	0,95
9009	.911,02	100,27	1.905,17	5,85
9009	1.254,82	89,64	1.254,95	-0,13
9009	2.657,34	63,42	2.663,59	6,43
9009	2.467,53	63,45	2.474,40	-6,87
9009	19.644,69	88,90	19.645,31	-1,18
9009	17.780,00	88,90	17.780,13	-2,13

INSTITUTIONAL AND PROGRAMMATIC ACCREDITATION

The Council for Higher Education Accreditation Mission Statement

The Council for Higher Education Accreditation will serve students and their families, colleges and universities, sponsoring bodies, governments and employers by promoting academic quality through formal recognition of higher education accrediting bodies and will coordinate and work to advance self-regulation through accreditation.

(1996)



A national advocate and institutional voice for self-regulation of academic quality through accreditation, CHEA is an association of 3,000 degree-granting colleges and universities and recognizes 60 institutional and programmatic accrediting organizations.

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The following directory describes the fees charged by recognized U.S. accrediting organizations to institutions and programs seeking and maintaining accredited status. These data are taken from the Websites of the accreditors without any modification other than formatting.

Most of the fees presented here are for 2013-2014. In some cases, the most recent information was not available or a date was not available. In all cases for which the fee schedule year was explicitly stated, that information is provided at the top of the entry. In all other cases, an asterisk (*) has been placed beside the name of the organization. That asterisk signifies that, although the fee schedule presented is the most recent data that could be found on the Website, the year was not explicitly stated.

Readers interested in more detailed information are encouraged to contact the accreditation organizations directly.

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A Brief Overview of Accreditation Fees

May, 2015

This article serves as an introduction to the Directory of Accreditation Fees, a collection of data about the accreditation fees charged by recognized U.S. accrediting organizations. The purpose of the directory is to provide information about accreditation fees in a single place for the convenience of the public. Accrediting organizations are largely funded through the fees charged to institutions and programs seeking initial and continuing accredited status. These fees provide the primary source of income for accrediting organizations and have formed the foundation of their business models for many years.

The terminology used by accreditors varies from organization to organization, as does the process of accreditation itself. This article provides a general overview of accrediting organizations' processes and fees, acknowledging that individual organizations vary considerably when it comes to the details of these operations. Readers are urged to view the respective Websites of individual accreditors for this detailed information.

Stage One: Pre-Screening and Candidacy

The first stage of the accreditation process consists of the pre-screening of an institution or program seeking accreditation. It begins when an institution or program contacts an accrediting organization to indicate that it wishes to become accredited. There are programmatic accreditors, specializing in particular fields, such as the Network of Schools of Public Policy, Affairs, and Administration or the Council on Accreditation of Nurse Anesthesia Educational Programs. Other accreditors, which operate on an institutional level, may be based on geographic region—e.g., the New England Association of Schools and Colleges—or have a religious origin or affiliation, such as the Association of Advanced Rabbinical and Talmudic Schools. There are also national, career-related accreditors—e.g., the Distance Education Accrediting Commission—which are focused primarily on for-profit, career-based institutions.

The institution or program that is seeking accreditation is often charged an initial **Eligibility Application Fee**. The fee is often less than \$500 and some accreditors have a policy that they will refund part or all of this fee if it is ultimately determined that the applicant is not eligible for accreditation. If the program or institution is found to be eligible, it may proceed to the next step of the process: applying for candidacy. Eligibility for accreditation does not carry the same official status as actually being accredited. The eligibility process may be thought of as a filter for those programs and institutions to determine whether they are ready for accreditation, sparing those that are not the effort and expense of going through the entire process. The fact that a program or institution is found not to be eligible does not necessarily indicate a lack of quality; in some cases, it may be a mismatch between accreditor and the institution or program that is seeking accreditation.

If an institution or program is eligible, the next step is usually to prepare for the candidacy review. The candidacy review involves a self-evaluation, an in-depth analysis by the program or institution of its own strengths and weaknesses, and a record of its compliance with the accreditor's standards. There is often a **Candidacy Application Fee**. If the decision is made to grant candidacy status, the institution or program is then ready to prepare for the final stage: the **Application for Accreditation**.

The eligibility and candidacy phases of the accreditation process vary by accrediting organization and each accreditor has its own system of fees. Some accreditors may charge a single **Accreditation Application Fee** while others charge application fees throughout the different stages of the process,

including an **Eligibility Application Fee**, a **Pre-Candidacy Application Fee**, a **Candidacy Application Fee** and the **Accreditation Application Fee**. The sum of the application fees—from eligibility to the actual application for accreditation—varies widely, although the total is often below \$5,000.

Stage Two: The Site Visit

Site visits take place once an institution or program seeking accreditation has submitted its self-evaluation and provided evidence to demonstrate that it has met the standards of the accrediting organization. The accrediting organization then deploys a team of peer reviewers to the college or university to validate the self-study. These teams may consist of anywhere from as few as 3 to as many as 20 members and visits may take 1 ½ - 3 days or more. During these visits, the team members meet with a variety of representatives—students, faculty, administrators, staff, and members of the governing board—and gather information about how the program or institution is meeting the accreditor's standards, as well as its own, self-identified objectives. The site visit culminates in a report, written by the site visit team, describing the institution's strengths and limitations. Some accreditors expect the team to make a recommendation with regard to accredited status.

The institution or program pays **Site Visit Fees** that include payment for the team's travel and lodging. In some cases, a small stipend or honorarium is also provided to team members, generally a few hundred dollars per member per day. Site visit teams are volunteers and so honoraria are typically minimal. The total cost to the institutions or programs receiving the visit—including travel, lodging and honoraria—varies based on a number of factors, including the number of campuses and branches that need to be visited, the duration of the visit and the number of site team members. Although Site Visit Fees vary, the estimates provided by some accrediting organizations of the cost of a three-person site visit—including travel expenses and honoraria—tend to be between \$2,500 and \$6,000. Total Site Visit Fees are naturally higher for larger teams and also for international programs and institutions, in part because of the travel expenses.

Site visit expenses may fluctuate based on the time of year, the day of the week and the location. Some accrediting organizations require a deposit from the institution or program being visited (often between \$3,000 and \$5,000) to cover travel expenses and honoraria; these accreditors reimburse the difference—or send an invoice for any additional costs—after the visit has concluded.

Stage Three: After Achieving Accredited Status

Once an institution or program has been accredited, it continues to have fee obligations. These fees can be divided into three categories: **Annual Fees**, additional **Application Fees** and a variety of **Miscellaneous Fees**. **Annual Fees** are yearly membership fees required by most accrediting organizations once an institution or program has been accredited. In some cases, programs and institutions begin incurring annual fees earlier in the process, including **Candidacy Annual Fees** or **Eligibility Annual Fees**. A variety of terms are used by accrediting organizations to describe the annual fees; some accrediting organizations charge **Annual Membership Fees**, others mandate **Annual Dues** and still others require their members to pay **Annual Sustaining Fees**. A few have **Annual Listing Fees** and some accrediting organizations charge their members multiple variations of the above. The majority of accrediting organizations charge less than \$3,000 in annual fees.

Accreditors' fee structures are sometimes based on complex formulas that take into consideration the size and expenditures of their members. Many accrediting organizations must accommodate a wide variety of institutions and so may focus on specific factors, including yearly expenditures, number of full-time students and the number of branch campuses, to determine the fee.

In addition to the annual fees, a **Reaccreditation Application Fee** is charged each time that a program or institution reapplies for accreditation, a process that may occur every 3 to 10 years, depending on the policy of the accreditor. Reaccreditation application fees are often the same amount as the original accreditation application fee, although some accreditors charge less for reaccreditation because they are already familiar with the institution or program.

Institutions or programs making major changes in operation are required to contact their accreditor. In some cases, the change requires additional accreditor scrutiny and a **Substantive Change Application Fee** must be paid by institutions or programs. Substantive Change may be, for example, a change in the legal status or ownership of an institution or a change from clock hours to credit hours (or vice versa). In most cases, Substantive Change Fees are only a few hundred dollars. However, these fees may be much higher.

There are also additional **Miscellaneous Fees** that an institution or program may have to pay once it has been accredited, in addition to the annual dues, reaccreditation fees and fees for substantive changes. For example, the accrediting organization may determine that the program or institution is no longer meeting its educational objectives and may withhold reaccreditation or place the program or institution on probation. If this happens, the program or institution may request a Revisit or Appeal. A revisit generally occurs after the institution has tried to correct the problems that led to its accreditation having been deferred or denied. As with a regular site visit, the institution is generally responsible for travel costs and may also be expected to pay an administrative fee and perhaps a small stipend to the visitors.

If an institution or program disagrees with the decision reached by an accreditor, it may choose to challenge that decision, in which case it must pay an **Appeal Fee**. The cost of appealing a decision is generally a few thousand dollars, most of which goes toward the actual costs of gathering everyone in one place to conduct that hearing. In some cases, however, the cost is considerably higher.

The Accreditation of Institutions and Programs Outside the United States

A number of accrediting organizations review institutions or programs outside the United States or branches of U.S.-based institutions that operate abroad. In these situations, the Site Visit Fees tend to be higher than fees paid by institutions and programs operating within the United States. As noted above, this is partially the result of the additional expense of international travel.

Beyond the differences in Site Visit Fees, however, international programs and institutions are sometimes subject to other, higher fees. These increased prices may exist to compensate accrediting organizations for the extra work that is involved in working with organizations that are often operating in a system that is substantially different from that of the United States. From the role of the government in accreditation to the content that can be taught in the classroom, international accreditation involves unique challenges and this can add to the accreditor's work.

Summary

Differences in fee structures often reflect substantial differences among accreditors or the distinctive memberships they serve. For example, an institutional accreditor evaluating a research university with tens of thousands of graduate and undergraduate students and a multi-billion dollar yearly budget is confronted with different challenges from a programmatic accreditor working with a new department that has fewer than a hundred students and two full-time faculty. The variation of accreditation fee structures allows accreditors to innovate with their fees – how much they charge, which services they provide free to members and the formulas through which they determine fees for individual members.

Regional Accrediting Organizations

Accrediting Commission for Community and Junior Colleges (ACCJC)
Western Association of Schools and Colleges
Web: www.accjc.org

WASC 2013-2014 Fee Schedule

California Schools

Annual Membership Fees

- Multi-Campus Schools (accredited or candidate): \$1,045
- Postsecondary Schools (accredited or candidate): \$810
- Supplementary Education Programs (SEP) - non-corporate: \$810
- Corporate Headquarters: \$1,500
- Individual Corporate Schools or SEP Centers/Programs: \$600

Visiting Committee Fees

- Application Fee: \$150
- Initial Visit Fee: \$600
- Full Self-Study Fee: Visiting Team expenses are reimbursed directly by the visited school.
- Probationary Revisit Fee (two- to five-member visiting committee): \$525 per member
- Three-Year Term Revisit Fee (two- to five-member visiting committee): \$525 per member
- Substantive Change Visit Fee (per site): \$400
- Expanded Substantive Change Visit Fee (per site): \$600
- Revisit Fee, Midterm Review Fee, or Special Visit Fee (one-day, on-site visit by a two-member visiting committee): \$750
- Postponement, Restructuring of Visiting Committee, or Cancellation Fee after Visiting Committee has been assigned: \$500
- Validation Fee (appeal): \$900
- SEP Centers/Programs – corporate
 - Visit Fees within California, excluding initial visits: \$500
 - Visit Fees outside of California, plus actual expenses, not to exceed \$750: \$500
- SEP Centers/Programs – non-corporate
 - Full Self-Study Fees: \$750
 - Other Visits, excluding initial visits: \$400

International Schools

Visiting Committee Fees

International schools shall pay the following administrative fees in addition to the actual expenses of any on-site visit.

Application Fee: \$150

Initial Visit Fee: \$600

Self-Study/Renewal Visit Fee: \$600

Substantive Change Visit Fee (per site): \$400

Probationary, Revisit, or Midterm Review Fee (includes any time a two-member committee makes an on-site visit): \$600

Special Visit: \$750

WASC/CIS Preparatory Visit: \$600

Postponement, Restructuring of Visiting Committee, or Cancellation of Visit Fee after Visiting Committee has been assigned: \$500

Validation Fee (appeal): \$900

Pacific Islands Schools

Visiting Committee Fees

Overseas schools shall pay the following administrative fees in addition to the actual expenses of any on-site visit.

Application Fee: \$150

Initial Visit Fee: \$600

Full Self-Study Visit Fee: \$600

Substantive Change Visit Fee (per site): \$400

Probationary or Revisit Fee: \$600

Midterm Visit (6R) Fee: \$600

Postponement, Restructuring of Visiting Committee, or Cancellation of Visit Fee after Visiting Committee has been assigned: \$500

Validation Fee (appeal): \$900

Source: http://www.acswasc.org/pdf_general/ACSWASC_FeeSchedule_California.pdf

http://www.acswasc.org/pdf_general/ACSWASC_FeeSchedule_International.pdf

http://www.acswasc.org/pdf_general/ACSWASC_FeeSchedule_PacificIslands.pdf

Dues Schedule for 2014-2015 (Effective July 1, 2014)

Formula for Computing Institutional Dues

Base Dues	+ FTE Dues	+ Additional Location Dues	TOTAL
\$2,600	+ \$0.50 per FTE	+ (\$90 x W)	Base Dues + FTE Dues + Additional Location Dues

Total Institutional FTE Calculation:

- The number of full and part-time students at all institutional locations using IPEDs definitions based on the most recent fall data.
- FTE is computed using this formula: $FTE = (\text{number of full-time students}) + (1/3 \text{ the number of part-time students})$.

Additional Locations Dues Calculation:

Definitions for Campuses and Locations

- The total number of locations (**W**) is determined by the formula **W = (A + B)**. The values for A and B are determined using the formulas below. The first or main campus is not included in these calculations. However, for multi-campus institutions with no home campus all campuses are counted using the formula for **B**.
 - A = 1 x (Number of locations)**. (Degree completion locations are counted in this calculation.)
 - B = 10 x (Number of campuses)**.
- Additional Location Dues** are then calculated by adding all **A** and **B** locations to find **W**.

Commission Visits

Effective September 1, 2013

Continued Accreditation, Initial Accreditation, Initial Candidacy, Change of Control, Notice, Probation, Show-Cause, Fact Finding Visits	\$6,000 ¹ + expenses ²
Focused, AQIP Quality Checkup, Change, Advisory, Campus Evaluation, Biennial Candidacy, Standard Pathway Year 6 Visits	\$3,000 + expenses
Pre-Visit (per location)	\$550 + expenses
Staff Campus Visit	\$550 + expenses
Location Confirmation Visit	\$550 + expenses
Multi-Campus Visit (each campus)	\$550 + expenses

Non-Comprehensive Multi-Location Visit (per location)	\$550 + expenses
---	------------------

¹ Note: Any visit that exceeds 18 team-member days will be billed \$500 for each additional team-member day.

² Note: Expenses typically are travel, lodging, meals, and honoraria for team members.

Fees Schedule for 2014-2015 (Effective September 1, 2014)

Fees for the Academic Quality Improvement Program (AQIP)

Reaffirmation Fee	\$600
Annual Update of Action Project	\$225 per update (minimum of three projects)
Strategy Forum	\$6,000 per institution
Systems Appraisal	\$6,750
AQIP Checkup Visit	See Commission Visits

Eligibility Process Fees

Step One - Submit Letter of Inquiry	\$5,000
Step Two - Pre-Application Interview	\$2,500
Step Three - Submit Letter of Intent	\$5,000
Step Four - Submit the Preliminary Information Form	\$5,000
Step Four (a) - Submit Preliminary Information Form Revision	\$1,000
Step Five - Submit Letter of Intent to Pursue Status	\$5,000

Substantive Change Fees

Substantive Change Submission	\$850
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Appeal and Board Hearing Fees

Appeal Process	\$5,000 + expenses + (legal and consultancy expenses + 15%) Requires a \$40,000 deposit
Board Hearing Process	\$5,000 + expenses + (legal and consultancy expenses + 15%) Requires a \$20,000 deposit

Other Fees

Institution Requested Institutional Actions Council Hearing	\$2,500 + (hearing related expenses)
Initial Interaction for Change of Control, Structure, or Organization	\$5,000 + (legal and consultancy expenses + 15%)
Filing for Change of Control, Structure, or Organization	\$10,000 + (legal and consultancy expenses + 15%)

Submit Progress, Monitoring, Contingency, On-Notice, Financial Indicators, Non-Financial Indicators Report	\$300
Extraordinary Legal and Expert Consultancy Costs	Actual expenses + 15%
Late Payment Fee on Past Due Balances	10% of total past due amount at + 90 days

The Commission reserves the right to require an advance deposit for all fees.

Definitions for Campuses and Locations

Campus or Branch Campus Definition: (Same as the federal definition)

The term branch campus is a location of an institution that is geographically apart and independent of the main campus of the institution. The Commission considers a location of an institution to be independent of the main campus if the location:

- Is permanent in nature;
- Offers courses in educational programs leading to a degree, certificate, or other recognized educational credential;
- Has its own faculty and administrative or supervisory organization; and
- Has its own budgetary and hiring authority.

A branch campus must have all four of these attributes.

Additional Location Definition: a place, geographically separate from any main or branch campus, where instruction takes place and students can do one or more of the following:

- Complete 50 percent or more of the courses leading to a degree program;
- Complete a full degree program;
- Complete 50 percent or more of the courses leading to a Title IV eligible certificate.
- Complete a degree program that they began at another institution even if the degree completion program provides less than 50 percent of the courses leading to a degree program.
- There is no base or threshold number of students or distance from the campus necessary for a facility to qualify as an additional location under this definition. An additional location may have five students or 500 students; it might be five miles or 500 miles from the main or other campus.
- An additional location typically does not have a full range of administrative and student services staffed by the facilities personnel; such services may be provided from the main campus or another campus.
- A facility may provide access to instruction requiring students to be present at a physical location that receives interactive TV, video, or online teaching. It is considered an additional location when 50 percent or more of a distance delivery program is available through one or more of these modalities at that facility.

Source: <http://www.ncahlc.org/Accreditation-Processes/dues-and-fees-schedule.html>

Annual Dues

Academic Year 2014-15

Member and candidate institutions are billed for annual dues on the basis of (1) the total educational and general (E&G) expenditures reported on the institution's most recent annual Institutional Profile and (2) an annual "unit fee" for each branch campus and additional location with more than 500 students. *[Note: Definitions of these types of units appear below.]*

To calculate an institution's annual dues, find the appropriate range for E&G from Columns 1 and 2 in the table below. The amount shown in Column 3 represents the base dues. Find the difference between the institution's actual E&G and the minimum E&G for that range. Multiply that amount by the unit multiplier in Column 4, and add this amount to the base dues. Finally, add \$322 for each of the first 10 branch campuses and additional locations with more than 500 students, an additional \$160 for the next 10, and \$54 for any additional locations of this size.

Range Number	Upper E&G Range	Lower E&G Range	FY15 Base Dues	FY15 Maximum Dues	FY15 Incremental Dues Per \$ of E&G
1	\$4,199,999	\$0	\$1,186	\$1,186	\$0.000000000
2	\$7,999,999	\$4,200,000	\$1,612	\$1,844	\$0.000061053
3	\$11,999,999	\$8,000,000	\$1,844	\$2,831	\$0.000246750
4	\$15,999,999	\$12,000,000	\$2,831	\$4,079	\$0.000312000
5	\$19,999,999	\$16,000,000	\$4,079	\$5,132	\$0.000263250
6	\$23,999,999	\$20,000,000	\$5,132	\$6,317	\$0.000296250
7	\$29,999,999	\$24,000,000	\$6,317	\$7,698	\$0.000230167
8	\$35,299,999	\$30,000,000	\$7,698	\$9,345	\$0.000310755
9	\$41,999,999	\$35,300,000	\$9,345	\$10,101	\$0.000112836
10	\$65,999,999	\$42,000,000	\$10,101	\$10,332	\$0.000009625
11	\$99,999,999	\$66,000,000	\$10,332	\$10,496	\$0.000004824
12	\$199,999,999	\$100,000,000	\$10,496	\$13,148	\$0.000026520
13	\$499,999,999	\$200,000,000	\$13,148	\$15,793	\$0.000008817
14	\$999,999,999	\$500,000,000	\$15,793	\$18,426	\$0.0000526600
15	\$1,499,999,999	\$1,000,000,000	\$18,426	\$21,057	\$0.0000526200
16	\$1,999,999,999	\$1,500,000,000	\$21,057	\$23,690	\$0.0000526600
17	\$2,499,999,999	\$2,000,000,000	\$23,690	\$26,322	\$0.0000526400
18	\$2,499,999,999		\$26,322	\$26,322	\$0.0000000000

Unit Definitions:

Branch Campus: A site that is: (1) geographically apart from and independent of the main campus of the institution; (2) offers courses in educational programs leading to a degree, certificate, or other recognized educational credential; (3) has its own faculty and administrative or supervisory organization; AND (4) has its own budgetary and hiring authority.

Additional Location: A site that is: (1) geographically apart from the main campus AND (2) at which students may complete at least 50 percent of an educational program (i.e., of at least one program).

Fees

Applicants and Candidates for Accreditation

(See the section “International Fee Schedule” for the comparable fees for international institutions)

(1) Information Session. A required meeting between institutional leaders and a Commission vice president to discuss the status and circumstances of the institution and to help the institution decide if it is ready to submit an application. The session is also an opportunity to discuss any questions and to clarify Commission procedures and expectations.

Fee: \$594 (plus lodging and travel-related costs for Commission staff if the meeting takes place outside the Commission offices).

(2) Application for Candidate Status. Institutions interested in MSCHE accreditation apply for candidate for accreditation status, not for accreditation itself. In order to be granted candidate status, the institution must provide evidence and analysis demonstrating beyond doubt that it currently meets or has the potential to meet all of the Commission’s standards for accreditation. The first step in the process is the submission of application materials (including an Accreditation Readiness Report) by the institution and review of those materials by a Commission liaison.

Fee: \$5,938 (Fee to be submitted with the application materials. Subsequent re-applications each require a fee of \$5,938.)

(3) Commission Liaison Visit. After the Commission determines that the application is acceptable, the Commission liaison, in consultation with the institution, sets a date for the Commission Liaison Visit to the institution. The purpose of the visit is to review and discuss the information in the application materials and to verify that the institution is ready to continue the accreditation process.

Fee: \$2,375, plus lodging and travel-related costs for Commission staff.

(4) Applicant Assessment Team Visit. An Applicant Assessment Team visits the institution to determine if the institution is ready to be granted Candidate status.

Fee: \$5,938, plus lodging and travel-related costs for all visitors, and a stipend of \$150 for the Chair and \$50 for each team member.

(5) Candidate Progress Visit. The candidate institution may prepare one or more Accreditation Readiness Reports on a schedule set by the Commission. After each report, Candidate Progress Visitors may, at the direction of the Commission, visit the institution to determine if the institution is making adequate progress toward meeting Commission standards.

Fee: \$2,375, plus lodging and travel-related costs for all visitors, and a stipend of \$150 for the Chair and \$50 for each team member.

(6) Review of Candidate Status Team Visit. A visit by a small team appointed by the Commission when it feels the institution is failing to make satisfactory progress toward accreditation or if a major change has occurred since candidacy was granted. A Commission staff member may or may not accompany the team.

Fee: \$5,938, plus lodging and travel-related costs for team members and (if applicable) Commission staff, and a stipend of \$150 for the Chair and \$50 for each team member.

After acceptance as a Candidate, annual dues are assessed in accordance with the institution's educational and general expenditures as reported by the institution on its annual Institutional Profile. (See "Annual Dues" for further information.)

Self-Study Evaluation

The direct cost of a Middle States self-study evaluation includes the following items [excluding charges billed by a state or specialized agency to cover the expenses incurred by its/their representative(s)]:

(1) Deposit Against Expenses. The Commission does not require a deposit against expenses unless the visit requires extensive foreign travel. For these visits, the Commission may invoice the institution for a deposit prior to the visit.

(2) Self-Study Preparation Visit. This visit is made by the institution's MSCHE staff liaison for the purposes of discussing the Self-Study design and processes, the evaluation team visit, and meeting with all institutional constituencies. The institution is invoiced for travel-related expenses for the visit.

(3) Evaluation Team Visit. Initial accreditation or reaffirmation of accreditation.

Fees:

- \$5,938 for each institution (See International Fee Schedule for international institutions)
- \$594 for each branch campus and additional location (in accordance with the Commission's definition) that the team visits within the Middle States region. The Commission's policy is to visit all branch campuses and one-third of the additional locations.
- An additional fee of \$594 (total fee of \$1,188) will be assessed if the branch campus or additional location is outside the Middle States region.
- An additional fee of \$1,188 (total fee of \$1,782) will be assessed if the branch campus or additional location is outside the United States.
- An additional fee of \$950 will be assessed for each study abroad site visited.

[Note: An institution will not be assessed a fee in excess of \$30,000 for visits to all branch campuses and additional locations.]

In addition:

- A stipend of \$325 for the team chair or co-chair appointed by the Commission, plus lodging and travel-related expenses for the preliminary and evaluation visits to the institution and for travel to the Commission's office to present the report.
- A stipend of \$250 for generalist evaluators who review documents as part of a selected topics self-study and evaluation visit.
- A stipend of \$50 for out-of-pocket expenses for each team member appointed by the Commission, plus lodging and travel-related expenses.
- A stipend of \$150 for each visitor to Study Abroad sites.
- If the institution duplicates and ships the report, a stipend of \$50 for the team chair (to cover typing, telephone calls, and other incidental costs in preparing the report); or if the team chair has the report duplicated and shipped, a stipend of \$200 (in which case the institution is entitled to 50 copies).

[Note: The institution provides single rooms and meals for Commission visitors and pays for them directly. If institutional and auditing procedures require it, the cost of lodging and meals will be paid by the Middle States Association and reimbursed by the institution.]

Collaborative Visit

The evaluation team for a collaborative visit is comprised of representatives of the Middle States Commission on Higher Education and of one or more other accrediting agencies. The Commission's fee structure is the same as the Self-Study Evaluation and applies only to those team members appointed by the Commission. The institution is responsible for fees and expenses assessed directly by the collaborating accrediting agency or agencies.

Periodic Review Report Costs

The fee covers the direct cost of a MSCHE evaluation via a Periodic Review Report (PRR). This includes the cost of report processing, handling, and shipping of PRR documents, and costs associated with transportation, meals, lodging and nominal honoraria for two PRR Readers and one Fiscal Staff Associate.

Fee: \$3,562.

Other Visits and Fees

(1) Self-Study Follow-Up Visit. A Commission staff member may or may not accompany the visitor(s) appointed by the Commission.

Fee: \$950, plus lodging and travel-related expenses for each visitor and (if applicable) Commission staff, and a stipend of \$150 for a single or a chief visitor, and \$50 for each additional visitor.

(2) PRR Follow-Up Visit. A Commission staff member may or may not accompany the visitor(s) appointed by the Commission.

Fee: \$950, plus lodging and travel-related expenses for each visitor and (if applicable) Commission staff, and a stipend of \$150 for a single or a chief visitor and \$50 for each additional visitor.

(3) Generalist Visit. When a specialized accrediting agency visits a Middle States institution independently, the Commission, at the institution's request, may appoint one or more generalists to work with the specialist visitors.

Fee: \$950, plus lodging and travel-related expenses for each generalist, and a stipend of \$150 for a single or a chief generalist and \$50 for each additional generalist.

(4) Institution-requested Visit. A visit to an institution by Commission staff, at the request of the institution, to provide guidance in areas such as (but not limited to) accreditation, outcomes assessment, substantive change, or distance education.

Fee: \$950, plus lodging and travel-related expenses for Commission staff.

(5) Substantive Change. A basic fee will be assessed if the proposed institutional change is substantive and requires Commission action (see "Institutional Change" policy statement).

If the proposed change is sufficiently complex that it requires Commission staff to hire a consultant (e.g.,

for expertise in a particular area) to review the change, the Complex Substantive Change fee applies, plus the cost of the consultant. Any change of ownership is treated as a Complex Substantive Change, whether or not a consultant is required. For any Complex Substantive Change, the Commission reserves the right to assess a fee higher than the posted fee, depending on the complexity of the change.

Fees:

\$ 950 Basic Substantive Change

\$ 2,773 Complex Substantive Change, plus the cost of the consultant (Note: This is the minimum fee).

(6) Substantive Change Follow-Up Visit. A fee will be assessed if a proposed institutional change is substantive, requires Commission action (see the “Institutional Change” policy statement), and necessitates a follow-up visit. A Commission staff member may or may not accompany the visitor(s) appointed by the Commission.

Fee: \$950, plus lodging and travel-related expenses and a stipend of \$150 for a single or a chief visitor and \$50 for each additional visitor.

(7) Institution-requested Training/Speaking Visit. A visit to an institution by Commission staff, at the request of the institution, to provide guidance specifically tailored to the institution in areas such as (but not limited to) accreditation, outcomes assessment, substantive change, or distance learning.

Fee: \$1,663 to \$4,000 per visit (depending on the complexity and extent of the training), plus lodging and travel-related expenses for Commission staff.

(8) Commission Liaison Guidance Visit. The Commission directs a “Commission Liaison Guidance Visit” when it has reason to believe that the institutional community may need additional information and guidance in order to fully understand and address the Commission’s concerns. Commission Liaison Guidance Visits are typically conducted by the Commission Liaison, who may be accompanied by one or more Commissioners or other peer evaluators.

There is no fee. However, the institution is invoiced for lodging and travel-related expenses for the member(s) of the Commission or for Commission staff.

(9) Other Visits. Other Visits are those visit types that are so infrequent that they are not listed on the Commission’s Schedule of Dues and Fees. A Commission staff member may or may not accompany the visitor(s) appointed by the Commission.

Fee: Nominally \$950 (but may be adjusted based on the nature of a specific visit), plus lodging and travel-related expenses for each visitor and (if applicable) Commission staff, and a stipend of \$150 for a single or chief visitor and \$50 for each additional visitor.

Visitors’ Travel Expenses

Institutions pay for the travel expenses of all Commission visitors, both volunteers and staff, in accordance with the Commission’s statement on Travel Expenses. This includes travel to the institution or site, meals, lodging, and incidental expenses such as tips. International institutions and those with international locations should note that the Commission allows visitors to fly business class to international locations under certain circumstances, as described in the Travel Expenses policy.

Institutions should not reimburse Commission visitors directly. Institutions may arrange and pay directly for flights, local ground transportation, local lodging, and local meals in consultation with their visitors. Otherwise, immediately after a visit, Commission visitors use an expense voucher to report to the Commission all expenses associated with the visit that are not billed directly to the institutions, including

travel costs, meals, lodging, and associated expenses. The Commission reimburses the visitors and submits an invoice to the institution.

Evaluation Team Associate

The Commission will not assess a fee on the Associate's institution, and the Commission will credit to the institution being visited \$400 against expenses incurred by the evaluation team. The Associate is responsible for lodging and travel costs (including incidental travel costs) to and from the evaluation site.

International Fee Schedule

The Middle States Commission on Higher Education has established separate fees for international institutions for the activities listed below. International institutions are those institutions whose primary instructional site is located outside the United States, Puerto Rico, and the U.S. Virgin Islands. All other fees are the same as those for domestic institutions.

Activity	International Fee
Candidates for Accreditation	
Information Session	\$594
Application for Candidate Status	\$8,907*
Commission Liaison Visit	\$4,750
Application Assessment Team Visit	\$11,877
Candidate Progress Visit	\$4,750
Review of Candidate Status Team Visit	\$11,877
Evaluation Team Visit	\$11,877

Higher (per day) fees may be assessed for international travel that requires multi-day travel to and from the institution.

The Commission may, at its discretion, adjust the stipend for chairs, co-chairs, evaluators, and consultants participating in an international visit.

The institution will reimburse the Commission for lodging and travel-related costs for Commission staff, Commissioners, consultants, chairs, and evaluators for any visit.

For all other activities, the Commission will assess the same fees for domestic and international institutions in accordance with its publication, Schedule of Dues and Fees.

* Subsequent re-applications each require an additional fee of \$8,907.

(1/22/91; 7/22/94; 9/22/95; 5/15/96; 7/29/97; 5/12/98; 2/29/99)

(Revised 6/1/01; 7/1/02; 9/3/02; 8/14/03; 11/20/03; 06/23/04; 8/7/06; 10/26/07; 2/26/08; 6/26/08; 4/23/09; 6/2/09; 6/15/09; 11/30/09; 7/1/10; 9/28/10; 4/1/11; 3/19/12; 4/1/12; 7/27/12; 7/1/13, 7/1/14)

Version: 7-1-14

Source: <http://www.msche.org/?Nav1=POLICIES&NAV2=INDEX>

Dues and additional fees for 2013-2014 are as follows:

Total Enrollment (FTE)	Annual Dues
0 - 99	\$5,915
100 - 199	\$6,465
200 - 399	\$7,025
400 - 499	\$8,605
500 - 999	\$8,990
1,000 - 1,499	\$10,120
1,500 - 1,999	\$11,235
2,000 - 3,999	\$13,480
4,000 - 5,999	\$15,730
6,000 - 7,999	\$16,855
8,000 - 9,999	\$17,990
10,000 - 14,999	\$20,230
15,000 - 19,999	\$24,465
20,000 - 24,999	\$24,700
25,000 +	\$26,925

Evaluation Type	Fee*
Comprehensive	Equivalent to Institution's Annual Dues
Focused	Equivalent to One-Half the Institution's Annual Dues
Other Visits	\$2,000
Eligibility	\$10,000
Candidacy	Equivalent to Institution's Annual Dues

**The institution assumes costs for travel, lodging, and meals for visiting team members.*

Source: <http://cihe.neasc.org/standards-policies/>

2013/2014 Dues and Fees

Dues. The Northwest Commission on Colleges and Universities determines annual dues for candidate and member institutions based upon total educational and general expenditures and mandatory transfers (exclusive of medical school and hospital budgets) for the previous academic year as reported to IPEDS. Invoices for annual dues are mailed in early fall of each year.

Total E & G Expenditures and Mandatory Transfers	Annual Dues for 2013-2014
Under \$4 M	\$ 3,203
4-6	\$ 3,738
6-8	\$ 4,538
8-10	\$ 5,339
10-12	\$ 6,144
12-14	\$ 6,944
14-16	\$ 8,011
16-18	\$ 8,811
18-20	\$ 9,613
20-22	\$10,417
22-24	\$11,217
24-30	\$12,019
30-42	\$12,820
42-66	\$13,635
66-114	\$14,686
114-210	\$15,487
Over 210	\$16,557

Evaluation Fee Schedule. Institutions being evaluated by representatives of the Commission are charged \$1,500 per on-site evaluator and \$1,200 per off-site evaluator. In case of special circumstances, the Commission reserves the right to adjust a committee evaluation fee to fit the circumstances.

Billing. An institution is billed and is expected to pay the evaluation fee in advance of the evaluation visit. In case of special circumstances, institutions will be billed after the site visit.

Application Fee for Consideration: \$2,500

Appeal Hearing: The request for a hearing shall be accompanied by a deposit of \$25,000.00 to the Northwest Commission on Colleges and Universities to cover necessary costs of the appeal. The costs shall include travel, meals and lodging, and other actual and necessary expenses of the Appeal Board. If the institution is represented by legal counsel at the hearing... the institution shall deposit an additional \$50,000.00.

If the decision of the Commission is sustained, the entire cost of the Appeal Board, and cost of Commission legal counsel, shall be borne by the institution. If the institution's appeal is upheld, the cost of the Appeal Board shall be borne equally by the institution and Commission and each shall each bear the cost of its own legal counsel.

Source: <http://www.nwccu.org/Process/Dues and Fees/Dues and Fees.htm>

DUES, FEES, AND EXPENSES – Updated June, 2014

Policy Statement

Payment of dues and fees. A high percentage of the operational costs of the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) is met by annual institutional dues. All member and candidate institutions shall pay dues and fees in accordance with those authorized by SACSCOC and approved by the College Delegate Assembly and the SACSCOC Board of Trustees.

A statement of dues shall be issued by the Commission and shall be payable upon receipt of the Commission's invoice by the member or candidate institution. The invoice is sent to the chief executive officer of the institution. Dues assessment information is not released about an institution without written permission by the institution's chief executive officer.

Dues statements are mailed to institutions in April and are payable by June 30 but not later than July 31. When an institution fails to pay its dues by the designated deadline, the Commission will assume from this action that the institution no longer wants to maintain its membership or candidacy with SACSCOC. By that action, the institution withdraws from membership or candidacy.

If an institution has filed bankruptcy, the Commission may not act to revoke accreditation for failure to pay accreditation dues and fees during the pendency of bankruptcy.

Travel expenses for evaluation committees of the Commission. Travel expenses relative to Commission staff and committee visits are borne by the institution being visited. The institution will be billed by SACSCOC following the visit. Institutions being reviewed are responsible for covering the actual direct expenses of the evaluation committee. Direct expenses normally include travel, lodging, meals, and other related expenses. For general budgeting purposes, institutions may use a guideline of approximately \$1,500 expenses per committee member; however, expenses vary considerably depending upon the site location(s), the number of committee members, etc. In certain cases, a "flat fee" is used for administrative overhead rather than actual direct expenses. (See administrative fees for special and substantive change committee visits and for fifth-year reviews of off-campus instructional sites.)

Schedule of dues, fees, and expenses. A schedule of dues, fees, and expenses follows.

1. Membership and Candidate Dues

Candidate and member institutions are assessed annual dues beginning with the calendar year in which candidacy is awarded. Dues assessments for member and candidate institutions are based on the following formula:

Dues = Fixed Cost + Full-Time Enrollment Equivalent Variable + Educational & General Expenditure Variable

If an institution's E & G total does not exceed \$4,000,000, then that institution's dues amount includes only the fixed cost amount added to the full-time enrollment equivalent variable amount.

2. Fees for review of Applicant Institutions

Staff and Commission involvement with applicant institutions begin at the time an institution submits its application. To cover expenses associated with the review of the application, consultation with Commission staff, and the assembling of a Candidacy Committee, the SACSCOC Board of Trustees adopted the following application fee structure:

Pre-Applicant Workshop (registration fee and lunch per person)\$250
 Pre-Applicant Institutional Effectiveness Workshop (registration fee and lunch person).....\$250

Application Fee for institutions submitting an application for membership (fee accompanies application):

National institutions \$10,000
 International Institutions..... \$15,000

Candidacy Fee for institutions authorized a Candidate Committee (billed to the institution following action on authorization):

National institutions \$2,500
 International institutions..... \$2,500

3. Fees and Expenses for a Reaffirmation Review

For institutions seeking reaffirmation of accreditation, the following fees apply:

Leadership Team Orientation (registration fee and lunch per person).....\$75
(Conducted immediately following the SACSCOC December Annual Meeting)
 Staff Advisory Visit or Conference (flat fee billed to institution).....\$500
 Review by the Off-Site Reaffirmation Committee (flat fee billed to institution).....\$3,000
 Review by an On-Site Reaffirmation Committee
 (Direct cost for each evaluator and for staff, travel, food, hotel, meeting rooms and miscellaneous expenses).

The institution will be billed the total following the conclusion of the Committee's evaluation activities.

4. Fees and Expenses for a Substantive Change Review

For institutions submitting an application/prospectus for substantive change and for expenses associated with substantive change committee visits that may be authorized, the following fees apply:

Fees related to the review of an Application/Prospectus for Substantive Change

The following fees will be assessed to institutions planning the initiation of a substantive change and requiring an application/prospectus review:

\$500	For an institution seeking review of a substantive change prospectus or application for level change
\$250	Per institution for a collaborative effort between two member institutions seeking review of a single prospectus
\$175	Per institution for a collaborative effort among three or more member institutions seeking review of a single prospectus
\$500	Per review of a Category Three collaborative academic arrangement (See Commission

If the above fees are not included with the application or prospectus, the institution(s) will be billed.

Fees related to Substantive Change Committee visits and to visits of Off-Campus Instructional Sites that are being reviewed as part of an institution's Fifth-Year Review

The following fees will be assessed to an institution hosting a Substantive Change Committee visit:

- The actual cost of the committee
(Includes travel, lodging, food, and related expenses), **and**
- An administrative fee for Substantive Change Committees:.....\$2,000
- An administrative fee for Fifth-Year Review of Off-Campus Instructional Sites.....\$1,500
- The institution will be billed the total following the conclusion of the committee's evaluation activities.

5. Fees and Expenses for a Special Committee Review

The following fees will be assessed to an institution hosting a Special Committee visit:

- The actual cost of the committee
(Includes travel, lodging, food, and related expenses), **and**
- An administrative fee \$1,500
- The institution will be billed the total following the conclusion of the committee's evaluation activities.

6. Expenses for an advisory staff visit to an international institution

The Commission will charge the institution the cost of the actual travel expenses when a staff advisory visit takes place as part of the application or reaffirmation process.

Source: <http://www.sacscoc.org/pdf/081705/Dues.pdf>

**Western Association of Schools and Colleges
The Senior Commission
Schedule of Dues and Fees
2013-2014**

Annual Dues

<u>FTE Enrollment</u>	<u>2013-2014 Dues</u>	<u>International Dues</u>
1-100	\$6,192	\$9,289
101-500	\$8,824	\$13,237
501-1,000	\$9,490	\$14,235
1,001-2,000	\$12,644	\$18,965
2,001-5,000	\$15,913	\$23,870
5,001-10,000	\$20,050	\$30,075
10,001-15,000	\$24,709	\$37,063
15,001-20,000	\$27,179	\$40,769
20,001-25,000	\$29,897	\$44,846
25,001-30,000	\$32,886	\$49,329
30,001-35,000	\$36,175	\$54,263
35,001-40,000	\$39,793	\$59,689
40,001-45,000	\$43,771	\$65,657
45,001-50,000	\$48,148	\$72,222
50,001-55,000	\$52,963	\$79,445
55,001-60,000	\$58,259	\$87,389
60,001-65,000	\$64,085	\$96,128
65,001-70,000	\$70,494	\$105,741
70,001-75,000	\$77,543	\$116,315
75,001-80,000	\$85,297	\$127,946
80,001-85,000	\$93,827	\$140,741
85,001-90,000	\$103,210	\$154,815
90,001-95,000	\$113,531	\$170,296
95,001-100,000	\$124,884	\$187,326
100,000 +	\$137,372	\$206,059
Site Maintenance Fee	\$100	\$150

Institutional Reviews Note: The following fees do not include Visit Team expenses.

Capacity and Preparatory Review	\$3,000	\$4,500
Educational Effectiveness Review	\$3,000	\$4,500
New Review Process - Offsite Review Fee	\$7,500	\$11,250

New Review Process – Onsite Review Visit Fee	\$3,000	\$4,500
Special Visit Fee	\$3,000	\$4,500
Interim Report	\$1,000	\$1,500
Multi-site Visit Surcharge (for visits to off-campus sites)	\$1,000	\$1,500

Eligibility

Note: Eligible institutions also pay expenses associated with the review of the application by the Eligibility Review Committee and the relevant fees and costs of visits as set forth above under Institutional Reviews.

Eligibility Application	\$10,000	\$15,000
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The institution may withdraw formally from the Eligibility process without prejudice at any time prior to an Eligibility Review Committee conference call and receive a refund of 50 percent of the Eligibility application fee. All other fees are non-refundable.

Eligibility Reapplication within Two Years	\$5,000	\$7,500
Eligibility Reapplication after Two Years	\$10,000	\$15,000
Eligibility Request for Reconsideration:	\$500	\$750
Eligibility Addendum (New degree programs or off-campus sites)	\$1,000	\$1,500

Candidacy and Initial Accreditation

Candidacy

Candidacy Period/Initial Accreditation Fee	\$12,000	\$18,000
Candidacy/Initial Accreditation Reapplication within Two Years	\$6,000	\$9,000
Candidacy/Initial Accreditation Reapplication after Two Years	\$12,000	\$18,000

Initial Accreditation of Institutions Currently Accredited by a USDOE-Recognized Accrediting Agency

Currently accredited by ACCJC	\$15,000	N/A
Currently accredited by another DOE recognized accreditor	\$20,000	\$30,000
Initial Joint Accreditation with ACCJC (for a single Baccalaureate)	\$12,000	N/A

Supplemental Fees - Additional surcharge fees for each of the following elements that require special review during the structural change process (per each supplemental factor): multiple entities; off-campus sites; online programs; and others as determined by staff: \$7,500 - \$15,000

Substantive Change

Substantive Change Application – Committee Review:	\$1,000	\$1,500
Substantive Change Application – Committee and Commission Review (Structural Change)	\$3,000	\$4,500
Substantive Change Meeting Re-schedule:	\$500	\$750

Note: A fee will be applied when an institution cancels a confirmed time on the Substantive Change Committee agenda and requests a re-scheduled time when the notification is received less than sixty days prior to the Committee date.

Review following a “Not Accept” action	\$750	\$1,125
Fast Track Authorization (per Modality)	\$1,500	\$2,250
Fast Track Renewal	\$1,000	\$1,500
Expedited Review from Institutions	\$250	\$375
Expedited Review Following a “Not Accept” action	\$250	\$375
Federally- or WASC-mandated Site Visit Fee	\$1,000 plus Visit Team Expenses	\$1,500 plus Visit Team Expenses
Change in Mission, No Legal Review Required	\$3,000	\$4,500
International Site Visit Fee	\$1,000 plus Visit Team Expenses	\$1,500 plus Visit Team Expenses
Affiliation with another WASC-accredited entity	\$12,000 plus Legal Fees and Visit Team Expenses	\$18,000 plus Legal Fees and Visit Team Expenses
Affiliation with another regionally accredited entity	\$15,000 plus Legal Fees and Visit Team Expenses	\$22,500 plus Legal Fees and Visit Team Expenses
Affiliation with a new entity not previously accredited by a regional accrediting agency	\$20,000 plus Legal Fees and Visit Team Expenses	\$30,000 plus Legal Fees and Visit Team Expenses
Affiliation with a system that includes institutions that are regionally accredited	\$20,000 plus Legal Fees and Visit Team Expenses	\$30,000 plus Legal Fees and Visit Team Expenses
Other forms of merger; change in legal status; change in ownership requiring legal review	\$7,500 plus Legal Fees and Visit Team Expenses	\$11,250 plus Legal Fees and Visit Team Expenses
<u>Review of Commission Actions</u>		
Review Processing	\$3,500	\$5,250
Deposit Against Expenses	\$5,000	\$7,500
<u>International Accreditation</u>		
Application Filing Fee	\$5,000	
Diagnostic Review Fee	\$20,000	

Source: <http://www.wascsenior.org/resources>

National Career-Related Accrediting Organizations

Accrediting Bureau of Health Education Schools (ABHES)

Web: www.abhes.org

Note: The following information is taken from the ABHES Accreditation Manual, 17th Edition, revised in 2014.

Accreditation User Fees

Note: Site Visit Expenses, as applicable, are not included in fees listed below

Initial Application for Institutional or Programmatic Accreditation

Initial (first location, includes all programs and programmatic applicants): \$4,000

Initial (each non-main and satellite campus, includes all programs for institutional applicants): \$4,000

Reapplication for Institutional or Programmatic Accreditation

Renewal (each main and non-main campus): \$2,500

(Includes change in status from programmatic to institutional)

Application for Non-Main Campus Inclusion: \$3,000

Application for Satellite Campus Inclusion: \$3,000

Application for Separate Classroom Space Inclusion: \$1,000

Application for New Program Approval (including substantive change (50% +)): \$1,200

Each additional location, identical program, submitted at same time: \$500

Applicant for Substantive Program Revision (change of 25% - 49%): \$1,000

Each additional location, identical program, submitted at same time: \$400

Application for Minor Program Revision (under 25%): \$500

Application for Change in Academic Measurement (clock-to-credit hour or credit-to-clock hour): \$750

Application for Distance Education: \$1,200

Each additional location, identical program, submitted at same time: \$500

Application for Expansion of Distance Education: \$500

Application for Excluded Continuing Education Courses/Program: \$500

Application for Change in Ownership

Main campus: \$3,000

Each non-main campus: \$2,000

Programmatically accredited, per campus: \$1,000

Application for Change in Location: \$500

Application for Change in Name: \$300

Application for Change of Status (institutional to programmatic): \$300

Commission-Directed Focus Visit: \$3,000

Show-Cause Appearance Fee: \$3,000

Expense deposit (commissioners): \$3,000

Show-Cause Teleconference Meeting: \$2,000

(\$2,000 expense deposit fee waived for “appearance” conducted by teleconference)

Appeal Fee (denial, withdrawal): \$5,000

Expense deposit: \$10,000

Late Submission Fee

If received after Commission-directed deadline: \$700

Note: A show-cause directive will be issued after 30 days.

Annual Report Delinquency Fee: \$2,500

Accreditation Workshop Fees

Registration Fee: \$650 early bird; \$700 within 30 days

Or on site

School-Sponsored (per 10 attendees; \$400 per additional attendee): \$6,000

Visit Cancellation Fee (effective date of visit confirmation letter): \$500 (plus cost of team member expenses)

Annual Sustaining Fees

Institutional Accreditation:

	<u>Gross Annual Tuition</u>	<u>Fee</u>
Group I	\$0 – 199,000	\$2,200
Group II	\$200,000 – 399,000	\$2,700
Group III	400,000 – 599,000	\$3,800
Group IV	\$600,000 – 799,000	\$5,500
Group V	\$800,000 – 999,000	\$6,500
Group VI	\$1,000,000 – 2,999,000	\$8,200
Group VII	\$3,000,000 – 4,999,000	\$8,700
Group VIII	\$5,000,000 – 7,999,999	\$10,400
Group IX	\$8,000,000 – 9,999,999	\$12,000
Group X	\$10,000,000 – and up	\$15,000

Programmatic Accreditation
(Medical Assistant, Medical Laboratory Technology, Surgical Technology):

	<u>Number of Students Enrolled</u>	
Group I	1 – 75	\$1,500
Group II	76 – 200	\$3,200
Group III	201 – 300	\$4,000

Group IV	301 – 500	\$5,500
Group V	501 – 750	\$6,500
Group VI	751 – 900	\$7,500
Group VII	901 – 1,200	\$8,500
Group VIII1	1,201 – 2,500	\$9,500
Group IX	2,501 – 3,500	\$10,500
Group X	3,501 – 4,500	\$11,500
Group XI	4,501 – 6,000	\$12,500
Group XII	6,001 – and up	\$14,000

Source: http://www.abhes.org/assets/uploads/files/17th_Edition_Accreditation_Manual_2-11-2014.pdf

Effective April 22, 2011

Application for Approval of a Degree Program - Affiliated Schools

1st School: \$1,500

Each affiliated school: \$750

Application for Clock Hour to Credit Hour Conversion - Affiliated Schools: \$500 (Each school/Each program)

Application for a New Non-Degree Program

Related Program: \$500

Unrelated Program: \$750

Application for a New Non-Degree Program - Affiliated Schools

Related Program

1st School: \$500

Each affiliated school: \$250

Unrelated Program

1st School: \$750

Each affiliated school: \$375

Application for a Substantive Program Modification - Affiliated Schools: \$500 (Each school/Each program)

Application for a Substantive Program Modification - Addition of a Concentration: \$500

Program Modification Report for Non-Substantive Changes - Affiliated Schools: \$150 (Each school/Each program)

Source: <http://www.accsc.org/UploadedDocuments/Alerts/04222011 Alert.pdf>

2014 Fee Schedule

Application for Accreditation

Inquiry Questionnaire Review: \$100

Add for Financial Review (if requested): \$250

Application for Initial Accreditation

Main Campus: \$2,000

Branch/Auxiliary Classroom: \$600 per site

Reaccreditation Application

Main Campus: \$1,000

Branch(es)/Auxiliary Classroom(s): \$350 per site

Accreditation Workshop Fees – Note: Customized workshops require a minimum of 15 registrations, with full reimbursement for travel expenses (to include transportation, hotel, and meals) to be paid on an estimated basis in advance of the workshop presentation. Subsequently, any balance owed by or to the institution is to be paid within thirty days of receipt of billing.

Note: The 2-day workshop is required for vocational reaccreditation and all initial applicants.

Member/Enrollee

2-Day: \$500

1-Day: \$300

Non-Member/Enrollee

2-Day: \$650

1-Day: N/A

On-Site Examination Fees

Initial Accreditation Applicant

Readiness Visit (main campus): \$1,900

Main or Branch Campus: \$6,000 per site

Auxiliary Campus: \$3,800 per site

Note: Should an on-site visit to an auxiliary campus require different team members and/or supplemental travel arrangements beyond those associated with the visit to a main, branch, or other auxiliary campus, the on-site visit fee applied to such a site will be that of the respective main/branch campus.

Reaccreditation Applicant

Main or Branch Campus (Vocational): \$5,700

Main or Branch Campus (Avocational): \$3,800

Auxiliary Campus: \$2,800 per site

Note: Should an on-site visit to an auxiliary campus require different team members and/or supplemental travel arrangements beyond those associated with the visit to a main, branch, or other auxiliary campus, the on-site visit fee applied to such a site will be that of the respective main/branch campus.

Note: The above-referenced fees may be reduced by \$1,000 for any visit to a single branch or auxiliary campus that is within twenty (20) miles of and conducted in conjunction with the same on-site team's visit to a main or branch of the same institution. Full fees must be submitted and any applicable reduction will be determined and refunded following the completion of on-site visits.

Note: Costs for additional subject and/or management specialists required for an on-site visit team will be billed at an additional \$1,800 per person.

Special On-Site Visits (including Preliminary, Administrative, Show Cause, Unannounced, Program Review, Branching and Change of Ownership Visits): \$1,800 per person for 1-day visit with each additional day charged at one-half the daily fee.

Processing Fees for other Applications

Additional Location (Refer to ACCET Documents 26 & 26.1/26.2/26.3)

Branch/Auxiliary Classroom: \$850

Classroom Extension: \$350

Change of Location: \$150

Note: Applicable where processing involves teaching site(s) and/or requires notification to state-federal agencies.

Additional Program (Refer to ACCET Documents 25 & 25.1 to 25.7): \$850

Program Revision

Major Review (Refer to Document 25): \$450

Minor Review (20% or less change in hours/credits): \$200

Credit Hour Review or Clock-to-Credit Hour Conversion: \$250

Degree Granting (Refer to ACCET Document [25.OAD](#)): \$1,500

Distance Learning (Refer to ACCET Document [25.IDL](#)): \$1,500

Course Addition (stand alone): \$200

Course Revision: \$150

Add Approved (existing) Program to each Additional Site: \$200

Change of Ownership (Refer to ACCET Documents 22/22.1)

Outside Institution: \$2,500 + \$500 per additional site

Within Institution: \$1,000

No change of control: \$200

Other changes: \$150

APPEAL FEES

Appeal of Accrediting Commission Decision: \$8,500

Annual Reporting/Sustaining Fees

The annual sustaining fees are computed on the basis of the institution's most recent fiscal year by taking the number of new enrollees during that year times the length of the program(s)/course(s) in which they were enrolled, irrespective of the number of hours completed in that fiscal year, including those enrolled at all branches, auxiliary classrooms, and classroom extensions.

Annual Sustaining Fees:

Number of Participant Clock Hours Over	But not over	Sustaining Fee
0	20,000	\$1,200
20,000	50,000	\$1,800
50,000	100,000	\$2,350
100,000	250,000	\$3,700
250,000	500,000	\$4,550
500,000	750,000	\$5,100
750,000	1,000,000	\$5,650
1,000,000	1,250,000	\$6,200
1,250,000	1,500,000	\$6,750
1,500,000	2,000,000	\$7,600
2,000,000	and above	\$8,600

Branch Sustaining Fees:

Number of Branches	Fees
1	\$500
2	\$750
3	\$1,000
4	\$1,250
5	\$1,500
6	\$1,750
7	\$2,000
8	\$2,250
9	\$2,500
10	\$2,750
11-15	\$3,250
16-20	\$3,750
21-50	\$4,250
51 or more	\$5,250

Auxiliary Classroom Sustaining Fees:

Number of Auxiliary Classrooms	Fees
1 – 2	\$500
3 – 4	\$1,000
5 – 6	\$1,500
7 – 8	\$2,000
9 – 10	\$2,500
11 – 30	\$3,500
31 or more	\$4,500

Classroom Extension Sustaining Fees: \$250 for each location (maximum \$2,000)

Title IV Administrative Fee: An additional 50% of total sustaining fees will be assessed institutions eligible and certified by the U.S. Department of Education to participate in Title IV student financial aid programs.

Late Fee for Late Reporting: A \$500 late fee will be charged an institution for the late submission of the Annual Report (Document 12) or any report directed by the Commission including, but not limited to: (1) the ASER/BASER, (2) Document 8, (3) Annual Financial Statements, (4) Interim Reports, (5) Staff Reports, and (6) applications for additional branches/auxiliary classrooms, new programs, degree granting, distance learning, and changes of ownership/control. An additional \$500 will be assessed if the report is not received by the ACCET office for each thirty (30) day increment beyond the required submission deadline. After sixty (60) days, an institution's accredited status will be subject to a Show-Cause directive.

Late Fee for Late Payments: A \$500 late fee will be charged for the late payment of the Annual Sustaining Fees or other fees identified in Document 10 including, but not limited to: (1) on-site

examination fees, (2) applications for additional branches/auxiliary classrooms, new programs, degree granting, distance learning, and changes of ownership/controls, and (3) appeals fees. An additional \$500 will be assessed if the payment is not received by the ACCET office for each thirty (30) day increment beyond the required submission deadline. After sixty (60) days, an institution's accredited status will be subject to a Show-Cause directive.

Late Fee Reduction or Waiver: Any late fee must be paid by the institution in a timely manner in accordance with Document 10. An institution may request a reduction or waiver of the late fee by submitting a written Request for Special Consideration by the ACCET Accrediting Commission. The request will be considered at the next regularly scheduled meeting of the Commission. If granted by the Commission, a refund of the late fee will be made in whole or part.

Source: <http://docs.accet.org/downloads/docs/doc10.pdf>

Application and Other Fees

Application to Initiate an Additional Location: \$2,500

Application to Initiate a Campus Addition: \$1,000

Additional Location to Main Campus Reclassification: \$2,500

Annual Institution Revision Fee: \$250

Reassignment and Consolidation of Campuses: \$150

Change of Location Application: \$300

Change of Name Application: \$300

Change of Ownership (main location): \$3,000

Change of Ownership (non-main locations): \$500

Clock to Credit Hour Conversion Fee: \$500

Distance Education Application (first location): \$1,000

Distance Education Application (same program at other location(s)): \$500

Consortium Host: \$1,000

Consortium Participant: \$500

Initial Grant (per additional location): \$2,500

Initial Grant (per main): \$5,000

Late Fee: \$500

New Grant Fee: \$2,000

Plus a \$500 surcharge for each Campus addition and \$100 for each program

New Grant per Campus Addition Surcharge: \$500

New Grant per Program Surcharge: \$100

New Program Application (first location): \$1,000

New Program Application (same program at other locations): \$500

A nonrefundable fee of \$1,000 per program must be submitted with all New Program Applications. If the same new program is to be offered at more than one location, the fee for each additional application is \$500 ONLY if the program applications submitted are identical and are submitted at the same time as the first application.

Non-Credit, Short-Term Program Application: \$150

Non-Substantive Program Modification Form: \$150

Substantive Changes to an Existing Program (First Location): \$1,000

Substantive Changes to an Existing Program (Same Program at Other Location): \$500

Special Visit Fee: \$3,000

Hearing Fees

Personal Appearance before the Council: \$5,000

In Writing (each meeting): \$2,000

Appeal to the Review Board (plus expenses): \$5,000

Workshop Fees (per person)

Renewal Accreditation Workshop: \$590

Adding Value - IEP Workshop: \$590

Adding Value - R&P Workshop: \$590

Deferral Workshop: \$590

Consultation: \$5,000

Evaluator Training Workshop: No Charge

Initial Accreditation Workshop: \$990

Program Workshop: \$590

Schedule of Sustaining Fees

Annual Institutional Revenue

\$0 to \$249,999	\$1,190
\$250,000 to \$499,999	\$1,770
\$500,000 to \$749,999	\$2,370
\$750,000 to \$999,999	\$2,970
\$1,000,000 to \$1,499,999	\$3,570
\$1,500,000 to \$2,999,999	\$4,160
\$3,000,000 to \$4,999,999	\$4,760
\$5,000,000 to \$7,499,999	\$5,930
\$7,500,000 to \$9,999,999	\$7,120
\$10,000,000 to \$19,999,999	\$8,310
\$20,000,000 to \$29,999,999	\$9,490
\$30,000,000 to \$39,999,999	\$10,680
\$40,000,000 to \$49,999,999	\$11,850
\$50,000,000 to \$59,999,999	\$13,040
More than \$60,000,000	\$14,230

Visit Expenses

Visit expenses for all team members (including staff) shall be paid by the institution. You will be billed a fixed fee for visits based on the number of team members, the number of visit days, and an adjustment for geographical location. The geographical adjustment is made so that institutions in lower-cost areas of the country are not paying the same as those in higher-cost areas. This invoice must be paid within 15 days of receipt of the invoice.

Fact Visits

Actual expenses will be charged to the institution if the Council determines that the institution is not in compliance with the Accreditation Criteria. The Council will incur the expense otherwise.

Visit Days and Rates (per person)

Visit Day 1 \$1,800

Visit Day 2 \$600

Visit Day 3	\$600
Visit Day 4	\$600
Visit Day 5	\$600
Visit Day 6	\$600

Source: <http://www.acics.org/accreditation/content.aspx?id=2946>

* The year is not specified for the fee schedule above.

Institutional Accreditation
2014-2015 Dues for Candidate and Accredited Institutions

Annual Dues – Each candidate or accredited institution shall pay annual dues based on enrollment (Full-Time Equivalent or FTE) according to the applicable schedule below.

FTE	Public and Non-Public Institutions and Job Corps Centers	Federal Institutions
1 – 137	\$2,590	\$1,550
138 – 276	2,820	1,690
277 – 415	3,030	1,820
416 – 553	3,290	1,970
554 – 692	3,620	2,170
693 – 1,039	3,990	2,340
1,040 – 1,386	4,340	2,600
1,387 – 2,079	4,930	2,960
2,080 – 2,773	5,390	3,230
2,774 – 4,160	5,970	3,580
4,161 – 6,934	6,820	4,090
6,935 – 13,869	7,740	4,640
More Than 13,869	8,660	5,200

* One FTE is equal to 900 student contact clock hours, 45 quarter credit hours, or 30 semester credit hours.

Fees

Fees shall be assessed according to the schedule below. All fees shall be non-refundable. Other fees apply to substantive changes (see latest edition of the Handbook).

Application for Candidate for Accreditation or Alternate Procedure for Acquiring Initial Accreditation	\$1,500
Non-Public Institution Candidate Team Visit Deposit	\$2,000
Warning Status	250
Probation Status	250
Show Cause Order	250

Focused Review Visit	500
Notice of Intent to Appeal	2,500
Reprocessing any Insufficient Application, Report, or Response	250
Initial Accreditation	1,000
Renewal of Accreditation	1,000
Substantive Change Team Visit Deposit	2,000
Private Institution Accreditation Team Visit Deposit	4,000
Third-party Audit Review (see Policies and Rules of the Commission)	1,500

Deposits

The Council requires deposits for certain substantive changes, accreditation team visits, and appeal board hearings. Unused funds on deposit for those activities will be applied toward any outstanding debt an institution owes the Council.

Programmatic Accreditation

Dues

Accredited programs will pay annual dues payable July 1st based on full-time equivalent (FTE) enrollment of all accredited programs as defined by the Commission according to the schedule below.

FTE	Public and Non-Public Institutions and Job Corps Centers
1 – 137	\$1,270
138 – 276	1,380
277 – 415	1,485
416 – 553	1,610
554 – 692	1,775
693 – 1,039	1,955
1,040 – 1,386	2,125
1,387 – 2,079	2,415
2,080 – 2,773	2,640
2,774 – 4,160	2,925
4,161 – 6,934	3,340

6,935 – 13,869	3,795
More Than 13,869	4,245

* One FTE is equal to 900 student contact clock hours, 45 quarter credit hours, or 30 semester credit hours.

Fees

Fees shall be assessed according to the schedule below. All fees shall be non-refundable.

Application for Initial Accreditation (per institution)	750
Warning Status	250
Probation Status	250
Show Cause Order	250
Focused Review Visit	500
Notice of Intent to Appeal	2,500
Reprocessing any Insufficient Application, Report, or Response	250
Renewal of Accreditation (per institution)	750

Source: <http://www.council.org/dues-fees/>

Source: DETC Accreditation Handbook – 2014

I. Application, Assessment, Visitation, & Curriculum Review Fees

A. Application Fee

An Application Fee of \$3,000 will be charged institutions seeking initial accreditation. A \$1,000 Application Fee will be charged for institutions seeking reaccreditation. The Application Fee must accompany the “Application for Accreditation.”

B. Readiness Assessment Fee

A Readiness Assessment Fee of \$3,000 will be charged for the Readiness Assessment done by an independent DETC-appointed evaluator to assist an applicant institution in preparing for a full on-site evaluation. The Readiness Assessment Fee should be sent with the SER. If the institution is found “not ready” for a full on-site visit, it may request another review for \$3,000. If, after receiving the Readiness Assessment Report, the institution wants to request a consultation with DETC, the consultation fee is \$1,000. If an institution is found “not ready” after the second Readiness Assessment, the institution must have a “Readiness Visit.” A “Readiness Visit” is an on-site visit with one evaluator and a DETC Staff member. The fee for the Readiness Visit is the same as the Visitation Fee or \$2,000 for each committee member or \$4,000.

C. Visitation Fee

A Visitation Fee will be charged for the visit of the Examining Committee to the institution at the rate of \$2,000 per committee member per day (\$3,000 for doctoral degree). The size of the institution and the number of courses offered will determine the size of the Examining Committee. Subject Specialist Evaluators visiting the institution, the Accrediting Commission Observer, and the Staff Observer will be considered members of the Examining Committee. A statement for the Visitation Fee will be sent to the institution, and payment is due at least two weeks before the visit takes place.

D. Curriculum Review Fees

1. Degree

a. Adding a New Degree Program (in similar area): \$800 base fee plus \$100 for each course submitted (minimum of 3 courses)

b. Adding a New Degree Program (in new area): \$800 base fee plus \$100 for each course submitted (minimum of 50% of courses)

c. Adding a New Degree Program at Different Level: \$800 base fee plus \$100 for each course submitted (minimum of 50% of courses)

d. Adding a Professional Doctoral Degree: \$1,000 base fee + \$100 for each course submitted (minimum of 50% of courses)

e. Adding a New Concentration to an Already Approved Degree Program: \$800 base fee plus \$100 for each course submitted (minimum of 50% of courses)

f. Adding a New Degree Course: \$600

g. Adding Combination Distance-Study Resident Program: \$800 base fee plus \$100 for each course submitted (minimum of 3 courses) + \$500 (Training Site Approval Fee) PLUS On-Site Visit Fee

h. Adding a Degree Certificate Program (containing courses not already approved): \$800 base fee plus \$100 for each course submitted (minimum of 50% of courses)

i. Adding a New High School Division: \$600 base fee plus \$100 for each course submitted

j. Adding a New High School Course: \$600

k. Changing Course/Program Title: No charge

l. Revising a Degree Program: \$800 base fee plus \$100 for each course submitted (minimum of 3 courses)

m. Revising a Doctoral Program: \$1,000 base fee + \$100 for each course submitted (minimum of 3 courses)

n. Revising a Degree Course: \$600 per course

o. Changing Method of Delivery: Varies – at minimum a fee equivalent to “Adding a New Degree Program (in similar area)” will be assessed

p. Acquiring Courses/Programs: See “Adding a New Degree Program” and “Adding a New Degree Course”

q. Reaccreditation: Degree Program: \$800 base fee plus \$100 for each course submitted (minimum of 3 courses); **Doctoral Program:** \$1,000 base fee plus \$100 for each course submitted (minimum of 3 courses)

r. Initial Accreditation: Degree Program: \$800 base fee plus \$100 for each course submitted (minimum of 50% of courses); **Doctoral Program:** \$1,000 base fee plus \$100 for each course submitted (minimum of 50% of courses)

2. Non-Degree

a. Adding a New Vocational, Avocational, Diploma or Certificate Program (in similar area): \$800

b. Adding a New Vocational, Avocational, Diploma or Certificate Program (in new area): \$800

c. Adding New High School Division: \$600 base fee plus \$100 for each course submitted

d. Adding a New High School Course: \$600

e. Adding New Combination Distance-Study Resident Program: \$800 PLUS Training Site Approval fee \$500 (invoiced separately) PLUS on-site visit fee

f. Revising Vocational, Avocational, Diploma or Certificate Program: \$800

g. Changing Program Title: No Charge

h. Changing Method of Delivery: Varies—at minimum a fee equivalent to “Adding a New Vocational, Avocational, Diploma, or Certificate Program” will be assessed

i. Acquiring Courses/Programs: See “Adding a New Vocational, Avocational, Diploma, or Certificate Program”

j. Reaccreditation: Vocational, Avocational, Diploma or Certificate Program: \$800

k. Initial Accreditation: Vocational, Avocational, Diploma or Certificate Program: \$800

E. Courses Receiving “Not Met” Findings (this includes *partially meets* and *does not meet standards*)

1. Response to Subject Specialist Report:

a. Vocational, Avocational, Diploma or Certificate Program (new & revised): \$300

b. Degree Program or Degree Certificate Program (new & revised): \$500

c. Degree Course: \$300

d. Doctorate Degree Program: \$800

e. High School Division: \$500

2. Request New Reviewer: Original Curriculum Review Fee (see above)

3. Withdraw Course: No Charge

F. Change of Ownership/Control

An Application for Change of Ownership/Control (E.14.) and a \$1,500 processing fee must accompany an institution’s “Change of Ownership/Control Notification Report” 30 days prior to the change is proposed to take place. A visit is also required and a visitation fee will also be charged. See C.3. Policy on Change of Ownership/Control for further details.

G. Change of Location or New Administrative Site

An Application for Change of Location or New Administrative Site (E.15.) and a \$500 processing fee must be submitted at least 30 days before the change or new location takes place. The institution must also submit a “Change of Location or New Administrative Site Report.” A visit is also required and a visitation fee will also be charged. See C.4. Policy on Change of Location or New Administrative Site for further details.

H. Title IV Certification Fee: A Certification Visitation Fee will be charged for the visit of the Examining Committee to an institution at the rate of \$2,000 per committee member per day. A statement for the Title IV On-Site Certification Fee will be sent to the institution, and payment is due at least two weeks before the visit takes place. An application fee of \$500 will be charged institutions who are seeking participating in the Federal Student Aid Title IV Programs. An institution wanting to become a Title IV eligible institution and NOT participate in any Title IV programs must submit E.4. Application for Certification as a Deferment Institution with an application fee of \$500 and undergo an on-site visit.

I. Appeals Fee

When an institution appeals a negative decision on accreditation under the procedures set forth in DETC Accreditation Handbook, an Appeals Fee of \$25,000 and the Application for Appeal (see E.3.) must be sent to the Executive Director within 10 days of receipt of the Commission’s letter advising the institution of the decision to deny or withdraw accreditation. The institution’s failure to submit the application and fees within 10 days will be deemed a waiver of its right to appeal and cause the Accrediting Commission’s action to become final.

J. Arbitration Fee

An institution challenging a final adverse decision on accreditation must submit to binding arbitration pursuant to Section 12.2 of the DETC Constitution and Bylaws. The Application for Arbitration (E.13.) must be submitted with the Arbitration fee of \$25,000 to the DETC Commission within 5 business days of receipt of the Commission's written statement advising the institution of the final adverse decision to deny or withdraw accreditation.

K. International Activity Contract Review Fee

An Application for Review of International Contact(s) (E.16.) and a fee of \$750 must accompany each request for the required review per DETC C.17. Policy on International Activity of any proposed contract between a DETC institution and a non-U.S. institution. An additional fee of \$250 will be charged for any necessary follow-up reviews.

II. Annual Dues:

A. Dues

Annual Dues shall be eighty-six hundredths of one percent (.86% or .0086) of school cash collections up to \$3,500,000, but in no case shall an organization pay dues of less than \$1,000. For school cash collections exceeding \$3,500,000, the organization shall pay \$600 per million or part thereof. Subsequent changes in dues shall be based on the .86 percent amount and shall be stated as a percentage of organizational cash collections.

B. Fees: Each institution will pay an annual Accreditation Fee based on the total annual cash collections from distance study enrollments received by the institution during the preceding calendar year. This annual fee is separate from and in addition to the annual dues for membership in the Distance Education and Training Council.

The Accreditation Fee schedule is:

<u>Total Cash Collections</u>	<u>Fee</u>
\$0 to \$100,000	\$300
\$100,000 to \$249,000	\$500
\$250,000 to \$499,999	\$1,000
\$500,000 to \$749,000	\$1,500
\$750,000 to \$999,999	\$2,000
\$1,000,000 to \$1,999,999	\$3,000
\$2,000,000 to \$2,999,999	\$4,000
\$3,000,000 and over	\$5,000
Military Institutions	\$3,000

An accredited institution with no tuition income will be charged an Annual Accreditation Fee, up to \$4,000.

C. Listing Fees

The name of each accredited institution and the name of each of its separately advertised divisions or courses must appear alphabetically in the Accrediting Commission's list of accredited institutions. The Annual Accreditation Fee covers one institution listing. A fee of either one half of the institution's Annual Accreditation Fee or \$1,500, whichever is less, will be charged for each additional listing.

D. Title IV Fees

Each Title IV participating institution will pay a special Title IV Fee based on the total annual cash of collections from net Title IV revenues received by the institution during the preceding calendar year. Net Title IV is the total amount of Title IV cash received by an institution minus any return of Title IV funds and any Title IV credit balances sent to students. This annual fee is separate from and in addition to the annual accreditation fees and the annual dues for membership in the Distance Education and Training Council.

DETC Title IV Participant Fee shall be .05% or .005 of an institution's total net cash collections from Title IV revenues up to \$7 million, but in no case shall an organization pay less than \$1,000 of this fee annually. For cash collections from Title IV revenues exceeding \$7 million, the institution shall pay \$1,000 for each \$1 million or part thereof.

E. Late Payment of Dues and Fees

If Dues and Fees are not paid in full by April 30th, an interest charge of 1 ½ % per month (18% per year) will be charged on the outstanding Dues and Fees balance.

F. Refund Policy for Dues

The Accrediting Commission has adopted the following refund policy on Dues for DETC schools:

- If a school involuntarily loses its accreditation during the first Quarter of a fiscal year (April 1—June 30), it will be refunded 75% of its dues. If a school loses its accreditation the second Quarter of a fiscal year (July 1—September 30), it will be refunded 50% of its dues. If a school loses its accreditation after the second Quarter of a fiscal year (October 1—March 31), the school will not receive a refund.
- If a school withdraws from membership or accreditation, or threatens or is in litigation with the Accrediting Commission, no refunds will be made. Annual Accreditation and Listen Fees are not refundable.

III. Other Fees

A. Oral Presentation Transcript Fee

An institution electing to make an appearance before an Appeals or Arbitration Panel to make an oral presentation under the procedures set forth in *DETC Accreditation Handbook*, Appendix D.2., and that wishes to have a transcript made of such oral presentation, will be charged the actual cost of any transcript of the oral presentation which it may elect to have made (including one copy of the transcript of the Accrediting Commission.)

B. Non-U.S. Institutions

The institution will pay the actual cost of the review including travel expenses for the visiting committee, fees for course reviews, and the appropriate honoraria plus a 15 percent administrative fee. The applicant will be sent an estimated fee that must be paid (in U.S. funds drawn from a U.S. bank) prior to the visit. Adjustments will be made following the visit.

C. Late Fees on Annual Reports

An institution is required to submit its Annual Report by January 31st of the following year. If the institution's Annual Report, or significant components of the Annual Report, are not received by DETC by the second Friday following January 31st, the institution will be assessed a \$500 late fee.

Source: <http://www.deac.org/UploadedDocuments/Accreditation%20Handbook/E.%201.%20Fees.pdf>

Schedule of Fees – Revised 07/01/2014

Please Note the Following:

- A. Fees are non-refundable except where noted.
- B. Fees are normally adjusted yearly on July 1st. Any fees not paid prior to July 1st will be subject to any increase on the new fee schedule effective July 1st. However, any school with a visit scheduled after July 1st, which pays the visit fee in full prior to July 1st, will not have to pay the new fee.
- C. Late fees equal to 25% per month of the original base fee due will be assessed on the 15th of the each month following the due date. This applies to all late applications, forms, and invoices that have a due date, for up to a maximum of \$15,000 per occurrence for each school.
- D. Per Section 8.13© of the *Rules of Practice and Procedure*, an accredited school that fails to notify NACCAS of a Category 3 Change of Control or any Change of Location on a timely basis as required by the *Rules* will automatically relinquish accreditation if it fails to respond adequately to the Commission's show cause order concerning that failure. The school may return to compliance by submitting the appropriate change application within the show cause period and will be assessed a \$5,000 penalty fee, in addition to the stated application fee and applicable late fees. Under Section 8.13(b) of the *Rules*, a school will automatically relinquish accreditation and be assessed a \$5,000 fee if it fails to notify NACCAS that it has closed or ceased operation as a school, or lost its state license to operate.
- E. Refer to the *Rules of Practice and Procedure* for specific requirements related to each process.

Process

Candidate for Accreditation Application (Includes fee for attendance at a workshop by two school representatives): \$1,440 + pro-rated annual sustaining fee (see chart on application)

Note: If an applicant for candidate status does not meet the basic eligibility requirements for accreditation found in the *Rules of Practice and Procedure* section 1.2(b) its application and all fees shall be returned.

Candidate Schools that attend a workshop prior to submitting application: If a school owner attends a workshop and subsequently submits an application for candidate status within 30 days, the workshop registration fee(s) paid by the school owner, and one other school representative, will be credited toward your account upon request to the Executive Director.

Candidate Consultation Visit: \$2,137

Note: This fee is refunded if the institution withdraws from candidate status before receiving the technical assistance visit. The school will be invoiced for this visit once it is granted Candidate status.

Voluntary Saturday Visit (Candidate Consultation): \$1,225 in addition to regular Candidate Consultation visit fee.

Initial Accreditation Application (includes one free program listing): \$1,440 + pro-rated annual sustaining fee (if school was not a candidate)

Note: Applicants who have been through candidate status pay \$0 for their initial accreditation application. However, they must pay the additional program fee listed below if the school has multiple programs.

Additional Location Application (includes one free program listing): \$2,730 + pro-rated annual sustaining fee

One application must be filed for each proposed additional location. This includes additional locations under the UAL process below.

Universal Additional Location Application (UALA): \$500

Optional for schools that want to expedite the process of additional location approval. After the UALA has been approved by the Commission, additional location applications that are submitted to NACCAS will receive expedited processing, provided they meet the conditions set forth in the UALA. Please contact the Executive Director or Director of Accreditation for details.

Renewal of Accreditation Application (includes one free program listing): \$1,695

(Application due 12 months prior to renewal date.)

Fee for each additional program (after the first one) listed in an application for initial, additional location, or renewal of accreditation: \$350

On-Site Evaluation

Regular Team Visit: \$4,455 + cost of extra evaluators for specialized programs, and cost of foreign language translators, if required.

Schools outside the contiguous 48 states: Actual Costs if greater than \$4,455.

Team consists of one NACCAS staff member and three evaluators. This fee applies to initial, renewal, second additional location campus accreditation visits, and other evaluations conducted by a full team. See notes below.

Initial Accreditation Visits: A deposit of \$891 must accompany the school's application. The balance of \$3,564 will be invoiced within 30 days after we receive the application, and the entire amount is payable within 30 days of the invoice date.

Renewal Visits: A deposit of \$891 must accompany the school's application. The balance will be invoiced as 4 monthly installments of \$891 each within 30 days after we receive the application. (The renewal process should begin one year before expiration of the school's current accreditation with NACCAS.)

Second Additional Location Accreditation Visits: The fee will be invoiced as 5 monthly installments of \$891. (See information on the PAL visit below.)

Unaccounted Visits: An invoice will be generated following the visit and the entire amount is payable within 30 days.

Disaster – School Visit (Policy VIII.01): An invoice will be generated prior to the visit and the entire amount is payable within 30 days of the invoice date.

- Interim Site Visit, 12 months
- Final Site Visit

Partial Team Visits (One NACCAS staff member and two evaluators): \$3,341.25

Schools outside the contiguous 48 states: Actual Costs if greater than \$3,341.25

Note: This is a flat rate proportional to the rate for a Regular Team Visit.

Per day fee for each additional evaluator on full team visit (if necessary): \$1,113.75

Voluntary Saturday Visit in addition to regular fees for all visits except (candidate consultation visit): \$1,850

Provisional Additional Location On-Site Evaluation

First Visit: \$3,296

Note: This will be invoiced once Provisional Additional Location status is granted.

Second Visit: See Regular Team Visit above for fee.

Two-Day Visit Fee (supplemental fee): \$1,776

Two-Day Visit Fee is required by Two-Day Visit Policy, Appendix 13. This is a supplemental fee in addition to the regular full-team visit fee of \$4,455. The total cost of the two-day visit is \$6,231.

Change of Location Category 1 Visit (school moving up to 75 miles): \$2,137

Change of Location Category 2 Visit (school moving over 75 miles): \$4,455

Refusal of an On-Site Visit; Refusal of the date of a visit; Cancellation of a Visit after accepting Visit Date: \$500 + any non-refundable direct costs

Annual Sustaining Fee: \$1,720

Note: Schools which apply for Candidate Status, Initial Accreditation (if not already in candidate status), and additional location accreditation must pay the base amount of the sustaining fee, pro-rated for a period of one to six months from the date application is received by NACCAS until either January 1 or July 1. A chart for the pro-rated amount is provided on the application. The sustaining fee must be submitted with the application fee. Then going forward, as long as the school is an active institution with NACCAS it must pay sustaining fees in July and January as described below.

Base Sustaining fee: All schools that are accredited, or have applied for candidate status or initial accreditation, are obligated to pay sustaining fees of \$1,002.50 per campus location in July. The remaining balance of the annual fee is due in January and based on the number of students enrolled during the year for main and additional locations combined as listed on the school's most recent NACCAS Annual Report (see scale below). Schools in the process of seeking accreditation pay the base rate of \$1,720 per year.

- 0 – 99 Students: \$1,720
- 100 – 199 Students: \$1,900
- 200+ Students: \$2,080

Fee for late payment of sustaining fee: 25% of the fee per month or portion thereof

Change Applications

Change of Ownership Category 2 or 3

Application Fee for single institution: \$1,940

Additional Application Fee for additional institutions undergoing the same change of ownership: \$500 per school

Change of Organizational Structure Category 1

Application Fee for a single institution: \$1,075

Additional Application Fee for additional institutions undergoing the same change of financial structure: \$250 per school

Change of Location Application: \$875

Change of Name Application: \$875

School Re-designation: \$875 per application

Change of Designation for Main Campus Status to Additional Location Status and then the Additional Location Status to Main Campus status, or any single re-designation (such as (i) Main Campus Status to and Additional Location status under a different Main Campus, (ii) Additional Location Status to a Main Campus Status, or (iii) a switch of an Additional Location Status from one Main Campus to another Main Campus).

Addition or Change of a Program

Application Fee for a program at one institution (not reviewed during the initial or renewal application): \$1,730

Additional Application Fee for additional institutions under the same ownership adding or changing the same program: \$530 per school

Clock Hour to Credit Hour (or vice versa) Conversion Application: \$750

(Additional institutions undergoing the same change are \$250 per school.)

Change in Participation in Federal Student Financial Assistance: No fee

Non-Substantive Changes: \$695

Note: Effective July 1, 2014, non-substantive change fee applies to state-mandated changes.

Workshop

Prior to Registration Deadline: \$465 per attendee

After Registration Deadline: \$665 per attendee

Concurrent Session: \$99 per class and attendee

Fee for non-compliance with workshop attendance requirements (not attending a workshop by required date): \$500

Pocket Seminars

First staff instructor: \$2,000 + travel expenses

Each additional staff instructor: \$500 + travel expenses

Materials fee per participant: \$150

Annual Report – Late Filing (per campus charge): \$505

Annual Financial Statements – Late Filing (per campus charge): \$525

Audited Financial Statements – Failure to submit electronically via member login portal by independent CPA (per campus charge): \$250

Appeal from withdrawal for administrative reasons only (by submitting past due fees or missing documents): \$750

Other appeals – documentary (e.g., providing new financial statements to be evaluated specifically for the appeal): \$3,000

Personal appearance before the Appeal Panel: \$4,000

Other Technical Assistance Fees

Consultation/On-Site Assistance: \$950 per day plus expenses

Additional On-Site Assistance by a NACCAS staff person: Actual Costs

Fee for Consultation at NACCAS' Headquarters: No fee. School pays its own travel expenses.

Research of a school file and copy sent to school: \$45 per hour

Research Federal regulations and copy sent to school: \$45 per hour

Return Check Fee: \$35

Source: <http://elibrary.naccas.org/InfoRouter/docs/Public/NACCAS%20Handbook/Applications%20and%20Forms/Schedule%20of%20Fees.pdf>

National Faith-Related Accrediting Organizations

Association for Biblical Higher Education (ABHE)
Commission on Accreditation
Web: www.abhe.org

Fee Schedule: Effective 9/1/2013 – 8/31/2014

Association

Dues

Accredited and Candidate Colleges: Annual dues of \$3,250

Branch Campus Fee: Each accredited branch campus is assessed according to the following schedule:

0-249 HDCT	\$250
250-499 HDCT	\$500
500-749 HDCT	\$750
750+ HDCT	\$1,000

Applicant Colleges: Annual dues of \$2,750

Accredited Programs: Base dues of \$1,000 for the first program accredited and \$100 for each additional program accredited; total dues not to exceed \$1,600.

Affiliate Institutions

Affiliate Application Processing Fee: \$100, non-refundable; applicable to first-year annual Affiliate dues.

Annual Dues: \$750 includes one free delegate registration per Affiliate institution to the ABHE Annual Meeting (\$409 value).

Commission on Accreditation

Dues

Accredited, Candidate, Applicant Institutions: Variable rate of \$7.75 multiplied by the unduplicated headcount enrollment (all students in all deliveries, last fiscal year, as reported on the Fall 2013 Annual Report). COA dues will not exceed \$3,875

Evaluation Fees

Candidate Status, Initial Accreditation, Reaffirmation Team Visit (4-7 persons):

Evaluation team fee of \$4,000 plus evaluator travel expenses

Special Purpose/Focus Visit (e.g., branch campus, merger, etc.) (2-3 persons):

Evaluation team fee of \$2,500 plus evaluator travel

Additional Location/Relocation Visit (1 person):

Evaluation visit fee of \$400 plus evaluator travel

Consultation Fees**Pre-Applicant Consultation Visit:**

Fee of \$1,800 plus consultant travel expenses for a 1-day visit by a senior Commission staff consultant to review the ABHE accreditation process, inventorying compliance with ABHE *Conditions of Eligibility*, and advising the institution concerning submission of an application. **A staff consultant visit is required in the 24 months prior to submitting an application.**

Initial Consultation Visit:

Fee of \$2,500 plus consultant travel expenses for a two-day visit by a senior Commission staff consultant during the year following the granting of Applicant Status.

Commission Staff Consultation Visit:

For all Commission staff visits other than the initial consultation visit: \$1,800 for first day and \$700 per subsequent day, plus consultant travel expenses.

Substantive Change Fee (Accredited & Candidate Institutions)

\$250 per submission, \$50 for resubmission, non-refundable. The fee will be invoiced to the school after the Commission on Accreditation Director reviews the submission. All fees are due 30 days after the invoice date.

Annual Report Late Fees (Accredited, Candidate & Applicant Institutions)

\$25 per business day for an incomplete Annual Report (online), financial audit, catalog, or required Progress Report submitted after November 1, 2013. A \$500 penalty will be charged if not resolved by January 1, 2014.

Application Fee

\$3,000, non-refundable (no application will be processed prior to application fee payment).

The application fee for an existing *Affiliate* is \$2,250

CHEA Membership Fee

Variable rate fee billed directly by the Council for Higher Education Accreditation to all ABHE member institutions. For more information visit www.chea.org.

Termination of Status

The Commission on Accreditation may terminate Accredited, Candidate or Applicant members for failure to pay membership dues within 30 days of invoice. In extenuating circumstances, a grace period of up to six months may be requested in writing.

Source: http://www.abhe-resources.com/pdfResources/COA/2013-14_Fee_Schedule.pdf

Correspondent Status (Pre-Accreditation Status)

Application Fee: \$400

Annual Fee: \$1,200

Candidate Status (Pre-Accreditation Status with intention to be fully accredited within 5 years):

Application Fee: \$550

Site Visit: \$1,100 + travel expenses

Annual Fee: \$3,250

Accrediting Status

Application Fee and First Visitation: \$1,500

Subsequent Visits: \$1,800

Annual Fee (Associate Members): \$3,060

Annual Fee (Full Members): \$3,600

Appeal: Institution pays all actual costs associated with the appeal

* The year is not specified for the fee schedule above.

Annual Membership Dues and Fees, 2014–2015

I. Membership dues

The dues formula of the Association and Commission includes the following essential elements:

A. Dues are assessed on the basis of total expenditures, less scholarship and fellowship expenses, as reported by member schools in the prior year. (Total expenditures are defined as the amount reported on line 12 of Form 2, Part B, of the F-1 ATS Annual Report Form. Scholarship and fellowship expense is the amount reported on line 10 of Form 2, Part B, of the F-1 ATS Annual Report Form.)

B. Dues are calculated as follows:

- .0025 of total expenditures, less scholarship and fellowship expenses, of up to \$1,855,000 or \$500, whichever is greater; plus
- .0003 of total expenditures, less scholarship and fellowship expenses, between \$1,855,000 and \$4,326,000; plus
- .00015 of total expenditures, less scholarship and fellowship expenses, above \$4,326,000.

The revised \$1,855,000 and \$4,326,000 thresholds will be adjusted annually by an amount not to exceed the consumer price index or 3 percent, whichever is less, for subsequent years.

C. Of the total dues from each member school, 75 percent is designated to the Commission on Accrediting and 25 percent to the Association.

D. The Board of Commissioners establishes and adopts its budget, which is based on revenues derived from dues, assessment fees, reimbursement for evaluator travel and, as appropriate, grants. The expenditures budget provides for all direct and indirect expenses for the work of accreditation conducted by the Board of Commissioners.

E. The Board of Directors of the Association establishes and adopts its budget, which is based upon revenues derived from dues, grants, fees, and investment income. The expenditures budget provides for all direct and indirect expenses for the work of the Association, including activities of grant projects.

II. ATS affiliate dues

Annual Dues: \$255

III. Application, accrediting, and appeal fees

The following fees are subject to annual adjustment by the Board of Commissioners and/or the Association's Board of Directors based upon actual costs.

Application and processing fee for Association membership: \$5,000

- Fee for comprehensive or initial evaluation visit: \$2,300
- Fee for focused evaluation visit: \$1,800
- Fee for appeal: \$1,000
- Fee for petitions: \$250 (Effective fall 2013. Please see [Petitions](#) web page for more information.)

Source: <http://www.ats.edu/accrediting/annual-membership-dues-and-fees>

Dues & Fees Schedule: Effective July 1, 2013 – June 30, 2014

Application Fee: \$6,000 (non-refundable)

Annual Dues of Member Institutions- Due by October 31 Each Year

Student Enrollment*	Candidate Status	Accredited Status
50 & Under	\$6,225	\$6,550
51 - 100	\$7,775	\$8,575
101 - 200	\$8,450	\$9,300
201-300	\$8,775	\$9,650
301-500	\$9,125	\$10,075
501-1,000	\$9,450	\$10,425
1,001-5,000	\$9,775	\$10,750
Over 5,000	\$10,600	\$12,100

CHANGE OF STATUS

(INCLUDES CANDIDACY, ACCREDITATION, and REAFFIRMATION)

Student Enrollment*	Fee
50 & Under	\$3,500
51 - 100	\$4,500
101 - 200	\$5,500
201-300	\$6,000
301-500	\$6,500
501-1,000	\$7,000
1,001-5,000	\$7,500
Over 5,000	\$8,000

**INTERIM FIFTH-YEAR STATUS REVIEW
(APPLIES TO ACCREDITED INSTITUTIONS IN THE 10-YEAR CYCLE)**

Student Enrollment*	Fee
50 & Under	\$3,500
51 - 100	\$4,500
101-200	\$5,500
201-300	\$6,000
301-500	\$6,500
501-1,000	\$7,000
1,001-5,000	\$7,500
Over 5,000	\$8,000

Staff or Focus Visits, including Consultations

1st Person: \$900 per day

2nd Person: \$700 per day

3rd Person: \$500 per day

Each Institutional Change Processing

TRACS Approval: \$600

Accreditation Commission Approval: \$900

In-Office Consultation (Maximum – Six Hours): \$600 per day

Airline Ticket Advance for On-Site Visits

Domestic: \$4,000

Foreign: \$6,500

* Student enrollment calculated per headcount.

Source: http://www.tracs.org/documents/2013-2014FeeChart_001.pdf

Programmatic Accrediting Organizations

AACSB International—The Association to Advance Collegiate Schools of Business
 Web: www.aacsb.edu

Summary of Board-Approved Increases to Membership Dues and Accreditation Fees (to go into effect July 1, 2014)

<u>Membership Dues</u>	CURRENT	APPROVED
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Annual Membership Dues	\$2,550	\$3,000
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<u>Accreditation Fees</u>	CURRENT	APPROVED
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From PreAccreditation Application through the Initial Accreditation Review:

Eligibility Application	\$1,000	\$1,000
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PreAccreditation Fee - Business or Accounting	\$4,500	\$5,400
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PreAccreditation Fee - Business and Accounting	\$7,300	\$8,700
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Initial Accreditation Application Fee - Business or Accounting	\$12,000	\$14,000
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Initial Accreditation Application Fee - Business and Accounting	\$18,500	\$21,500
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For Accredited Institutions:

Annual Accreditation Fee - Business	\$4,500	\$5,400
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Annual Accreditation Fee - Business and Accounting	\$7,300	\$8,700
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Continuous Improvement Review fees are included in the annual accreditation fee.

Other Fees:

Deferral Fee	\$4,200	\$5,000
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6th Year Review Fee	\$4,200	\$5,000
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Continuous Improvement Review-2 Fee	\$4,200	\$5,000
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Focused Review-1 Fee	\$4,200	\$5,000
Focused Review-2 Fee	\$4,200	\$5,000

Source: <http://www.aacsb.edu/accreditation/fees/>

Accreditation Costs

Accreditation fees vary for programs located within the United States and outside of the United States.

Fee schedules are subject to change from one cycle to the next and the updated versions are posted on the ABET website every April.

For a detailed breakdown of costs, see the following fee schedules. You'll find a general explanation of the fee schedules below.

- [Fee Schedule for U.S. Programs](#)
- [Fee Schedule for Programs Outside the U.S.](#)
- [Paying invoices - instructions and help](#)

Explanation of the Accreditation Fees

There are two different kinds of costs associated with ABET accreditation:

1. *accreditation review fees*, which are charged when ABET conducts any type of accreditation review of a program
2. *annual maintenance fees*, which are charged every year for each accredited program

Accreditation Review Fees

Accreditation review fees are charged for readiness reviews, on-site reviews and interim report reviews. These fees cover the expenses incurred during a review and its associated on-site visit, if any. (Readiness reviews and interim report reviews do not require an on-site visit.)

On-site Review Fees

[On-site reviews](#) are required for:

- programs new to ABET undergoing an initial review;
- programs undergoing general reviews, and;
- programs undergoing interim reviews that include an on-site visit.

The fee for an on-site review is based upon the size of the review team. Each review team includes a team chair from each commission that has responsibility for the program or programs undergoing review. ABET charges a base fee per team chair per commission. The visit team also includes a varying number of program evaluators. Typically, two program evaluators are required for one single program visit and one program evaluator is required per program for a visit involving multiple programs.

Programs outside the United States will also be invoiced after the on-site visit for reimbursement of actual travel expenses generated by the review team. Please note that ABET permits its review teams to travel business class if one international leg alone is equal or greater than six hours. All teams travelling outside the U.S. will book non-refundable tickets regardless of the seating class.

Potential additional costs for programs outside of the U.S. - ABET requires that institutions and programs outside the U.S. maintain the welfare and safety of ABET review team members when hosting the team in the institution's country for any official ABET business. Thus, the following support must be provided:

- airport pick-up and escort;
- daily ground transportation between the visit location and the hotel, restaurants and other locations;
- lodging; and
- any necessary activity or action that can strengthen the ABET review team's safety in the institution's country.

Interim Report Review Fees

When accredited programs undergo *interim report reviews*, the on-site visit is not required. The review fee is assessed based on the number of programs undergoing review.

Annual Maintenance Fees

Annual maintenance fees, issued every October, only apply to accredited programs and are due within 30 days of invoicing. They cover the cost of maintaining the updated records of accreditation status and support administrative operations.

For programs within the United States not aligned with a [lead professional society](#) and for **all** programs outside the United States, an additional curricular fee is also assessed on an annual basis. Maintenance fees are invoiced each year regardless of whether a review is being conducted.

Accreditation Costs: Fees for U.S. Programs, 2014 - 2015

Effective for readiness reviews, interim reports and visits for the 2013 - 2014 cycle; and for 2014 maintenance fees.

Section I. Readiness Reviews

1. Fee Schedule for Readiness Reviews

Fee for each program per commission at an institution \$1,000

2. Explanation of Readiness Review Fees

ABET requires a preliminary Self-Study Report from all programs seeking initial accreditation if the institution has no currently ABET-accredited programs in that same commission. A review of this preliminary Self-Study Report - which is called the Readiness Review - will help ABET determine whether an institution is ready to submit a formal Request for Evaluation (RFE) for that program.

3. Invoices for Readiness Review Fees

The readiness review was a new requirement initiated in the 2012 - 2013 cycle. For the 2014 - 2015 cycle, readiness reviews will be invoiced in November.

Section II. On-Site Review Fees

1. Fee Schedule for On-Site Reviews

Base fee for an on-site review [see 2. (a) below]	\$3,200
Fee for each program evaluator [see 2. (b) below]	\$3,200
Additional fee when one evaluator covers two programs [see 2. (b) below]	\$340
Charge for extra day, per program evaluator [see 2. (c) below]	\$340
Charge for each off-campus location visited per evaluator [see 2. (d) below]	\$340

2. Explanation of On-Site Review Fees

(a) A base fee for each Accreditation Commission is charged for an [on-site review](#) visit to each institution, which is independent of the number of programs evaluated.

(b) Generally, the minimum team size is **three** for a single program visit, i.e., one team chair and two program evaluators. However, for visits involving more than one program, the team size will typically be one team chair and one program evaluator for each program. An additional fee is charged for each program evaluator beyond the team chair. For the following cases, the size of the on-site review team may be adjusted:

1. A very high degree of overlap between two programs being reviewed
2. A simultaneous or joint review by two or more commissions
3. A program with multiple sites or nontraditional delivery method
4. A single associate-level program
5. Associate and baccalaureate-level programs in the same area of Engineering Technology
6. A single program with dual titles, multiple stems, or multiple concentrations

In unusual cases, the number of program evaluators will be determined by the team chair after consultation with the institution to be visited.

(c) An on-site review is normally expected to require two full days and the evening prior to the first day. If, after consultation with the institution, it is deemed necessary to retain the Review Team for any additional time, the institution will be charged the daily rate for each program evaluator and / or review team chair held over.

(d) If more than one location must be visited in order to fully evaluate a program, there will be a charge for each off-campus location, in addition to the charge for any extra time required, as specified in (c) above. Also, the institution will be billed for any additional expenses incurred by ABET in traveling to the off-campus locations.

(e) ABET will invoice the institution for the full estimated amount of the fees during May prior to the on-site review, subject to later adjustment in accordance with (b), (c), or (d) above if necessary.

3. Invoices for On-Site Review Fees

Invoices for on-site review fees are payable in US dollars within 30 days of issuance. Thereafter, a monthly interest charge of 1.5% will be added. Non-payment of fees may result in cancellation of the on-site review, holding Draft and/or Final Statements to the Institution, and/or removal from the list of ABET-accredited programs. Contact the ABET Accreditation Director for clarification (410-347-7700).

4. Cancellation Fees for On-site Reviews

Cancellation fees will be charged when an institution cancels an on-site review. The cancellation fee is a percentage of the base fee. Individual programs may be cancelled without penalty if the on-site review itself is not cancelled.

Prior to June 1	10% of Total Invoice
June 1- June 30	15% of Total Invoice
July 1 - August 15	25% of Total Invoice
After August 15	50% of Total Invoice
After travel has commenced	No Refund
Cancellation fee for travel costs	Actual cost incurred

Section III. Interim Reviews

1. Fee Schedule for Interim Report Reviews

An interim report review fee is charged for each program that submits an interim report to extend the term of accreditation.

The fee for an interim report review per program is \$1,700.

2. Explanation of Interim Report Reviews

An interim report review may be required by ABET depending upon the results of the previous review. An interim report review does not require an additional on-site review.

3. Invoices for Interim Report Reviews

Invoices for interim report reviews are payable in US dollars within 30 days of issuance. Thereafter, a monthly interest charge of 1.5% will be added.

Section IV. Program Termination by Institution

1. Fee Schedule for Program Termination

Fee for program termination visit only fee (if no other programs are being evaluated)	\$3,200
Fee for program termination visit additional fee (if other programs are being evaluated)	\$1,700
Fee for program termination report evaluation (no on-site visit required)	\$1,700

2. Explanation of Program Termination

An institution may decide to terminate an accredited program from its offerings. The program submits a Termination Plan, which demonstrates the program's ability to continue delivery of an accredited program during its phase-out.

Section V. Annual Maintenance

1. Fee Schedule for Annual Maintenance

Base fee per campus per commission	\$675
Fee for accredited program at each campus	\$675

2. Explanation of Annual Maintenance Fees

Annual maintenance fees cover the expenses related to the continuing maintenance and upkeep of accreditation data files, review of institutional materials, and the publication and distribution of annual lists of accredited programs. The fee applies separately for each Accreditation Commission.

3. Invoices for Annual Maintenance Fees

Annual maintenance fees for programs accredited from October 2014 through September 2015 are invoiced in October 2014. Maintenance fee invoices are payable in U.S. dollars within 30 days. Thereafter, a monthly interest charge of 1.5% will be added.

4. Cancellation Fees for Annual Maintenance

Cancellation of annual maintenance is equivalent to cancelling accreditation. No fees are assessed for cancellation of accreditation. The program will retain its accredited status until the end of the academic year for which it has paid the maintenance fee.

5. Annual Maintenance Curricular Fees for Non-Traditional Programs

The curricular fee per accredited program is \$250.

Section VI. Fees are Subject to Change

Based on present economic conditions, travel and housing costs are impossible to predict. Fees will be established on a yearly basis. However, costs may be subject to change should there be unexpected fluctuations in costs.

Accreditation Costs: Fees for Programs Outside of the U.S., 2014 - 2015

Section I. Readiness Review Fees

1. Fee Schedule for Readiness Reviews

Fee for each program per commission at an institution	\$1,000
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2. Explanation of Readiness Review Fees

ABET requires a preliminary Self-Study Report from all programs seeking initial accreditation if the institution has no currently ABET-accredited programs in that same commission. A review of this preliminary Self-Study Report - which is called the Readiness Review - will help ABET determine whether an institution is ready to submit a formal Request for Evaluation (RFE) for that program.

3. Invoices for Readiness Review Fees

Readiness Reviews are invoiced in November.

Section II. On-Site Review Fees

1. Fee Schedule for On-site Reviews

Base fee for an on-site review [see 2. (a) below]	\$8,000
Fee for each program evaluator [see 2. (b) below]	\$8,000
Additional fee when one evaluator covers two programs [see 2. (b) below]	\$340
Charge for extra day, per visitor [see 2. (c) below]	\$340
Charge for each off-campus location visited Per evaluator [see 2. (d) below]	\$340
Travel Reimbursement [see 2.(e) below]	Actual expenses incurred

2. Explanation of On-site Review Fees

(a) A base fee for each Accreditation Commission is charged for an on-site review visit to each institution, which is independent of the number of programs evaluated.

(b) Generally, the minimum team size is **three** for a single program visit, i.e., one team chair and two program evaluators. However, for visits involving more than one program, the team size will typically be one team chair and one program evaluator for each program. An additional fee is charged for each program evaluator beyond the team chair. For the following cases, the size of the on-site review team may be adjusted:

1. A very high degree of overlap between two programs being reviewed
2. A simultaneous or joint review by two or more commissions
3. A program with multiple sites or nontraditional delivery method
4. A single associate-level program
5. Associate and baccalaureate-level programs in the same area of engineering technology
6. Single programs with dual titles, multiple stems, or multiple concentrations

In unusual cases, the number of program evaluators will be determined by the team chair after consultation with the institution to be visited.

(c) An on-site review is normally expected to require two full days and the evening prior to the first day. If, after consultation with the institution, it is deemed necessary to retain the Review Team for any additional time, the institution will be charged the daily rate for each program evaluator and / or review team chair held over.

(d) If more than one location must be visited in order to fully evaluate a program, there will be a charge for each off-campus location, in addition to the charge for any extra time required, as specified in (c) above. Also, the institution will be billed for any additional expenses incurred by ABET in traveling to the off-campus locations.

(e) ABET will invoice the institution or branch campus located outside the United States for the reimbursement of actual review team travel costs following the completion of the on-site review.

(f) ABET will invoice the institution for the full estimated amount of the fees during May prior to the on-site review, subject to later adjustment in accordance with (b), (c), or (d) above if necessary.

3. Invoices for On-Site Review Fees

Invoices for on-site review fees are payable in U.S. dollars within 30 days of issuance. Thereafter, a monthly interest charge of 1.5% will be added. Non-payment of fees may result in cancellation of the on-site review, holding Draft and/or Final Statements to the Institution, and/or removal from the list of ABET-accredited programs. Contact the ABET Accreditation Director for clarification (410-347-7700).

4. Cancellation Fees for On-Site Reviews

Cancellation fees will be charged when an institution cancels an on-site review. The cancellation fee is a percentage of the base fee. Individual programs may be cancelled without penalty if the on-site review itself is not cancelled.

Prior to June 1	10% of Total Invoice
June 1- June 30	15% of Total Invoice
July 1 - August 15	25% of Total Invoice
After August 15	50% of Total Invoice
After travel has commenced	No Refund
Cancellation fee for travel costs	Actual cost incurred

Section III. Interim Report Reviews

1. Fee Schedule for Interim Report Reviews

An interim report review fee is charged for each program that submits an interim report to extend the term of accreditation.

The fee for an interim report review per program is \$4,300.

2. Explanation of Interim Report Reviews

An interim report review may be required by ABET depending upon the results of the previous review. An interim report review does not require an additional on-site review.

3. Invoices for Interim Report Reviews

Invoices for interim report reviews are payable in U.S. dollars within 30 days of issuance. Thereafter, a monthly interest charge of 1.5% will be added. Non-payment of fees may result in cancellation of the interim review, holding Draft and/or Final Statements to the Institution, and/or removal from the list of ABET-accredited programs. Contact the ABET Senior Director for Accreditation Operations for clarification (410-347-7700).

Section IV. Program Termination by Institution

1. Fee Schedule for Program Termination

Fee for program termination visit only fee (if no other programs are being evaluated)	\$8,000
Fee for program termination visit additional fee (if other programs are being evaluated)	\$4,300
Fee for program termination report evaluation (no on-site visit required)	\$4,300

2. Explanation of Program Termination

An institution may decide to terminate an accredited program from its offerings. The program submits a Termination Plan, which demonstrates the program's ability to continue delivery of an accredited program during its phase-out. For detailed information, see the [Accreditation Policy and Procedure Manual](#), Section II.I Program Termination by Institution for details.

Section V. Annual Maintenance

1. Fee Schedule for Annual Maintenance

Base fee per campus per commission	\$1,285
Fee for accredited program at each campus	\$1,285
Curricular Fee per Accredited Program [see 2.(a) below]	\$250

2. Explanation of Annual Maintenance Fees

Annual maintenance fees cover the expenses related to the continuing maintenance and upkeep of accreditation data files, review of institutional materials, and the publication and distribution of annual lists of accredited programs. The fee applies separately for each Accreditation Commission.

(a) Normally, curricular fees are paid by the professional engineering or technical society assigned curricular responsibility for the program. Generally programs outside of the U.S. have no society with curricular responsibility. Therefore the curricular fee per program will be charged to the institution when the maintenance fees are billed.

(b) Should a professional engineering or technical society eventually assume the curricular responsibility, the fee will be charged to that society in the future. The curricular fee for each accredited program is established in March of each year.

3. Invoices for Annual Maintenance Fees

Annual maintenance fees for programs accredited from October 2014 through September 2015 are invoiced in October 2014. Maintenance fee invoices are payable in U.S. dollars within 30 days. Thereafter, a monthly interest charge of 1.5% will be added.

4. Cancellation Fees for Annual Maintenance

Cancellation of annual maintenance is equivalent to cancelling accreditation. No fees are assessed for cancellation of accreditation. The program will retain its accredited status until the end of the academic year for which it has paid the maintenance fee.

Section VI. Fees are subject to change

Based on present economic conditions, travel and housing costs are impossible to predict. Fees will be established on a yearly basis. However, costs may be subject to change should there be unexpected fluctuations in costs.

Source: <http://www.abet.org/accreditation/get-accredited-2/cost-of-accreditation/>

ACAOM DUES FEES SCHEDULES

Please note that all dues/fee are subject to revision. Programs should contact Commission staff for current applicable dues/fees at 301-313-0855.

ORIENTATION AND ELIGIBILITY

I. Orientation Visit and Eligibility Report Review/Site Visit Fee Schedule:

Orientation Visit Fee: \$1,300 + expenses

Due at the time that the date for the orientation visit is confirmed. This is the administrative fee for a one-day visit by ACAOM professional staff to the institution to provide information about the accreditation process, the Commission's procedures and standards and to provide consultative assistance to the program. The program must also cover ACAOM's visit costs.

Eligibility Report Review Fee: \$5,000

Due upon submission of the program's Eligibility Report. This fee, less a \$1000 processing charge, is refundable only in the case of an applicant program found by the Commission to be outside its scope.

Eligibility Site Visit Fee: \$7,600

The program pays the entire expense of the visit. The fee is a **flat rate** which covers site visit expenses for honoraria, meals, local transportation and related site visit expenses and Commission overhead. The fee must be paid to ACAOM 30 days prior to the visit.

All other expenses, such as hotel and air travel, must be paid directly by the program. For comprehensive details regarding expenses in addition to the flat rate fee, see the ACAOM "Financial Guidelines for Site Visitors and Institutions:"

www.acaom.org/WordVersion/FINANCIALGUIDELINES08-19-07jme.pdf (Charges for a program in a foreign language or a program in a non-accredited, multipurpose institution may be higher.)

MASTER'S AND DAOM CANDIDACY

II. Master's-Level Candidacy Fee/Dues Schedule:

Master's Level Candidacy Acceptance Fee: \$6,600 Base + \$30 per student

Due upon acceptance of Master's-level candidacy.

Master's Level Annual Sustaining Candidacy Dues: \$6,600 Base + \$30 per student

Due on **March 1st** of each subsequent year of Master's-level candidacy status. **Note:** Annual Sustaining Dues paid by any campus are capped at \$20,000 regardless of the number of students or programs

III. DAOM Program Candidacy Fee/Dues Schedule:

DAOM Program Candidacy Acceptance Fee: \$3,300 Base + \$30 per student

Due upon acceptance of DAOM candidacy.

DAOM Program Annual Sustaining Candidacy Dues: \$3,300 Base + \$30 per student

Due on **March 1st** of each subsequent year of DAOM candidacy status. **Note:** Annual Sustaining Dues paid by any campus are capped at \$20,000 regardless of the number of students or programs

MASTER'S AND DAOM ACCREDITATION

IV. Self-Study Report Review and Accreditation Site Visit Fee Schedule:

Self-Study Report Review Fee: \$4,000

Due upon submission of the program's Self-Study Report for initial accreditation or reaccreditation.

Accreditation Site Visit Fee: \$7,600

The program pays the entire expense of the visit. The fee is a **flat rate** which covers site visit expenses for honoraria, meals, local transportation and related site visit expenses and Commission overhead. The fee must be paid to ACAOM 30 days prior to the visit.

All other expenses, such as hotel and air travel, must be paid directly by the program. For comprehensive details regarding expenses in addition to the flat rate fee, see the ACAOM "Financial Guidelines for Site Visitors and Institutions:" www.acaom.org/WordVersion/FINANCIALGUIDELINES08-19-07jme.pdf (Charges for a program with a branch campus, a program offered in a foreign language or a program in a non-accredited, multipurpose institution will be higher.)

V. Master's-Level Accreditation Fee/Dues Schedule:

Master's-level Accreditation Acceptance Fee: \$6,600 Base + \$30 per student

Due upon acceptance of initial accreditation.

Master's-level Annual Sustaining Accreditation Dues: \$6,600 Base + \$30 per student

Due on **March 1st** of each subsequent year of accreditation status. **Note:** Annual Sustaining Dues paid by any campus are capped at \$20,000 regardless of the number of students or programs

Off-Campus Locations: \$6,600 Base + \$30 per student

If the institution has a branch campus, it must also pay annual sustaining accreditation dues for each branch. **Note:** Annual Sustaining Dues paid by any campus are capped at \$20,000 regardless of the number of students or programs

VI. DAOM Program Accreditation Fee/Dues Schedule:

DAOM Program Accreditation Acceptance Fee: \$3,300 Base + \$30 per student

Due upon acceptance of initial accreditation

DAOM Program Annual Sustaining Accreditation Dues: \$3,300 Base + \$30 per student

Due on March 1st of each subsequent year of accreditation status. Note: Annual Sustaining Dues paid by any campus are capped at \$20,000 regardless of the number of students or programs

Off-Campus Locations: \$3,300 Base + \$30 per student

If the institution has a branch campus, it must also pay annual sustaining accreditation dues for each branch. Note: Annual Sustaining Dues paid by any campus are capped at \$20,000 regardless of the number of students or programs

MISCELLANEOUS FEES SCHEDULE

Late Payment Fees: 1.5% per month

A late payment fee will be assessed on all fees beginning 10 days from the date that the fee was due.

Substantive Change Fees:

Change of Location: \$2,500

Addition of a branch campus: \$4,000

Change in type of program (e.g., from acupuncture to Oriental medicine): \$3,000

Addition of another Master's level program: \$3,500

Addition of a program in another language: \$3,000

Change in ownership or control: \$3,000

Addition of a program related to Oriental medicine: \$2,500

Addition of a doctoral program: \$4,000

Other substantive changes: (Contact ACAOM)

NOTE: Fees for substantive changes are in addition to site visit fees in connection with a substantive change.

See, ACAOM "Policies and Procedures Manual," Sections 1.14.2 (candidate institutions) and 2.14.2 (accredited institutions) for details on substantive change requirements. The ACAOM manual is located on at the following link:

(<http://www.acaom.org/PdfVersion/Structure%20Scope%20and%20Standards%20Manual%2007-08-08.pdf>)

Source: <http://www.acaom.org/documents/governing-documents-fees.pdf>

Application for Initial Program Status (New programs only)

Application for Initial Program Status: (New programs only): Non-Refundable Deposit of \$1,000 plus a \$3,000 fee for the required workshop to discuss the overall components related to ACAE accreditation, including the CAP process.

= Non-Refundable Deposit + Academic Training Program: \$4,000

Initial Application Fee: \$2,500

Annual Fee for Initial Programs: \$2,500

Before a new program proceeds to Step 2 (Initial Self-Study and On-Site Evaluation for Initial Accreditation), the following fees apply:

Application Fee: \$4,500

Site Visit Fee: \$3,500

Total Fee: \$8,000

Discount for all fees paid at once: \$1,000

Total Fee with Discount: \$7,000

Annual Fee: \$2,500

Fee Structure for Ongoing Established Au.D. Programs Only:

Non-refundable deposit: \$3,000 (This fee includes the required ACAE training prior to beginning the CAP process)

Application Fee: \$4,500

Site Visit Fee: \$3,500

Total Fee: \$11,000

Discount for all fees paid at once: \$1,000

Total Fee with Discount: \$10,000

Annual Fee: \$2,500

Application for Re-Accreditation Every Seven Years

Re-accreditation Fee: \$1,500

Re-accreditation Site Visit Expenses: \$3,500

Total Re-accreditation Fees: \$5,000

Annual Fee: \$2,500

Appeal Hearing: All expenses associated with the hearing, such as those for the meeting room, transcript of the hearing, travel, meals, and lodging for the three members of the appeals hearing panel.

Source: <http://acaeaccred.org/ACAEACCREDMANUALr22012.pdf>

* The year is not specified for the fee schedule above.

2013-2014 Schedule of Accreditation Fees

Annual Accreditation Fees

Fee for each Nursing Program: \$2,400

Fee for each additional Program (within the same nursing education unit): \$1,200

Candidacy Fee

Fee for each Nursing Program: \$2,500

Accreditation Review Fee

Application Fee for Initial or Continuing Accreditation (per program): \$1,000

Site Visit Fee (per evaluator per day): \$835

Service Fees

Focused/Follow-Up Visit Fee (plus expenses related to visit): \$2,150

Reprocessing/Reschedule Site Visit Fee: \$1,250

Notice of Intent to Appeal Fee (per program): \$5,000

Appeal Process Fee (per program): \$10,000

Self-Study Forum

Registration Fee (per attendee)

1 or 2 attendee(s): \$445

3 or more attendees from the same nursing program: \$395

Early Registration Fee (per attendee)

1 or 2 attendee(s): \$395

3 or more attendees from the same nursing program: \$345

2012-2013 Schedule of Accreditation Fees for International Programs

Annual Accreditation Fee (Fee for each Nursing Program): \$3,500

Candidacy Fee: \$5,000

Application for Initial Accreditation (per program): \$5,000

Consultation Visit Fee: \$1,500 per visitor per day **plus** travel expenses (minimum of five days per visitor)

Site Visit Fee: \$1,500 per visitor per day **plus** travel expenses (minimum of five days per visitor)

Self-Study Forum

Registration Fee (per attendee)

1 or 2 attendee(s): \$445

3 or more attendees from the same nursing program: \$395

Early Registration Fee (per attendee)

1 or 2 attendee(s): \$395

3 or more attendees from the same nursing program: \$345

Source: <http://www.nlnac.com/fees1314.pdf>

<http://www.acenursing.org/resources-for-international-programs/>

Accreditation Commission for Midwifery Education
FEE SCHEDULE
Effective February 2014

The Accreditation Commission for Midwifery Education (ACME) *Policies and Procedures Manual* contains the information relevant to the fees referenced below. The manual and other essential ACME documents may be found online at: <http://www.midwife.org/ACME-Documents>. General information about expenses related to ACME accreditation may be found in the manual in Section II.D. In addition to the specific fees listed below, note that the expenses of hosting a preaccreditation site visit and subsequent accreditation site visits are to be borne by the program. All past due invoices must be paid in full prior to a site visit being conducted.

Preaccreditation of Program Fee: \$2,800

For information on the preaccreditation process, see the ACME *Policies and Procedures Manual*, Section II.

Annual administrative fee for initial and continuing programmatic accreditation: \$2,500

For information on the initial and continuing accreditation processes, see the ACME *Policies and Procedures Manual*, Section II.

Accreditation of a companion program fee: \$250

For information on adding a companion program, see the ACME *Policies and Procedures Manual*, Section VII.

Accreditation of an additional, separate program fee: \$1,500

For information on addition a separate, additional, new program, see the ACME *Policies and Procedures Manual*, Section VII.

Substantive change review fee: \$750

For information on ACME review of substantive changes, see the ACME *Policies and Procedures Manual*, Section VII.

Off-cycle review fee: \$500

For information on the off-cycle review fee, see the ACME *Policies and Procedures Manual*, Section II.

Appeal of adverse action fee: \$2,500

For information on the appeal of an adverse action and its fee, see the ACME *Policies and Procedures Manual*, Section IX.

Late payment fee: \$100

For information on the late fee, see the ACME *Policies and Procedures Manual*, Section II. The fee will be charged if an invoice is not paid within 45 days of receipt.

Source: <http://www.midwife.org/ACNM/files/ccLibraryFiles/Filename/000000003914/2014FeeSchedule.pdf>

Example of Estimated Costs for Membership and Accreditation through the Accreditation Council for Business Schools and Programs (ACBSP) for schools located in the United States.

Costs change over time. This example was prepared by Douglas Viehland, Executive Director, on March 8, 2013 and updated by Steve Parscale, Director of Accreditation, on April 10, 2014. Please contact the ACBSP office to review any of this content with Doug or the accreditation staff, dviehland@acbsp.org or 913-339-9356. It was prepared for schools located in the United States with regional accreditation. A companion document exists for schools located outside the United States.

This example covers a three-year time period. Most business programs do not take three years to complete the accreditation process, in which case the example cost can be reduced. Accreditation is granted for a period of ten years.

First Year

Annual Membership Dues: \$1,350

Application for Candidacy: \$1,250

Completion of the application for candidacy (associate or baccalaureate/graduate) starts the accreditation process. The accreditation fee is \$2,500. The institution can pay half the accreditation fee now and the other half when they start the self-study or they can pay the fee in full.

Mentor Assignment

Mentor honorarium: \$400 per day

Mentor expenses (Transportation, lodging, meals, etc.): \$600

Technology Fee: \$200

For the 2014-2015 membership year we will add a technology fee to the dues invoice of each accredited member and to each school in candidacy that pays a maintenance fee. The fee is \$200. It is charged only to the main campus invoice for multi-system members since only one file library is created in the online accreditation portal maintained by Campus Labs.

Total for First Year: \$3,800

Second Year

Annual Membership Dues: \$1,350

Finalization of Action Plan

Mentor honorarium: \$400

Mentor expenses: \$600

Annual Progress Report and Maintenance of Candidacy Fee: \$500 for each year of candidacy after the first year

Payment of remaining half of the accreditation fee: \$1,250

Technology Fee: \$200

Total for Second Year: \$4,300

Third Year

Annual Membership Dues: \$1,350

Annual Progress Report: \$500 for each year of candidacy after the first year

Technology Fee: \$200

Site Visit Deposit: A \$3,500 site deposit is required prior to the visit. (Average cost for site visits over time has been approximately \$3,296). The cost for the team visit will be deducted from the \$3,500 deposit. Any funds remaining will be returned to the school. Any required balance will be invoiced to the school.

Honoraria: \$250 per day for Chair

\$150 per team member

($\$550 \text{ per day} \times \text{three days}$) = \$1,650

Travel for Three Evaluators: \$1,200

Food and Lodging: \$1,250

Total for Third Year: \$6,150

Grand Total: \$14,250

Annual Membership Dues for non-accredited schools: \$1,350

System wide Accreditation: The accreditation is for programs offered at each campus. While the main campus can join as a member, when the accreditation process begins all branch campuses must join as members. The cost for the additional campuses is one-half or less of the membership dues charged the main campus.

Reaffirmation: Accreditation is granted for ten years. There is no application fee for a member school going through reaffirmation or use of a mentor unless requested. The costs will be for the site team visit.

Example of Estimated Costs for Membership and Accreditation through the Accreditation Council for Business Schools and Programs (ACBSP) for schools located outside the United States

This example covers a three-year time period. Most business programs do not take three years to complete the accreditation process, in which case the example cost can be reduced. Accreditation is granted for a period of ten years.

First Year

Annual Membership Dues: \$1,350

Application for Candidacy: \$1,000

Completion of the application for candidacy (associate or baccalaureate/graduate) starts the accreditation process. The accreditation fee is \$2,000. The institution can pay half the accreditation fee now and the other half when they start the self-study or they can pay the fee in full.

Mentor Assignment

Mentor honorarium: \$400 per day

Mentor expenses: \$2,550

Technology Fee: \$200

Total for First Year: \$5,500

Second Year

Annual Membership Dues: \$1,350

Finalization of Action Plan

Mentor honorarium: \$400 per day

Mentor expenses: In most cases, work with the mentor will occur at Annual Conference to avoid a second travel expense, but not always. If travel is required for a second visit, travel expenses could be the same as first year.

Annual Progress Report and Maintenance of Candidacy Fee: \$500 for each year of candidacy after the first year

Payment of remaining half of accreditation fee: \$1,000

Technology Fee: \$200

Total for Second Year: \$3,450

Third Year

Annual Membership Dues: \$1,350

Annual Progress Report: \$500 for each year of candidacy after the first year

Technology Fee: \$200

Site Visit

Honoraria: \$1,650 (\$250 per day for Chair + \$150 per team member x 3 days)

Travel for Three Evaluators: \$4,000

Food and Lodging: \$1,750

Total for Third Year: \$9,450

Grand Total: \$18,400

Annual Membership Dues for non-accredited schools: \$1,350

Annual dues for ACBSP members: \$1,950.

Application Fee: \$2,500

Annual Fee: \$1,350 (prior to accreditation)

\$1,950 (upon accreditation)

Note: A sliding scale is applied to all branch campuses.

Membership Fee: \$1,350

Preliminary Visits (estimated): \$900

Honoraria + Food and Lodging for Site Visit Team (estimated): \$3,500

Note: There is no accreditation application or maintenance fees for reaffirmation of accreditation.

Site Visit (estimated): \$3,500

System wide Accreditation: The cost for each additional campus is one-half or less of the membership dues charged the main campus.

Reaffirmation: Accreditation is granted for ten years. There is no application fee for a member school going through reaffirmation or use of a mentor unless requested. The costs will be for the site team visit.

Source: http://c.ymcdn.com/sites/www.acbsp.org/resource/collection/EB5F486D-441E-4156-9991-00D6C3A44ED1/Estimated_Costs_and_Timeline_for_Accreditation_for_Schools_Located_in_the_United_States.pdf

http://c.ymcdn.com/sites/www.acbsp.org/resource/collection/EB5F486D-441E-4156-9991-00D6C3A44ED1/Estimated_Costs_and_Timeline_for_Accreditation_for_Schools_Outside_the_United_States.pdf

Annual Fee

January 1, 2013	\$1,550
January 1, 2014	\$1,650
January 1, 2015	\$1,750

Initial and Continuing Accreditation Fee - Self-Study/Site Visit Fee – June 2011 and beyond

The self-study/site visit fee is based on 50% of administrative costs for preparing the review team for the on-site evaluation, processing the self-study report, and preparing reports from ACEND volunteers (\$3,280), plus the average cost of travel, lodging, and per diem for each team member participating in the on-site program evaluation from Sunday through Tuesday (\$1,330 per reviewer).

One Program: \$5,940 (2 reviewers)

Two Programs at the same institution: \$11,880 (4 reviewers)

Candidacy for Accreditation Fee

New programs seeking candidacy for accreditation will be charged a one-time eligibility application fee and a one-time self-study/site visit application fee. These fees represent a commitment from new programs and are an allocation of the average site visit costs for review team and administrative costs associated with the review process for domestic (continental U.S. states and districts, Alaska, Hawaii and Puerto Rico) and international programs.

Eligibility Fee for Pre-Candidacy (Domestic): \$500

Eligibility Fee for Pre-Candidacy (International): \$500

Self-Study/Site Visit for Candidacy Fee (Domestic): \$5,840 (2 reviewers)

Self-Study/Site Visit for Candidacy Fee (International): \$16,580 (minimum 4 reviewers)

Special Fees

Additional fees will be charged for extraordinary activities. These costs are limited to unique program situations and will be assessed as they occur.

Canceling/rescheduling a site visit: \$1,000 + costs incurred

Focused Site Visit: \$1,330 per Site Visitor plus \$2,780 administrative fee

Appeal of Accreditation Decision: \$1,500

Advanced Degree Web Listing: \$250

Source: www.eatright.org/ACEND

Fees for Calendar Year 2014

Spring Onsite Fee: \$22,000

Spring Satellite Onsite Fee: \$5,900

Fall Onsite Fee: \$22,000

Fall Satellite Onsite Fee: \$5,900

Spring Focus Visit Fee: \$5,900

Satellite Spring Focus Visit Fee: \$2,500

Fall Focus Visit Fee: \$5,900

Satellite Fall Focus Visit Fee: \$2,500

2014 Full Consultation Visit: \$5,400

2014 Self Study Launch Consultation Visit: \$2,800

Spring New School Onsite Visit Fee: \$22,000

Fall New School Onsite Visit Fee: \$22,000

Annual Sustaining Fee (Academic Year 2014-2015): \$6,880

Satellite Sustaining Fee: \$1,120

2014 New School Application Fee: \$29,250

2014 Self Study Workshop Registration Fee: \$550

Note: ACEP reserves the right to adjust fees should circumstances dictate.

Full On-Site Evaluations – based on estimated scheduled evaluations/year for up to five team members. Customary schedule: every 6 years, includes all travel expenses (airfare, hotels, etc.) for evaluation teams. New schools are visited approximately every two years in their formative stages and charged the prevailing full on-site fee on each occasion.

Focused On-Site Evaluations – additional monitoring visits, scheduled infrequently, by a Board member and a staff member, based on programmatic concerns.

On-Site Staff Consultation – on-site staff assistance in preparation of Self-study or information about applying to ACPE (optional).

New Program Application – request for initial review by ACPE and an on-site staff consultation.

Source: https://www.acpe-accredit.org/pdf/2014CS_fees.pdf

ARC - PA Annual Fee Structure

Billing/Invoice Date: November 1, 2013	Fee: \$11,000	Period Covered: 01.01.14 – 06.30.15
May 1, 2015	Fee: \$10,000	Period Covered: 07.01.15 – 06.30.16
May 1, 2016	Fee: \$10,000	Period Covered: 07.01.16 – 06.30.17

Note: A 10% late fee will be charged to programs that are 45 days delinquent in paying their annual accreditation fees.

Fees to be removed after January 1, 2014

Continuing Accreditation Application

Distant Campus surcharge association with the annual accreditation fee

Fees that remain unchanged

Special/focused visit – A program will be billed for direct expenses if a special/focused visit is required

Provisional Application Fee: \$6,000

(Program is responsible for site visit fees for initial provisional visit)

Appeals Fee

Reconsideration: \$3,000

Appeal: \$6,000

(In addition to other expenses as detailed in the Appeals Policy)

New Fees

Distant Campus Application: \$2,500 for each Distant Campus application

REVISED Cost and Fees

Clinical Postgraduate PA Program Accreditation

Administrative Review Fee: \$750

This fee covers the initial administrative review of the program's application for completeness and is required prior to scheduling the program site visit. If the program chooses not to continue in the process within one year of this review, it must submit a revised application and pay the administrative fee again prior to a site visit.

Initial Application Fee: \$4,000

This fee covers the review of the program's application materials and the cost of the site visit, for one visitor for a one day visit.

Annual Accreditation Fee: \$900

This fee is billed to each accredited program in December of each year.

Continuing Application Accreditation Fee (Year 3): \$1,750

This fee covers the costs of program review for continuing accreditation after initial 3 year period of accreditation. Not site visit is required for this review. (This cost is in addition to the annual fee.)

Continuing Application Accreditation Fee (Year 7): \$1,750

In the event there is cause for a site visit the program will be charged the direct expenses associated with the visit.

Costs for any focused site visits: Direct expenses paid by the program.

Expenses incurred by the ARC-PA to conduct any special visits required due to concerns based on changes in program outcomes, periods of program inactivity, review of annual reports. One visitor for one-day visit.

Source: <http://www.arc-pa.com/documents/Fee%20Schedule%202013%20and%20beyondFNL.pdf>

Accrediting Council on Education in Journalism and Mass Communications (ACEJMC)*

Web: www2.ku.edu/~acejmc

Units seeking accreditation for the first time pay a \$1,000 application fee. Should the invitation to ACEJMC be withdrawn before the site visit, this fee will not be returned. Accredited units pay \$2,000 in annual dues.

In addition, units seeking initial accreditation or re-accreditation reimburse the Council for the direct costs incurred by the team during the site visit and by the team chair during presentation of the team's report to the Accrediting Committee. The Council adds \$1,000 to the site visit expenses to cover photocopying, postage, and other internal expenses associated with the visit.

When the team chair revisits a school on provisional accreditation, the school will pay the chair's expenses for the revisit and for attending the Committee meeting to present the revisit report.

Estimated costs of accreditation site visits are: three member-teams, \$3,500; four-member teams, \$4,500; five-member teams, \$5,000; six-member teams, \$5,500.

Source: <http://www2.ku.edu/~acejmc/PROGRAM/MECHANISMS.SHTML#FEES>

* The year is not specified for the fee schedule above.

American Academy of Forensic Sciences (AAFS)*
Forensic Science Education Programs Accreditation Commission (FEPAC)
Web: www.aafs.org

The current Program Application fee for initial accreditation or reaccreditation is \$2,500 (\$1,000 to accompany the initial Institutional Application; \$1,500 to accompany the Self Study).

The current annual Program Maintenance fee is \$1,500.

The current Appeal fee is \$500.

The expenses of the site visit and any appeal are the responsibility of the academic program.

On-site Evaluation Visits: \$2,000 (US programs)

Source: <http://fepac-edu.org/sites/default/files/pdf/FEPAC%20Accreditation%20Timeline%2002162014.pdf>
<http://fepac-edu.org/sites/default/files/pdf/FEPAC%20Policies%20%26%20Procedures%2007292013.pdf>

* The year is not specified for the fee schedule above.

Application for Accreditation (Initial/Renewal): \$1,200 per program

Self-Study Review

Self-Study: N/A

Appendices to Self-Study: N/A

Site Visit: \$1,820 per visitor

The Commission determines the number of site visitors necessary to attend each site visit. Single program site visits should estimate 3 site visitors. Dual program sit visits, at a single site, should estimate 4 site visitors. Some programs may also require the presences of Accreditation Staff as an additional part of the site visit team.

Annual Sustaining/Maintenance Accreditation Fee: \$560 for 2013

Note: The Annual Sustaining fee will increase 3% annually.

Annual Sustaining/Maintenance of Accreditation Late Fee: \$150

Appeal Process Fee: \$1,500

Source: https://www.aamft.org/imis15/Content/COAMFTE/Applic_Fees.aspx

* The year is not specified for the fee schedule above.

Last Revision October 2013
(Language corrections April 2014)

Pre-Candidacy Visitation Expense: Each program anticipating applying for Candidacy is required to have a consulting visit by the ABFSE Executive Director normally accompanied by a member of the COA or one of the permanent visiting committee chairs. This visit is to review status of the program, including its ability to meet ABFSE Candidacy Eligibility Requirements and ABFSE Standards of Accreditation. The visit allows the Executive Director to provide general application process assistance. Cost of the visit is borne by the program. A \$1,000 deposit is required to cover visit costs. Costs over \$1,000 will be billed to the institution. The institution will also be responsible for paying a stipend \$500 to and reimbursing travel and related costs incurred by the second person. If visit costs are less than \$1,000 a refund will be given of funds over and above the costs.

Candidacy Fee: \$10,000 (2 times the annual renewal fee)

Renewal of Candidacy Fee: \$10,000

Initial Accreditation Fee: \$5,000

ABFSE Annual Membership Fee (Annual Renewal of Accreditation): \$5,000

Comprehensive Review Reaccreditation Fee: Equal to (and in addition to) the Annual Renewal of Accreditation Fee applicable at the time of the visit.

Site Visit Expense: Although there is no set fee for campus visitations, the institution/program being visited is responsible for the entire cost of the visit, including team expenses and stipends. The visiting committee chairs receive an honorarium of \$1,500; site visit committee members receive an honorarium of \$500.

Institutions/Programs to be visited must submit a \$4,500 Visitation Expense Deposit at the time of submission of the Self-Study. This will be credited against final visiting committee expenses.

Focus Visit: When deemed necessary by the ABFSE Committee on Accreditation, a Focus Visit will be scheduled. Participating in the Focus Visit will be the ABFSE Executive Director and a member of the COA or one of the permanent visiting committee chairs. Cost of the visit is borne by the program. The institution will also be responsible for paying a stipend \$1,500 to the COA representative as well as reimbursement of travel and related costs incurred by the ABFSE Executive Director and the second person.

Course Outline(s) Fee

Non-Member Institutions (one hard copy, printed and mailed)

Affiliated with funeral service but not ABFSE member. Set of outlines: \$10,000

Institutions seeking candidacy. Set of outlines: \$10,000

Administrative Probation Accreditation Fee: \$75

Application for Substantive Change in an Accredited Institution or Program

Schedule of Fees (plus Site Visit fees for 6-9)

Change 1: Legal Name: \$150

Change 2: Mission or Objectives: \$150

Change 3: Faculty/Staff: n/a

Change 4: Clock Hours to Credit Hours (or vice versa): \$150

Change 5: Greater than 25% increase in number of Clock/Credit Hours Awarded: \$150

Change 6: Ownership/Control: \$300

Change 7: Relocation of Permanent Instructional Site: \$300

Change 8: Application for Approval of Additional Locations: \$250 per location

Change 9: Addition of Courses/Programs/Degrees significantly different from existing offerings or delivery: \$250 per location

Note: Substantive Changes 6, 7, 8, and 9 require a one-person on-site visit.

Source: <http://www.abfse.org/docs/manual-accreditation.pdf>

American Council for Construction Education (ACCE)*

Web: www.acce-hq.org

Candidate Application Fee:	\$500
Candidate Annual Fee:	\$500
Initial Accreditation Visit Fee:	\$4,000
Annual Accreditation Fee:	\$2,750

Masters Degree Accreditation Fees

Application Fee:	\$500 for first program
	\$100 each for others assessed at the same time
Initial Visiting Fee:	\$2,000
Annual Accreditation Fee: \$	\$1,500

Source: http://www.acce-hq.org/accreditation_process/fees

* The year is not specified for the fee schedule above.

CODA Accreditation Fees for 2014

Predoctoral (DDS/DMD) Programs: \$6,000

Predoctoral International: \$7,800

Dental Public Health Programs: \$1,000

Endodontic Programs: \$1,000

Oral Pathology Programs: \$1,000

Oral & Max. Radiology Programs: \$1,000

Oral & Max. Surgery Programs: \$1,500

OMS Clinical Fellowships: \$1,500

Orthodontic Programs: \$1,000

Ortho Clinical Fellowships: \$1,000

Pediatric Dentistry Programs: \$1,000

Periodontic Programs: \$1,000

Prosthodontic Programs: \$1,000

Gen. Practice Residency Programs: \$1,000

Adv. General Dentistry Programs: \$1,000

Oral Medicine Programs: \$1,000

Dental Anesthesiology Programs: \$1,000

Oral Facial Pain Programs: \$1,000

Dental Hygiene Programs: \$1,500

Dental Assisting Programs: \$1,500

Dental Lab Tech Programs: \$1,050

Single Tier Application Fee

Allied/Advanced Application Fee: \$15,000

Predoc Application Fee: \$50,000

Special Focused Site Visit Administrative Fee: \$4,000

Note: Beginning in 2014, during the year of a site visit the annual fee is doubled.

International Consultation and Accreditation Fees

Application fee for PACV Survey: \$3,000

Focused Consultation Fee: \$12,500

Focused Consultation Visit: Actual costs, including travel, hotel, meals for 2 volunteers/staff for 7 days; estimated \$12,500 to \$15,000

Preliminary Accreditation Consultation Site Visit (PACV)

Consultation Fee for Submission of PACV Self-Study: \$25,000

Preliminary Accreditation Consultation Site Visit: Actual costs, including travel, hotels, meals for 4 volunteers/staff for 7 days, estimated \$25,000 to \$30,000

Accreditation Site Visit: Actual costs, including travel, hotels, meals for 7 volunteers/staff for 7 days, estimated \$44,300 to \$47,000

Accreditation Application Fee: \$50,000

Annual Fees: \$7,800 (once accredited, programs must pay this fee every year)

Source: <http://www.ada.org/en/coda/accreditation/fees>

Accreditation Process, Policies, and Procedures (AP3) – Third Edition, May 2012

Precandidacy Status

Programs filing for precandidacy status are required to submit a nonrefundable application fee. Precandidate programs are also required to pay an annual fee while in precandidacy. If the Director or other Office staff member is invited to visit the institution, the institution will be billed for travel-related expenses.

Precandidacy Application Fee: \$1,000

Precandidacy Annual Fee: \$2,000

Candidacy Status

Programs that are moving from precandidacy to candidacy are required to pay an application fee. Candidate programs are also required to pay the same annual fee paid by accredited programs. If the Director or other Office staff member is invited to visit the institution, the institution will be billed for travel-related expenses.

Candidacy Application Fee: \$1,000

Candidacy Annual Fee (effective for fall 2012 billing): \$922.88

Candidacy Status and Initial Accreditation of an Additional Program

No application fee is required if the additional program is reviewed at the same time as the currently accredited program.

If the comprehensive review of the additional program occurs off-cycle, a nonrefundable application fee is required. The program is responsible for all expenses related to the comprehensive review. If the Director or other Office staff member is invited to visit the institution, the institution will be billed for travel-related expenses.

Continued, Conditional or Initial Accreditation Status

Annual Fee (effective for fall 2012 billing): \$922.88

Accreditation Review Fees

Comprehensive Review Fee: \$1,000

Progress Review Fee: \$1,000

Late Fee: \$250

Appeal Process: Each party is responsible for all expenses that it incurs in connection with the appeal process, including costs for its representatives and any legal fees and expenses.

ALA and the institution share any costs of transcription if the ARC meeting is transcribed.

Other expenses: If the Director or other staff member of the Office of Accreditation is invited to visit the campus for any reason, the school is responsible for all travel, lodging, and meal expenses. However, if the Director or other staff member chooses to visit an ERP to the school as an observer, the Office pays the expenses of this visit.

Source: http://www.ala.org/accreditedprograms/sites/ala.org.accreditedprograms/files/content/AP3_all_sections_with_TOC.pdf

Accreditation Fee Schedule 2013-2014

Reaccreditation Fees

Annual Accreditation Fee (per location): \$3,450

Annual Inactive Fee: \$1,725

Reaccreditation On-Site Fee: None

Initial Accreditation Fees

Application Fee (includes \$500 deposit): \$3,715

Initial Review Fee (US): \$3,715

Initial On-Site Fee (US): \$3,715

Initial Review Fee (Non-US): \$5,305

Initial On-Site Fee (Non-US): Actual plus \$1,000

New Additional Location Fees

New Location Application Fee: \$3,715

New Location On-Site Fee: \$3,715

Institutions with Multiple Levels: Institutions housing more than one accredited program level (i.e., OT doctoral, OT master's, OTA) must pay the application, initial, on-site, and annual fees applicable to each program.

Note: Accredited OT master's-degree programs transitioning to the OT doctoral-degree level are exempt from the initial on-site fee.

Source: <http://www.aota.org/-/media/Corporate/Files/EducationCareers/Accredit/Policies/Procedures/VA%20Fees.pdf>

Application Fees

Professional Optometric Degree Programs: \$10,000

Optometric Residency Programs: \$1,500

Optometric Technician Programs: \$1,500

Site Visit Costs: The cost of any on-site visitation to evaluate a professional optometric degree, optometric residency, or optometric technician program by the Accreditation Council on Optometric Education is borne by the institution visited. Following the visit, the institution will be billed for the expenses of evaluators, consultants, and Council staff.

Annual Accreditation Fees

Professional Optometric Degree Programs: \$5,305

Optometric Residency Programs: \$1,061

Optometric Technician Programs: \$1,061

Note: The annual accreditation fees are increased by 3% annually.

Source: <http://www.aoa.org/optometrists/for-educators/accreditation-council-on-optometric-education/accreditation-costs-and-fees>

* The year is not specified for the fee schedule above.

Applicant Status

A completed feasibility study and application fee of \$32,000 shall accompany a request for review of application during applicant status for a new College of Osteopathic Medicine (COM) or for a Branch Campus of an existing COM.

Pre-Accreditation Status

Fee to be charged each year a new COM is awarded pre-accreditation status: \$21,081

Provisional Status

Fee to be charged each year a new COM is awarded provisional status is \$40,281

Full Accreditation

The Accreditation Fee to be charged each year to each fully Accredited COM and each Branch Campus and/or Additional Locations is \$35,281

On-Site Evaluation

The direct cost of all on-site accreditation visits is re-billed to the COM.

Source: <http://www.osteopathic.org/inside-aoa/accreditation/predoctoral%20accreditation/Documents/appendix-b-com-accreditation-fees.pdf>

* The year is not specified for the fee schedule above.

Note: The following data was last revised April, 2014

Preaccreditation/Initial Accreditation Fees

The fee for the preaccreditation process is \$17,500 and is billed in three installments:

- 1) The \$2,500 initial review installment is billed when the Application for Candidacy materials are made available to the program director. The fee is non-refundable. The fee covers the cost of the review to determine that the Application for Candidacy is bona fide.
- 2) The \$10,000 pre-candidacy installment is billed upon receipt of the Application for Candidacy. Once submitted, the fee is non-refundable.
- 3) The \$5,000 installment for the initial accreditation process is billed when the Self-study Report materials are made available to the program director. The fee is non-refundable after submission of the Self-study Report. The fee covers the cost of all activities related to the initial accreditation process, including the costs of the on-site visit.

Annual Fees for Accredited Programs

All accredited programs are subject to annual accreditation fees as follows:

100% of the annual fee is charged to the first or only program offered by an institution; the fee covers one cohort of students admitted per year. If the program admits multiple cohorts of the students per year, 60% of the annual fee is charged for each additional cohort admitted to the program.

100% of the annual fee is charged for each additional program that is separately accredited; the fee covers one cohort of students admitted per year. If the program admits multiple cohorts of students per year, 60% of the annual fee is charged for each additional cohort admitted to the program.

60% of the annual fee is charged for each cohort of students admitted to any additional program offerings.

Annual fees cover the cost of on-site visit for reaffirmation of accreditation. There is no additional charge to programs for the on-site visit.

Projected annual fees for accredited programs are as follows:

CY 2015 (billed during AY 2014-15): \$3,500

When accreditation is granted to a new program or accreditation status is expanded to include additional offering(s) at the Spring meeting, one-half of the annual fee for that year will be billed. If accreditation is granted to expanded at the Fall meeting, the full annual fee for the following year will be billed.

Fee for Review of Application for Approval of Substantive Change

The fee for review of an Application for Approval of Substantive Change is one-half of the annual fee. The fee is non-refundable.

There is no fee for a review of a resubmitted ASSC if the AASC is resubmitted for review at the next CAPTE meeting. Resubmissions after that are considered to be new and, therefore, subject to the fee described above.

Fees for Focused Visits

The fee for conducting a focused visit is based on the number of individuals who make the visit and the length of the visit, plus one travel day. The fee is calculated at \$1,250 per person for the first day and \$300 per person for each additional day.

Fees for Reconsideration of an Adverse Decision

Reconsideration Hearing Fee: \$2,000

Expedited Reconsideration Visit: \$6,000

Expedited Reconsideration by Conference Call: \$1,000

Fee for Self-Study Workshops Provided by Staff at the Program

\$1,250 minus any travel or lodging expenses billed directly to the institution.

Sanction Fee

CAPTE reserves the right to assess a fee as a sanction for breach of academic integrity. The amount of the fee will be dependent on the gravity of the breach of integrity, but in no case will it be greater than twice the current annual fee.

Special Fees

CAPTE reserves the right to assess special fees for specific projects to enhance the accreditation process. In such cases, all programs will be notified of the fee to be assessed at least one year in advance.

Source: http://www.capteonline.org/uploadedFiles/CAPTEorg/About_CAPTE/Resources/Accreditation_Handbook/RulesofPracticeandProcedure.pdf

* The year is not specified for the fee schedule above.

Note: The following college fee schedule is employed currently by the council. The council reserves the right to modify fee schedules at any time and will provide appropriate advance notice to affected institutions and organizations. The fee schedule was last revised during the October 2010 council meeting for implementation in July 2011. Fees are not refundable.

Candidate Status Application: \$7,500

On-Site Evaluation: An institution seeking initial or continuing accreditation is responsible for paying the actual costs for the on-site evaluation process. The fee includes reimbursement for evaluator expenses along with the cost of meeting facilities, if necessary. Payment of a \$10,000 preassessment is requested from the institution prior to the evaluation visit. The institution is billed for the costs beyond the preassessment following the visit or is refunded monies if the preassessment overestimated the actual costs.

Annual Assessment: \$4,000

Source: <http://www.cpme.org>

Application Fee (Doctoral Programs)

Doctoral Programs (1-50 Students): \$3,750

Doctoral Programs (51+ Students): \$4,250

Application Fee (Internship and Postdoctoral Residency Programs)

Application Fee (Initially Applying for “Eligibility” Status)

Internship/Postdoctoral Residency Programs — “Eligibility” Status: \$1,000

Note: Eligibility status can be conferred for two years after which it will expire if the program has not initiated an application for either “Accredited, on Contingency” or “Accredited” status.

Internship/Postdoctoral Residency Programs — Applying to move from “Eligibility” to “Accredited, on Contingency” Status: \$1,000

Application Fee (Initially Applying for “Accredited, on Contingency” Status)

Internship/Postdoctoral Residency Programs – “Accredited on Contingency Status”: \$2,000

Application Fee (Initially Applying for “Accredited” Status)

Internship/Postdoctoral Residency Programs – “Accredited” Status: \$2,250

Annual Accreditation Fee

Doctoral Programs (1-50 Students): \$3,750

Doctoral Programs (50+ Students): \$4,250

Internship Programs (“Accredited” Status): \$2,250

Postdoctoral Residency Programs (“Accredited” Status): \$2,250

Internship/Postdoctoral Residency Programs – (Additional Year(s) at “Accredited, on Contingency Status): \$2,000

Appeal Hearing Fee

Doctoral Programs: \$5,000

Internship Programs: \$5,000

Postdoctoral Residency Programs: \$5,000

Site Visit Fee

Fee per visitor: \$1,700

Number of visitors

Doctoral Programs

3 visitors

Internship Programs

2 visitors

Postdoctoral Residency Programs

2 visitors for Traditional and Specialty practice programs;

Multiple practice programs require additional visitors

Source: <http://www.apa.org/ed/accreditation/visits/fees.aspx>

CAA Accreditation Fee Schedule

Note: Last fee increases went into effect January 1, 2011.

Application Fee

Candidacy: \$4,000

As of January 1, 2015: \$8,000

Initial Accreditation: \$3,000

As of January 1, 2016: \$6,000

Site Visit Fee

Candidacy Site Visit (3 person, 2 day): \$4,200

Initial Accreditation - Single Program (3 persons, 2 days): \$4,200

Initial Accreditation – Dual Program [Audiology and SLP] (4 persons, 2 days): \$5,600

Note: Site Visit Fee estimates based on \$1,400 per person per visit (as of January 2010). (If additional days or members are required, site visit fee will be adjusted accordingly. If additional site visits are required outside the routine accreditation, reaccreditation, or candidacy reviews, programs will be assessed an additional site visit fee.)

Annual Fee

Single Program, 8-year Cycle: \$1,660

Single Program, 5-year Cycle: \$1,960

Dual Programs [Audiology and SLP], 8-year Cycle: \$2,380

Dual Program [Audiology and SLP], 5-year Cycle: \$2,780

Candidacy Program: \$1,960

Program with Approved Satellite/Branch Campus, Distance Learning Component or Contractual Arrangement: Residential fee above +\$400 for each additional modality/component for each professional area

Note: Annual Fee includes reaccreditation site visit fee, prorated over the 5- or 8- year accreditation cycle.

Note: Dual Program Fee includes cost for additional site visit team member.

Note: Candidacy annual fee does not include pro-rated fee.

Source: http://www.asha.org/academic/accreditation/caa_fees/#fees

Accreditation Policies and Procedures of the AVMA Council on Education

March 2014

Membership Fee: Each U.S. and Canadian college pays \$10,000 every seven years.

Evaluation and Site Visit Fees: The cost for evaluation and site visits for US and Canadian colleges are shared by those colleges and the AVMA, except for requests for reasonable assurance status from proposed new colleges; colleges with provisional accreditation status; and when a site visit is made at the request of a college for consulting on program development not directly related to an accreditation decision; in these cases the college pays all costs. Each US and Canadian college pays the AVMA \$10,000 every seven years, the period coinciding with the normal site visit and accreditation cycle for that college. Colleges outside the US and Canada pay all expenses for a site visit.

Fees for Foreign Veterinary Colleges: All costs for site visits are paid by the college seeking accreditation or continuation of such status. The cost associated with the time commitment of site team members is not assessed.

An annual administrative fee of \$11,000 (USD) is charged to recover direct and indirect costs associated with the accreditation of foreign veterinary schools including charges for personnel, office space, communication, materials and supplies, legal and business office support.

The administrative fees are reviewed annually and are subject to change based upon the rate of US inflation and/or other factors.

Source: <https://www.avma.org/ProfessionalDevelopment/Education/Accreditation/Pages/default.aspx>
https://www.avma.org/ProfessionalDevelopment/Education/Accreditation/Colleges/Documents/coe_pp.pdf

2015 ACPE Center Assessment Scale, Dues, and Fees

ACPE Annual Dues	2014	2015
CPE Supervisor	\$500.00	\$500.00
Associate Supervisor	\$500.00	\$500.00
Retired Supervisor - Active (doing supervision)	\$250.00	\$250.00
Retired Supervisor - Inactive (not doing supervision)	\$85.00	\$85.00
Supervisor on Leave	\$190.00	\$190.00
Supervisory Candidate	\$220.00	\$220.00
Faith Group/Denomination/Agency Member	\$275.00	\$275.00
Seminary Member	\$275.00	\$275.00
International Affiliate Member	\$150.00	\$150.00
Network Member	\$0.00	\$0.00
Clinical Member	\$135.00	\$135.00
Student Affiliate Member	\$65.00	\$65.00
Individual Member	\$110.00	\$110.00
Retired Member	\$65.00	\$65.00
International/Guest CPE Supervisor	\$100.00	\$100.00

ACPE Fees	2014	2015
Accreditation Review Fee (Yearly fee includes 5 & 10 year review) Payable when satellite requests accredited member status. Plus for Systems, a \$100 fee for each additional active site.	\$350.00	\$350.00
System Accreditation Review Fee (\$100 for additional sites)	\$350.00	\$350.00
Accreditation Postponement Request Fee	\$1,000.00	\$1,000.00
Center Candidacy Application Fee	\$500.00	\$500.00
Certification Review Fee for Associate Supervisor	\$535.00	\$535.00
Certification Review Fee for CPE Supervisor/Competency Review	\$875.00	\$875.00

2015 Center Accreditation Assessment Scale:

In addition, there is an Annual Accreditation fee of \$350 for all Centers. The Candidacy application fee is \$500 and does not cover site visit expenses – that is per regional fee structure.

Center invoices are generated annually by late fall and are subject to a 15% late fee if not paid by the end of the following June.

Student Units in Fall 2013 to Summer 2014	Assessment Fee for Non-Supervisory Centers	Assessment Fee for Supervisory Centers
0-7	\$916	\$1,226
8-12	\$1,226	\$1,524
13-17	\$1,524	\$1,833
18-22	\$1,833	\$2,132
23-27	\$2,132	\$2,426
28-32	\$2,426	\$2,730
33-37	\$2,730	\$3,028
38-42	\$3,028	\$3,332
43-47	\$3,332	\$3,636
48-52	\$3,636	\$3,935
53-57	\$3,935	\$4,238
58-62	\$4,238	\$4,542
63-67	\$4,542	\$4,841
68-72	\$4,841	\$5,135
73-77	\$5,135	\$5,433
78-82	\$5,433	\$5,737
83-87	\$5,737	\$6,041
88-92	\$6,041	\$6,340
93-97	\$6,340	\$6,649
98-102	\$6,649	\$6,947
103-107	\$6,947	\$7,246
108-112	\$7,246	\$7,556
113-117	\$7,556	\$7,854
118-122	\$7,854	\$8,147
123-127	\$8,147	\$8,451
128-132	\$8,451	\$8,750
133-137	\$8,750	\$9,054
138-142	\$9,054	\$9,358
143-147	\$9,358	\$9,656
148-152	\$9,656	\$9,955
153-157	\$9,955	\$10,264
158-162	\$10,264	\$10,563
163-167	\$10,563	\$10,856
168-172	\$10,856	\$11,160
173-177	\$11,160	\$11,459
178-182	\$11,459	\$11,763
183-187	\$11,763	\$12,097
188-192	\$12,097	\$12,365
193-197	\$12,365	\$12,664
198-202	\$12,664	\$12,973

203-207	\$12,973	\$13,272
208-212	\$13,272	\$13,565
213-217	\$13,565	\$13,874
218-222	\$13,874	\$14,173
223-227	\$14,173	\$14,472
228-232	\$14,472	\$14,781
233-237	\$14,781	\$15,079
238-242	\$15,079	\$15,378

Source: <http://s531162813.onlinehome.us/accreditation/fee-structures.html>

ATMAE Accreditation Fee and Expense Policies – Updated December 10, 2012

Accreditation Visit Fees

Initial Accreditation Visit Fee (2013): \$4,800

Accreditation Visits – Fee for Extra Team Members/Extra Days on Campus

Fee Calculation: If the Accreditation Personnel Committee determines that more than three team members are required for any visit, or that more than three on-campus days are required for the visit, or if a follow-up on-site visit is required, then the institution will be billed for actual travel costs for the extra team member(s) or additional visit days, or for the follow-up visit. “Actual travel costs” for each extra team member will be determined by dividing the total travel costs by the number of team members. Actual travel costs for each additional visit day will be determined by dividing the total travel costs by the number of on-campus days required for the visit.

Withdrawal of Request for Accreditation – Incurred Expense Fee: All direct expenses incurred by ATMAE prior to receipt of the withdrawal request. This may include but is not limited to airfares and other visiting team travel expenses related to a scheduled visit that are incurred prior to the withdrawal request.

Subsequent Reaccreditation Visit Fee: There is no reaccreditation visit fee; the visit costs for reaccreditation visits are covered by ATMAE and funded from general revenues of the accreditation program.

Follow-Up Visit Fee (where Accreditation Board requires a follow-up visit):

Fee: Actual Visit Expenses of the follow-up visitor and ATMAE Administrative Fee of \$200.

Travel Costs Surcharge Fee: Fee Application is determined on a case-by-case basis by the ATMAE office where travel costs on an initial accreditation or reaccreditation (with no more than three visitors and no more than three days on campus) visit greatly exceeds the average travel expenses on an accreditation visit.

When the accreditation team visit expenses exceed 125% of the average projected cost of a visit in that year, the Travel Costs Surcharge Fee is equal to the amount of the team visit expenses that exceed 125% of the average projected cost.

Annual Accreditation Fee: \$2,650

Late Fees: 1.5% per month late (compounded monthly)

Consultant Fee: \$500 per day plus actual travel expenses for Consultants. The consultant fee may include one additional day for writing the consultant report for every day spent on the campus.

Source: http://c.ymcdn.com/sites/www.atmae.org/resource/resmgr/docs/accreditation_fees_policy_fo.pdf

Dues and Fees Schedule – Effective October 1, 2012

Annual Membership Dues

Accredited Educator Member

Administrative Central Location: \$1,100

Base fee per Branch Campus (applicable only to AABI accredited program): \$300

Non-Accredited Educator Member

Administrative Central Location: \$1,200

Base fee per Branch Campus (applicable only if in Candidacy): \$350

Accreditation Fees – U.S.A.

Application (includes one program): \$3,000

Additional Fee per Program (traditional delivery): \$600

Additional Fee per Program (distance delivery/educational site, first location): \$265

Additional Fee per Program (distance delivery/educational site, same program, other locations)

2 – 15 other locations: \$125

16 – 30 other locations: \$100

31 – 60 other locations: \$75

61-100 other locations: \$50

Over 101: \$25

Self-Study Report (review and approval process, per program): \$250

Visit Fee (includes one program): \$2,200

Additional Fee per Program (traditional delivery): \$225

Additional Fee per Program (distance delivery/educational site, first location or virtual visits): \$200

Additional Fee per Program (distance delivery/educational site, same program, other locations or virtual visits)

2-15 other locations: \$125

16-30 other locations: \$100

31-60 other locations: \$75

61-100 other locations: \$50

Over 101 other locations: \$25

Charge for each off-campus location to be visited: \$225

Deposit for Team Travel Expenses (minimum): \$3,500

Interim Report Fee (not involving a visit): \$400

Visiting Team Expenses: The institution will be invoiced for actual expenses of the visiting team to include an honorarium for each team member (\$200 for team chairs; \$150 for AABI members; \$100 for non-members [per campus]).

Note: An evaluation visit normally is expected to take two full days and the evening prior to the first day. If, after consultation with the institution, it is deemed necessary to retain the team for any additional time, the institution will be charged at the rate of \$150 per day per team member and the institution will incur any related travel expenses.

Note: The Visit Fees and Deposit for Team Travel Expenses above are based on a three-member visiting team. The number of team members will be based on the number of programs under review. The team chair will determine the number of evaluators after consultation with the Accreditation Committee chair and central office.

Note: Should additional visit be required by Board action, an additional \$750 will be charged to the institution, plus travel and honorarium.

Accreditation Fees – International: Accreditation fees for international institutions seeking accreditation will be determined on a case-to-case basis.

Fees for Extension of Accreditation: \$1,000 for each program

Fee for Extension for submission of Self-Study Report: \$500

Visit Cancellation Fees – Cancellation fees will be charged to an institution for canceling, rescheduling or postponing an evaluation visit:

- | | |
|---------------------------|---|
| a. 60 days prior to visit | \$500 plus all incurred travel expenses |
| b. 45 days prior to visit | \$1,000 plus all incurred travel expenses |
| c. 30 days prior to visit | \$1,550 plus all incurred travel expenses |

Note: After visiting team has commenced travel, full visit fee plus all incurred travel expenses will be charged. Individual programs may be withdrawn without penalty if the visit itself is not canceled. No refund of program application fees can be made.

Pre-Candidacy Application: \$500 (includes one program) plus \$50 per additional program

Candidacy Partnership Program: If institution is not eligible for Candidacy, Chair of the Accreditation Committee refers the application to the Guidance Committee. A subcommittee of the Guidance

Committee, the “Candidacy Partnership Program” will establish protocol with the institution. Institutions/ individuals from AABI accredited programs will advise/mentor the applicants through the applications and self-study phases. The \$500 fee, plus \$50 per program, will be applied to related costs of the Partnership Program.

Source: <http://www.aabi.aero/Forms&Pubs/AABI%20203%20Dues%20&%20Fees%20Schedule%2010-1-12.pdf>

2015 Annual Accreditation: \$2,500

Candidacy Status Fee: \$7,500

Appeals Procedure Processing Fee: \$5,000

Site Visit Fee

Processing Fee (Initial, Comprehensive or Focus Review): \$8,000

Note: This fee is inclusive of the following expenses related to the review and site visit for a three-member team: lodging, ground transportation, parking, rental car, airfares, and meals with the exception of the lunch the first day at the institution. For total of airfares beyond \$1,500 or reschedule of the site visit, the program will be invoiced the difference after notification and approval. We always try for the lowest airfare without inconveniencing the site visitor and they are required to get our approval prior to booking. The fee is non-refundable in the event of cancellation of the site visit. The program will be invoiced in advance of the site visit with payment due within 30 days or the process may be delayed.

Self-Assessment Late Fee: \$500

Source: <http://www.cahiim.org/accreditation/accreditation.html>

Accreditation Fees

At the November, 2012 Board meeting, the Commission on Accreditation for Respiratory Care (CoARC) approved an increase in its fees for certain accreditation services. The annual fee changes will be in effect as of January 1, 2015 and will be reflected in invoices scheduled for distribution in October 2014.

The following fee increase will become effective January 1, 2014:

- A \$500.00 rescheduling/cancellation fee will be established. The program will also be responsible for any out of pocket pre-paid expenses incurred by CoARC if they cancel the site visit.

The following fee increases will become effective January 1, 2015:

- Annual fees for accreditation services will increase from \$1,700.00 to \$1,900.00 per year.
- The self-study review fee for a Continuing Self-Study Report (CSSR) and Initial Accreditation Self-Study Report (ISSR) will increase from \$1,000.00 to \$1,500.00
- The self-study review fee for a Sleep Specialist Program Option Self-Study Report (SSPO) will increase from \$500.00 to \$750.00.

Respiratory Care Base Program

Letter of Intent Application: \$2,500

Provisional Self-Study Report: \$2,000

Initial Accreditation Self-Study Report (Effective 1/1/2015): \$1,000

Continuing Self-Study Report (Effective 1/1/2015): \$1,000

Annual (single level) (Effective 1/1/2015): \$1,700

Annual (additional degree track): \$1,600

Note: If the same sponsor has a second accredited program at the same location, the second fee is reduced.

Comprehensive Site Visits (in the US): Actual cost

Site Visit Rescheduling Fee (Effective 1/1/2014): \$500 + applicable prepaid expenses

Focused Site Visit: Actual Cost

Domestic Satellite (US) option, additional scheduling option

Application (for each satellite with 20 or fewer students maximum aggregate enrollment):
\$500

Note: No applications will be accepted for satellites with greater than 20 students maximum aggregate enrollment.

Annual (for each satellite with 20 or fewer students maximum aggregate enrollment):
\$750

Annual (for each satellite with greater than 20 students maximum aggregate enrollment):
\$1,700

Sleep Specialist Program Option

Letter of Intent Application: \$250

Sleep Specialist Program Option Self-Study Report (Effective 1/1/2015): \$750

Annual: \$500

International Satellite Location

Application: \$3,000

International Self-Study Report (Initial): \$2,000

Site Visits: Actual Cost

Annual Fee: \$2,000

International Self-Study Report (Continuing): \$2,000

Source: <http://www.coarc.com/28.html>

Commission on Accreditation of Allied Health Education Programs (CAAHEP)

Web: www.caahep.org

Annual Fee: \$450

Note: CAAHEP has partners in the accreditation process, the CoAs. Each of the CoAs has its own set of fees. Generally speaking there is a fee for the request for accreditation services, the on-site review and an annual fee. For specific fee information, you will need to contact the appropriate CoA directly.

Accreditation: Schedule of Fees

July 1, 2013 – June 30, 2014

Annual Program Fee: \$3,000

Each additional month late: \$175

Site Visit Fees

Site Visit Fee: \$11,000 (new)
 \$8,750 (to renew)

Site Visitor Direct Expenses: Accommodations and Transportation

Interim Site Visit: \$3,750

Site Visit Days: \$3,500

Last Minute SV Delays (less than 30 days from SV): \$3,750 + expenses incurred

Candidacy Application Fee: \$6,500

Appeal Fee

1st Level Appeal: \$7,300

2nd Level Appeal: All direct and indirect costs

Other Fees

Late Self-Study/ Progress Report: \$550

Each additional month late: \$125

Source: https://www.cahme.org/CAHME/Program_Directors/Fee_Schedule.aspx

CCNE Fee Structure – FY 2013

Annual Fee:

One degree program (e.g., baccalaureate) with or without a certificate program: \$2,420

Two degree programs (e.g., baccalaureate & master's) with or without a certificate program: \$2,917

Three degree programs (e.g., baccalaureate, master's & DNP) with or without a certificate program: \$3,416

Evaluation Fee: \$1,750

Note: Programs are assessed a flat fee for hosting the on-site evaluation. This fee is intended to cover the team travel, lodging, and other expenses associated with the accreditation review process. This fee is based on the number of individuals comprising the evaluation team, not on the length of the on-site evaluation. An evaluation team typically comprises 3-5 individuals, depending on the number of program levels and the complexity of the program(s) under review.

Fee per team member: \$1,750

New Applicant Fee: The new applicant fee applies to any program requesting new applicant status.

One degree program (e.g., baccalaureate) with or without a certificate program: \$3,500

Two degree programs (e.g., baccalaureate & master's) with or without a certificate program: \$5,500

Three degree programs (e.g., baccalaureate, master's & DNP) with or without a certificate program: \$7,500

New Program Fee: \$2,000

Note: The fee to schedule a new degree or certificate program for accreditation applies to any institution that already has a CCNE-accredited degree program.

Appeals Fee: The fee for appealing an adverse action is \$10,000

Source: <http://www.aacn.nche.edu/ccne-accreditation/FEESTR.pdf>

Fee Schedule – April 2014

Fees are for single sites or for individual sites in a multi-site institution, unless otherwise indicated.

Initial Accreditation - These fees are paid by all programs and institutions seeking initial accreditation:

Statement of Eligibility: \$400 (Administrative fee)

Application fee for each branch in a multiple-site organization.

Non-refundable.

Accreditation Workshop: \$350 fee for first representative. \$200 for each additional representative from the same site.

Multi-site institutions pay \$350 for first representative and \$200 for each additional representative from sites that enter the accreditation process in the same 12 month period.

Refundable up to 1 month before the workshop.

Customized accreditation workshop

US: \$2,500 plus direct expenses

International: \$1,000 plus \$1,000 per day of on-site work and travel by presenter

Note: Workshop at a specific site or school customized for multiple participants. Site pays all direct costs, including travel, food, and lodging for presenter.

Plan for the self-study

Single site: \$2,500

For multiple-site institutions, additional \$500 fee for each location that shares the applicant status.

Multi-site: \$2,500 for first site, plus \$500 for each additional site.

A multiple-site institution with one self-study coordinator pays the full amount for the first site and a reduced amount for each additional site.

Site Visit

US single site: \$6,500

Includes team expenses (travel, food, and lodging), costs related to financial review and administration.

Additional \$1,000/day if extra days are necessary to review auxiliary locations or to review foreign language and/or TEFL certificate programs.

Multiple-site organizations: \$6,500 base fee first site. Fees for additional sites to be determined.

CEA determines site visit fees for multiple-site organizations based on locations and proximity of locations to each other.

International: \$4,200

For international visit, fee does not include travel, food, and lodging, which are borne by the site.

\$1,000/day for each working day on site over 3 days.

Sustaining Fees

Annual Sustaining Fees

Single Site: \$1,700 base fee plus \$.55 per student week. \$9,000 cap.

Based on student weeks for all programs reviewed by CEA for the prior year.

Students at auxiliary location included in determining student weeks. For multi-site organizations, \$.55/student week for students at all sites (\$9,000 cap) plus \$1,700 for the first site and \$500 for each additional branch.

Sustaining Fee at time of accreditation

Based on annual sustaining fee. (see above)

Pro-rated based on the time of year the site becomes accredited.

Reaccreditation fees

Application for reaccreditation: \$400

Interim Report (in the fifth year of re-accreditation): \$1,500

Special Fees

Cancellation or postponement of Site Visit: 50% of Site Visit Fee

CEA will retain %50 of site visit fee or amount needed to recover CEA expenses, whichever is greater.

Appeals

\$4,500 deposit

Actual expenses for the appeal, plus a 25% processing fee deducted from the deposit.

Withdrawal of appeal: 50% of deposit or amount needed to recover CEA expenses, whichever is greater.

Change of Ownership: \$4,000

Special Investigation or On-Site Visit: \$1,500/day for one person + \$1,000 for each additional person

Fee for on-site visits as required by the Commission for probation, one-year accreditation, show-cause, complaints, substantive change, change of location, and new location.

\$1,000/day for each working day over 1 day.

For international special visits, fee does not include travel, food, and lodging, which are borne by the site.

Application for an additional location by an accredited site:

Application fee: \$1,000.

Additional \$500 fee for applications to open more than two additional locations within one year.

Fee for special on-site visit as required: \$1,500/day for one person + \$1,000 each additional person.

Source: <http://cea-accredit.org/accreditation/fees>

**Accreditation Fee Schedule
Effective 4/1/2014**

Once submitted, fees are non-refundable.

Electronic Submissions

All Applications for Accreditation/Reaccreditation, Self Study Reports (SSRs) and Annual Reports are to be submitted via the online system. A \$500 fee will be assessed if these documents are submitted to the Commission in any other format.

Late Fees

Failure to submit reports, fees and any other required materials to the Commission by the scheduled due date will result in a late fee of \$500 being assessed. An additional \$500 will be assessed for each thirty day (30) period beyond the scheduled due date for any item(s) not received by the Commission. Failure to submit reports, fees and other required materials in a timely manner can be referred to the Commission for further action.

An institution or a program that has been granted an extension to submit materials is still subject to the late fee assessments. All late fees must be paid at the time that the late materials are submitted to the Commission in order for the materials to be accepted.

Accreditation Workshop Fees

One representative from each main and branch campus location applying for initial or renewal of accreditation must attend a COMTA Accreditation Workshop within six months of the date of their SSR submission.

Accreditation Workshop Fee: No more than \$500 per attendee from the institution or program. COMTA is now offering the Accreditation Workshop as an online course. Renewal applicants are eligible for a reduced price; contact the COMTA staff for the discount code. If your institution or program would like to schedule an Accreditation Workshop or a workshop on a specific subject to be held at your location, please contact the COMTA offices for further information.

Accreditation Fees – Institutional or Programmatic

Initial Accreditation – Application:

Main Campus: \$3,000 (One day consultation visit to the school by staff is optional. Travel expenses are additional.)

Branch Campus: \$1,500 per physical location

Auxiliary Classroom: \$750 per physical location

Renewal of Accreditation – Application:

Main Campus: \$2,000

Branch Campus: \$1,500 per physical location

Auxiliary Classroom: \$750 per physical location

Peer Reviews/On-Site Visit Fees (Initial and for Renewal of Accreditation)

Main Campus: \$5,500

Branch Campus: \$4,500 per physical location

Auxiliary Classroom: \$3,000 per physical location

Processing Fees – Applications Requiring an On-Site Visit (The cost of the on-site visit is included in the application fee):

Application for the Addition of a Branch Campus: \$3,500

Application for the Addition of an Auxiliary Classroom: \$2,500

Application for Change of Location: \$1,750 per physical location

Application for Change of Ownership: \$3,500 per physical location

Application for Change to Institutional Accreditation: \$2,500 per physical location

Application for the Addition of a Degree Program: \$2,500 per physical location

Application for the Addition of an Aesthetics Program: \$2,500 per physical location

Application for the Addition of Distance Education: \$2,500 per physical location

Application for Substantive Change of a Program: \$1,750 per physical location

(Substantive Change is a change to the currently approved program that is greater than 25% of the total clock hours or credits.)

Processing Fees – Applications Not Requiring a Visit

Application for the Institution's Change of Name: \$750 per physical location

Application for the Change from Clock Hours to Credits: \$750 per physical location

Application for the Addition of a Non-Degree Program: \$750 per physical location

Application for Change to Programmatic Accreditation: \$750 per physical location

Application for the Change of Mission or Objectives: \$750 per physical location

Other Fees

Commission Directed or Unannounced Visit: \$0-\$1,750 (as determined by the Commission)

Appeal of a Commission Decision: \$10,000

Request to Reschedule a Confirmed On-Site Visit: \$2,500

Institutional Accreditation

Sustaining fees are calculated individually based on the revenue at each Main Campus and Branch Campus and are to be paid annually by March 1 of each year.

Gross Revenue Sustaining Fees \$0-\$999,999 = \$1,500 + .0043 x the amount over \$200,000

Gross Revenue Sustaining Fees \$1,000,000-\$2,999,999 = \$5,000 + .0015 x the amount over \$1,000,000

Gross Revenue Sustaining Fees \$3,000,000 and over = \$8,000 + .0025 x the amount over \$3,000,000

Programmatic Accreditation

Sustaining fees for programs within larger institutions are calculated based on student enrollment (new students beginning the program in the previous calendar year) for each Main Campus and Branch Campus and are to be paid annually by March 1 of each year.

\$1500 for each physical location + \$30 per enrolled student that started in the prior calendar year.

Prorating Sustaining Fees

Institutions and programs that receive accreditation or are approved after March 1 will pay sustaining fees on a prorated basis for the remainder of COMTA's fiscal year in accordance with the above calculations.

Source: <http://www.comta.org/accreditation/accreditation-fees/>

Accreditation Guide for 2-Year Opticianry Degree Programs, May 2013

Application Administrative Fee: \$500

Late Fee for Self Study: A late fee of \$500 is charged for Self Studies that do not arrive in the COA office 30 days prior to the on-site. If the Self Study is not received 21 days prior to the on-site, the on-site will be subject to cancellation at the college's expense. In addition, the program may be placed upon Administrative Probation.

Site Visit Expenses: Each program must reimburse the Commission for the costs of any on-site evaluation. The guidelines for fees, expenses and preparing the visits are as follows:

- Commercial travel reimbursement is limited to the mode and cost documented. Airfare is limited to round-trip coach fares. All team members are urged to take advantage of any cost reducing fees.
- Private auto travel is reimbursed in keeping with the federal government allowance per mile, parking and tolls. Total reimbursement for private auto travel will not exceed round-trip coach fare.
- Rented auto costs are to be reimbursed if:
 1. lower cost transportation is not available
 2. two or more site members are traveling together to and/or from the site
 3. commercial travel is not available to and from the site or such travel would result in further expense, e.g., additional meal and lodging costs
 4. use of the rental car in accordance with the preceding guidelines is documented in the expense voucher
- Lodging and meal costs are to be reasonable and customary rates for locations convenient to the site being visited.
- Expenses which are not reimbursable include alcoholic beverage costs, valet services (cleaning).
- Multiple programs visited on the same trip will be billed proportionately for the costs of the on-site evaluation according to the following guidelines:
 1. a percentage of the travel costs of the team
 2. the costs of meals and lodging associated with the day(s) on which a particular program is being visited

Annual Fee: \$1,395.50 (per accredited program)

Late Fee: A \$500 fee will be assessed for delinquent annual accreditation fees.

Source: <http://www.coaccreditation.com/accreditation-guide-dispensing.pdf>

Application Fee: \$2,500

Site Visit Fee: \$2,000 per visitor, for 2-5 visitors

Annual Maintenance Fee - 2014 Fee (invoiced April 15, 2014 and due September 15, 2014)

For 1 accredited program: \$2,668

For 2 accredited programs: \$3,079

For 3 or more accredited program: \$3,277

Source: <http://www.cacrep.org/for-programs/cacrep-accreditation-fees/>

CIDA Accreditation Policy and Procedure – June 2013

Application Fee: \$400

The application fee validates the application for a period of two years from the date of receipt by the CIDA office. After two years, a new Application Form must be submitted and the fee paid in order to maintain applicant status.

Annual Fee: \$2,000

An accredited program must pay an annual fee even if the program is being re-visited during the calendar year for which the fee is being charged.

Late Fee (for the Annual Fee): \$200

Appeal Fee: \$5,000

The appeal fee covers the costs of convening the appeal panel including duplication and distribution of all materials required by the panel. The cost of travel, meals, and lodging for appeal panel members is charged to the program after the panel concludes its work.

Site Visit Fees and Expenses:

Administrative Fee: \$3,000

The administrative fee is charged for all site visits including interim visits and probationary reviews. The fee provides partial coverage of administrative costs associated with the process.

For programs seeking initial accreditation, administrative fees are not charged until an application has been reviewed and accepted.

Site Visitor Fee: \$700 per team member

The site visitor fee covers the transportation expenses of the visiting team to and from the host city.

The fee is averaged at a cost of \$700 per team member. A typical accreditation review requires three site visitors resulting in a total site visitor fee of \$2,100. Interim visits and probationary reviews typically require only one or two site visitors, thus resulting in an adjusted site visitor fee.

Programs choosing a Monday – Thursday visit schedule also pay additional airfare expenses at cost (i.e., any amount over the fee invoiced to the program for each site visitor).

Visiting Team Expenses: At cost

Once the visiting team reaches the host city, the program is responsible for all local transportation, including to and from the airport, lodging, and meals.

Source: <http://accredit-id.org/wp-content/uploads/2014/01/Fees-2014.pdf>

Application for Accreditation: \$400 (2009-2010 year)

Multiple Sites: Programs that are delivered at multiple sites but use the same curriculum at each site pay an additional accreditation/reaccreditation fee of \$50.00 for each additional site. For example, a program delivered at three sites would pay \$400 for the first site and \$50 for each of the additional sites, a total accreditation/reaccreditation fee of \$500.

Reaccreditation Application: \$400

Accreditation is renewed every 5 years; a site visit is required every 10 years. A Reaccreditation Application should be submitted with the current fee of \$400 prior to the end of the accreditation period (either October 31 or May 31).

Annual Membership Dues: Effective September 2012, membership dues are \$500.

Dues will be prorated the second year, giving credit for unused dues during the first year. For example, if a Program joins the Council in October, they pay the fee for a full year. When invoices are sent the following year, they will be given credit for four months (July through October).

Membership Fees for Multiple Sites: Programs that have multiple sites pay the \$500 membership fee for the first site and \$50 membership fee for each additional site. For example, a program that is delivered at four sites will pay \$500 for the first site, and \$50 for each of the additional three sites for a total of \$650 annually.

Late Charge for Membership Dues: Membership dues must be paid on an annual basis concurrent with the academic year, July 1 through June 30, as follows:

- Invoices are mailed on April 1, payment is due no later than July 15.
- If payment has not been received by September 15, a second billing is sent with a \$25.00 late charge.
- If the annual dues and late charge are not received by October 31, a letter is sent advising the Program that membership has lapsed.

Reinstatement of Accreditation: Program accreditation that has lapsed for non-payment can be reinstated within 90 days of December 31 (received by March 31) by paying the outstanding membership fee, the \$25 late charge, and a reinstatement charge of \$200.

Source: www.cshse.org/accreditation.html

2013–14 CAEP Annual EPP Fees and CAEP Accreditation Visit Fees

Pre-Screening and Candidacy Application Fees

Application fee: \$300 for CAEP members
 \$500 for non-members

Annual Fees

All educator preparation providers (accredited, candidacy, and pre-candidacy EPPs) will be invoiced for their annual fees based on the number of completers, as indicated by the following:

Completers	Annual Fees
1-50	\$2,250
51-150	\$2,500
151-300	\$2,850
301-500	\$3,300
501-1,000	\$4,350
1,000+	\$5,050
No information	\$3,085
International	\$10,000

Accreditation Visit Fees

Educator preparation providers will be responsible for travel, incidental, and onsite expenses.

Per-visitor fee: \$1,750

This fee structure represents no change for EPPs pursuing the IB pathway. They will continue to have a \$2,000 audit fee.

Source: <http://caep.ca/cpdcme/accreditation>
<http://caepnet.files.wordpress.com/2013/03/eppfees.pdf>

September 1, 2013 – August 31, 2014

Schedule of Fees

Annual Fee Based on FTE JD Enrollment:

500 or less	\$13,015
501 – 700	\$14,560
701 – 1,000	\$17,135
1,001 – 1,600	\$18,680
Equal to or greater than 1,601	\$20,740

Annual Fee for Each Approved Foreign Program

Foreign Summer/Intersession Program: \$1,900

Semester/Year Abroad Program: \$1,900

Cooperative Program for Foreign Study: \$1,900

Application for Approval

Application for Provisional Approval (each application): \$80,000

Application for Approval of Foreign Program

Foreign Summer/Intersession Program: \$6,000

Semester/Year Abroad Program: \$6,000

Cooperative Program for Foreign Study: \$6,000

Other Applications

Request for Variance under Standard 802: \$1,000

Applications for Acquiescence in Post- or Non-JD Program: \$6,000

Application for Acquiescence in Other Major Change: \$10,000

Source: http://www.americanbar.org/groups/legal_education/resources/accreditation/schedule-of-law-school-fees.html

**CEPH ACCREDITATION SUPPORT SCHEDULE
FOR SCHOOLS AND PROGRAMS OF PUBLIC HEALTH**

Applicable during 2014

Application Fee

School of Public Health: \$3,500

Public Health Program (PHP or SBP): \$2,500

School of Public Health or Public Health Program outside North America: \$4,500

Currently-accredited programs that offer the master's degree and seek to transition in category to an accredited school of public health must pay the application fee (\$3,500 in North America, \$4,500 outside of North America) one time, upon acceptance of your application. Currently-accredited standalone baccalaureate programs that seek to transition in category to an accredited public health program with a master's degree must pay the application fee (\$2,500 in North America, \$4,500 outside of North America) one time, upon acceptance of your application.

Accreditation Review Fee

School of Public Health: \$3,500

This amount includes \$1,750 for review of preliminary self-study and \$1,750 for site visit logistical arrangements. If more than one preliminary review of documentation is necessary, a \$1,750 charge will be made for each such review. If a focused or abbreviated review is required, a charge of \$1,750 will be made.

School of Public Health outside the US: \$7,000

This amount includes \$3,500 for review of preliminary self-study and \$3,500 for site visit logistical arrangements. If more than one preliminary review of documentation is necessary, a \$3,500 charge will be made for each such review. If a focused or abbreviated review is required, a charge of \$3,500 will be made.

Public Health Program: \$2,700

This amount includes \$1,350 for review of preliminary self-study and \$1,350 for site visit logistical arrangements. If more than one preliminary review of documentation is necessary, a \$1,350 charge will be made for each such review. If a focused or abbreviated review is required, a charge of \$1,350 will be made.

Public Health Program outside the US: \$5,400

This amount includes \$2,700 for review of preliminary self-study and \$2,700 for site visit logistical arrangements. If more than one preliminary review of documentation is necessary, a \$2,700 charge will be made for each such review. If a focused or abbreviated review is required, a charge of \$2,700 will be made.

Note: There is a \$1,500 surcharge on the above accreditation review fee for each day or partial day added to an on-site visit beyond the ordinary duration of 3 days for a school and 2 days for a program.

There is a \$3,000 surcharge for schools and programs outside North America on the above accreditation review fee for each day or partial day added to an on-site visit beyond the ordinary duration of 3 days for a school and 2 days for a program.

Annual Support Fee:

Per Calendar Year for an Accredited School of Public Health: \$6,350

Per Calendar Year for an Accredited School of Public Health sponsored by more than one university: \$9,500

Per Calendar Year for an Accredited Public Health Program with one degree level (master's OR baccalaureate): \$3,175 per year

Per Calendar Year for an Accredited Public Health Program, sponsored by more than one university, with one degree level (master's OR baccalaureate): \$4,750

Per Calendar Year for an Accredited Public Health Program with two degree levels (master's AND either a) baccalaureate or b) doctoral): \$3,675

Per Calendar Year for an Accredited Public Health Program, sponsored by more than one university, with two degree levels (master's AND either a) baccalaureate or b) doctoral): \$5,250

Per Calendar Year for an Accredited Public Health Program with three degree levels (master's, baccalaureate AND doctoral): \$4,175

Per Calendar Year for an Accredited Public Health Program, sponsored by more than one university, with three degree levels (master's, baccalaureate AND doctoral): \$5,750

Substantive Change to Add Degree Level

One-time fee to add either a baccalaureate OR doctoral degree to an accredited public health program that currently includes only master's-level education: \$500

One-time fee to add BOTH baccalaureate AND doctoral degree to an accredited public health program that currently includes only master's-level education: \$1,000

Note: There is no charge for addition for a baccalaureate degree to an accredited school of public health.

Addition a master's degree to a program that only has an accredited baccalaureate degree requires the program to follow policies and pay fees associated with a change in accreditation category.

Appeal Fee: \$10,000

Note: This fee includes administrative expenses incurred by CEPH (eg, copies, mailings, conference class) and all travel and lodging expenses incurred by the Appeals Panel and CEPH staff. The school or program is responsible for expenses related to participation for their representatives in the appeals process.

Consultation Visits

Schools and programs may request consultation from CEPH representatives:

- Related to substantive educational, organizational and developmental issues
- Related to procedural requirements for an accreditation review

½ day in CEPH office: \$500

One day per CEPH consultant, with one-day minimum (North America): \$1,500

One day per CEPH consultant, with one-day minimum (outside North America): \$2,500

Other Costs and Charges

In addition to the fees outlined, actual travel and living expenses must be reimbursed for all individuals involved in consultation visits and on-site evaluations visits.

Schools and programs may be charged additional amounts for specific services or products they seek from CEPH, such as consultation, education sessions, conference call arrangements, and duplication expenses.

Source: <http://ceph.org/>

Council on Naturopathic Medical Education (CNME)

Web: www.cnme.org

Source: Handbook of Accreditation for Naturopathic Medicine Programs – 2007 Edition

Candidacy Application Fee: \$5,000

Note: If the Council declines to accept a program's Application for Consideration because of a determination that the program does not satisfy all eligibility requirements, the Council will refund \$2,500 of the application fee. Once the Council accepts an application for consideration and directs the program to proceed with its self-study process, the Council will not refund any portion of the application fee in the event that the program withdraws its application or the Council's evaluation results in a negative recognition action.

Dues Structure: Programs that are accredited by—or have candidacy status with—the Council pay annual institutional membership dues. The dues consist of a base amount plus an additional amount for each full-time equivalent (FTE) student enrolled. The base amount for candidate programs is one-half the amount for accredited programs. Dues are set annually by the Council; for information on the current dues, contact the Council's executive director. For newly recognized programs, dues are prorated for the remainder of the calendar year, payable within 30 days after the Council grants candidacy.

Evaluation Fees: About 30 days before a visit by an evaluation team, the program receives a statement from the Council for an amount determined by the number of evaluators and the number of days they will be on site. This amount, payable before the visit, covers the evaluators' travel, accommodations, meals, and honoraria, as well as preparation of the evaluation report and the Council's administrative expenses in coordinating the visit and the Council's decision-making process. The amount also covers the executive director's expenses.

In budgeting for the cost of an evaluation visit, the Council suggests that the naturopathic medicine program use this information: \$400 per evaluator per day (with team chair receiving an additional \$200 one day honorarium), plus an average of \$600 in travel expenses per evaluator; \$600 for the travel expenses of the Council's executive director, plus \$200 per day; and \$300 for related administrative expenses. The cost of a three-day visit by a team of four evaluators, using this information, would be approximately \$8,900. If the actual expenses are less than the prepaid amount, the Council refunds the difference; if the expenses are more, the Council invoices the program for the balance.

Note: The most recent information on CNME's web-site comes from their 2007 accreditation manual. It is likely that prices have changed since then.

Source: http://www.cnme.org/resources/2007_hoa.pdf

Undergraduate Program Fees (2014-2015)

Annual Sustaining Fee for all CORE Rehabilitation Education accredited programs: \$1,900

Graduate Program Fees (2014-2015)

Application Fee for Conversion Process (Non-refundable): \$1,500

Annual Sustaining Fee for all CORE Rehabilitative Counseling accredited programs: \$2,500

Balance of Annual Sustaining Fee for programs with dual graduate-level accreditation (CORE Rehabilitation Counseling and Clinical Rehabilitation Counseling): \$500

Other Expenses: In addition, each RCE/URE Program will bear the expense of the site visit when their term of accreditation ends. Expenses will include airfare, lodging, and meals for a minimum of two site visitors for a minimum period of two days.

Source: <http://www.core-rehab.org/Fees>

Candidacy Fees and Related Expenses

There are ten costs associated with the candidacy process. Each is explained below. The Candidacy and Initial Accreditation fees are subject to change by the Board of Directors each Fiscal Year. The fees below are effective from July 1, 2013 to June 30, 2014. Refer to the Timetable for Candidacy to determine program invoice and due dates.

Letter of Intent and Candidacy Eligibility Fee: \$7,298

The letter of intent and candidacy eligibility fee covers staff time to work with the program in developing, reviewing, and approving the materials submitted to determine institutional eligibility.

Commissioner Visit I Fee: \$4,134

The Commissioner Visit I fee covers the work of the staff in processing and reviewing program documents and that of the Commission on Accreditation in reaching a decision about the program's compliance with the Benchmark I.

Commissioner Visit II Fee: \$4,134

The Commissioner Visit II fee covers the work of the staff in processing and reviewing program documents and that of the Commission on Accreditation in reaching a decision about the program's compliance with the Benchmark II.

Additional Commissioner Visit Fee: \$2,756

Typically programs do not require more than four Commissioner Visits to complete their development and write their self-study. If the program needs further development, however, an additional Commissioner Visit will take place. The additional Commissioner Visit fee covers the work of the staff in processing and reviewing program documents and that of the Commission on Accreditation in reaching a decision about the program's compliance with the Educational Policy and Accreditation Standards (**EPAS**).

Initial Accreditation Eligibility Fee: \$1,820

The initial accreditation eligibility fee covers staff time to review and approve the materials submitted to determine institutional eligibility for the initial accreditation of its social work program.

Initial Accreditation Fee: \$3,974

The initial accreditation fee covers staff and commissioner expenses related to processing and assessing the documents associated with determining the program's compliance with the Educational Policy and Accreditation Standards (**EPAS**).

Benchmark Costs

Benchmark costs will vary by program. Examples of expenses include faculty assigned time, meeting expenses, printing, mailing and other administrative costs.

Commissioner Visit Expenses

Programs pay all expenses of the commission visits. The Commission on Accreditation expects programs to make every effort to minimize commissioner out-of-pocket expenses by providing prepaid airline tickets. Coach fair is expected. In addition, programs should be billed directly by the hotel for the commissioner expenses. Remaining expenses, such as ground transportation and meals not taken at the hotel, should be reimbursed as soon as possible by the program.

Annual Program Membership Dues

All accredited social work programs and those in candidacy for accreditation are required to pay annual membership dues to CSWE. Programs are invoiced each April for the following fiscal year, which begins July 1. Invoices are due on July 1. Programs in candidacy are charged the minimum amount. Once the program receives initial accreditation, dues are assessed according to the number of graduates reported by the program in the annual CSWE statistics survey conducted each Fall. For more information on program membership dues send an email to membership@cswe.org or go to <http://www.cswe.org/Membership/27021.aspx>.

Program Membership Categories and Dues

All accredited social work programs and those in candidacy for accreditation are required to pay annual membership dues to CSWE. Programs are invoiced each April for the following fiscal year, which begins July 1. Invoices are due on July 1. Program dues are assessed according to the number of graduates reported by the program in the annual CSWE statistics survey conducted each fall.

For questions about program membership dues, contact the membership office by phone at +1.703.519.2067, or e-mail at membership@cswe.org. More information about the accreditation process and related fees can be found on the [accreditation section](#) of their web-site.

Baccalaureate Program	
Number of Graduates (Spring 2013 Totals)	July 1, 2014–June 30, 2015 (CSWE Fiscal Year)
0-9	\$1,430
10-30	\$1,725
31-79	\$57.00 per graduate
80+	\$4,565
Master's Program	
0-42	\$3,435
43-85	\$81.00 per graduate
86+	\$6,905
Maximum Dues Limit July 1, 2014–June 30, 2015 \$9,100	

Reaffirmation Fees and Related Expenses

There are six costs associated with the reaffirmation process. Each is explained below. The Reaffirmation Eligibility Fee and Reaffirmation Fee are subject to change by the Board of Directors each Fiscal Year. The fees below are effective from July 1, 2013 to June 30, 2014. Refer to the Timetable for Reaffirmation to determine program invoice and due dates.

Reaffirmation Workshop

Two to three years prior to the COA review you will be invited to attend a workshop on the reaffirmation process. For more information contact: accredworkshop@cswe.org.

Reaffirmation Eligibility Fee

The reaffirmation eligibility fee covers staff time to review and approve the materials submitted to determine institutional eligibility for the reaffirmation of the social work program's accreditation status.

Single Baccalaureate or Master's Program	\$1,820
Both Baccalaureate and Master's Programs	\$1,820
Collaborative Program	\$1,820

Reaffirmation Fee

The reaffirmation fee covers staff and commissioner expenses related to processing and assessing the documents associated with determining the program's compliance with the Educational Policy and Accreditation Standards (**EPAS**).

Single Baccalaureate or Master's Program	\$3,826
Both Baccalaureate and Master's Programs	\$4,769
Each Branch	\$ 987
Collaborative Program	\$5,745

Self Study Costs

Self study costs will vary by program. Examples of expenses include faculty assigned time, meeting expenses, printing, mailing and other administrative costs.

Site Visit Expenses

Expenses related to the site visit itself are borne by the program. Programs should make every effort to minimize members' out-of-pocket expenses by providing prepaid airline tickets. Coach fair is expected. Programs should arrange for the hotel to bill the program for the team's expenses. The only remaining expenses should be ground transportation and meals not taken at the hotel. Programs should advise visitors about reimbursement for these items.

Annual Program Membership Dues

All accredited social work programs are required to pay annual membership dues to CSWE. Programs are invoiced each April for the following fiscal year, which begins July 1. Invoices are due on July 1. Program dues are assessed according to the number of graduates reported by the program in the annual CSWE statistics survey conducted each fall. For more information on program membership dues send an email to membership@cswe.org or go to <http://www.cswe.org/Membership/27021/26464.aspx>.

Source: <http://www.cswe.org/Accreditation/2008EPASHandbook/62934.aspx#chapter62974>

Annual Membership Dues

Academic business unit membership dues billed in 2013 for the 2014 membership year are \$2,450. For accredited members, there is an additional \$500 fee for accreditation maintenance. Annual membership dues are payable in advance and must be paid before December 15, 2013, or late fees will be assessed. Honorary members of the IACBE do not pay membership dues.

Membership Dues for New Members

Annual dues for the 2014 membership year are \$2,450. For new members of the IACBE, membership dues for 2014 are prorated according to the date of joining as follows:

January 1 - February 28	\$2,450
March 1 - April 30	\$1,960
May 1 - June 30	\$1,470
July 1 - August 31	\$980
September 1 - October 31	\$490
November 1 - December 31	Remainder of 2014 Dues Waived

Required Workshop Costs

Prior to applying for candidacy status, all academic business units that are Educational Members of the IACBE must have one or more representatives attend a workshop on developing an outcomes assessment plan. In addition, all academic business units seeking either first-time accreditation or reaffirmation of accreditation must have one or more representatives attend a workshop on preparing an effective self-study. The table below identifies the costs of these required workshops.

Workshop	Amount
Developing a Comprehensive Outcomes Assessment Plan	\$400
Preparing an Effective Self-Study/Site Visit Preparation	\$400

Note: The workshop fees are \$400 per person for the first two registrants and \$200 per person for any additional registrants from the same institution.

Candidacy Costs

Costs of Candidacy for Institutions in the United States

The costs related to obtaining candidate for accreditation status will vary depending on the institution's location. Normally, a one-day candidacy visit is conducted for institutions located in the United States. The costs of the visit include an \$800 application fee plus travel, meals, and hotel expenses for an IACBE representative conducting the candidacy visit. The table below contains an approximation of the total direct costs of obtaining candidacy status for institutions located in the United States, assuming a one-day candidacy visit.

Item	Amount
Application Fee (must be paid prior to the candidacy visit)	\$800
Travel for IACBE Representative	\$800
Hotel Accommodations and Meals for IACBE Representative (one day)	\$400
Total	\$2,000

Note: These figures are estimates for budgeting purposes. In many cases, actual costs are lower than these estimates. When candidacy visits are scheduled, IACBE headquarters can provide updated information.

Costs of Candidacy for Institutions Outside of the United States

The candidacy costs (especially travel costs) for institutions located outside of the United States will vary depending on the institution's location. The institution must pay the cost of the candidacy visit 90 days in advance of the visit. The IACBE will invoice the institution for the estimated costs of the visit. Following the visit, a final accounting will be provided with a final billing or credit. Costs may be paid by credit card or wire transfer. A two-day candidacy visit is conducted for institutions located outside of the United States. The costs of the visit include an \$800 application fee plus travel, meals, and hotel expenses for an IACBE representative conducting the candidacy visit. The table below contains an approximation of the total direct costs of obtaining candidate for accreditation status for institutions located outside of the United States.

Item	Amount
Application Fee (must be paid prior to the candidacy visit)	\$800
Travel for IACBE Representative	\$2,000
Miscellaneous Travel Expenses	\$200

Hotel Accommodations and Meals for IACBE Representative (two days)	\$600
Miscellaneous Travel Expenses	\$200
Total	\$2,000

Note: These figures are estimates for budgeting purposes. Please be aware that travel costs (airfare) can vary substantially depending on the institution's location. However, in many cases, actual costs are lower than these estimates. When candidacy visits are scheduled, IACBE headquarters can provide updated information.

Accreditation Costs

Costs of Accreditation for Institutions in the United States

The costs related to obtaining accreditation by the IACBE will vary depending on the institution's location and the size of the site-visit team. These costs include a \$1600 application fee plus travel, meals, and hotel expenses for the site-visit team. Normally a two-person site-visit team is used for institutions located in the United States. These team members are paid an honorarium for their work. The chair of the team is paid \$300 per day and the other team member is paid \$200 per day. Academic business units are also encouraged to include an IACBE staff member in a consultative capacity as a member of the team. No honorarium is required for the staff consultant. Therefore, the only costs to the institution for this person are travel, meals, and hotel expenses. The table below contains an approximation of the total direct costs of IACBE accreditation for institutions in the United States, assuming a 2-person site-visit team and a two-day site visit.

Item	Amount
Application Fee (must be paid prior to the site visit)	\$1,600
Travel for Site-Visit Team Members	\$1,600
Honoraria for Site-Visit Team Members (two days)	\$1,000
Hotel Accommodations and Meals for Site-Visit Team Members (two days)	\$800
Total	\$5,000

Note: These figures are estimates for budgeting purposes. In many cases, actual costs are lower than these estimates. When site visits are scheduled, IACBE headquarters can provide updated information.

Costs of Accreditation for Institutions Outside of the United States

The costs related to obtaining accreditation by the IACBE (especially travel costs) for institutions located outside of the United States will vary depending on the institution's location. The institution must pay the costs of the site visit 90 days in advance of the visit. The IACBE will invoice the institution for the estimated costs of the visit. Following the visit, a final accounting will be provided that will include either a final billing or credit. Costs may be paid by credit card or wire transfer. The costs of a site visit include a \$1600 application fee plus travel, meals, and hotel expenses for the site-visit team. A three-member site-visit team is used for visits to institutions located outside of the United States. This team includes two trained peer reviewers and a consultant from the IACBE staff. The peer reviewers on the site-visit team receive honoraria totaling \$500 per day (the chair is paid \$300 per day and the other team member is paid \$200 per day). The staff consultant does not receive an honorarium. Typically a site visit takes three days. The table below contains an approximation of the total direct costs of IACBE accreditation for institutions located outside of the United States.

Item	Amount
Application Fee (must be paid prior to the site visit)	\$1,600
Travel for Site-Visit Team Members	\$6,000
Miscellaneous Travel Expenses	\$500
Honoraria for Site-Visit Team Members (three days)	\$1,500
Hotel Accommodations and Meals for Site-Visit Team Members (three days)	\$3,000
Miscellaneous Expenses	\$500
Total	\$13,100

Note: These figures are estimates for budgeting purposes. Please be aware that travel costs (airfare) can vary substantially depending on the institution's location. However, in many cases, actual costs are lower than these estimates. When site visits are scheduled, IACBE headquarters can provide updated information.

New Program Accreditation Fee

The application fee for the review of new business programs after accreditation has been granted by the Board of Commissioners is \$800 per review.

Fees for Commissioner Visits

An administrative fee of \$800 will be charged for commissioner follow-up visits and for commissioner visits that are part of new doctoral program accreditation reviews. The total costs of commissioner visits include travel expenses, hotel accommodations, meals, and transportation for the commissioner, plus the administrative fee.

Costs of Commissioner Visits for Institutions in the United States

The table below contains an approximation of the total direct costs of a commissioner visit for institutions located in the United States, assuming a one-day visit.

Item	Amount
Administrative Fee	\$800
Travel for Commissioner	\$800
Hotel Accommodations and Meals for Commissioner	\$400
Total	\$2,000

Note: These figures are estimates for budgeting purposes. In many cases, actual costs are lower than these estimates. When commissioner visits are scheduled, IACBE headquarters can provide updated information.

Costs of Commissioner Visits for Institutions Outside of the United States

The commissioner visit costs (especially travel costs) for institutions located outside of the United States will vary depending on the institution's location. The table below contains an approximation of the total direct costs of a commissioner visit for institutions located outside of the United States, assuming a one-day visit.

Item	Amount
Administrative Fee	\$800
Travel for Commissioner	\$2,000
Hotel Accommodations and Meals for Commissioner	\$600
Total	\$3,400

Note: These figures are estimates for budgeting purposes. Please be aware that travel costs (airfare) can vary substantially depending on the institution’s location. However, in many cases, actual costs are lower than these estimates. When commissioner visits are scheduled, IACBE headquarters can provide updated information.

Mentoring Costs

The costs of mentoring visits include travel expenses, hotel accommodations, meals, and transportation for the IACBE mentor, plus a mentoring fee amounting to \$1000 per day or \$500 for half a day (up to 5 hours).

Costs of Mentoring Visits for Institutions in the United States

The table below contains an approximation of the total direct costs of a mentoring visit for institutions located in the United States, assuming a one-day visit.

Item	Amount
Mentoring Fee	\$1,000
Travel for IACBE Mentor	\$800
Hotel Accommodations and Meals for IACBE Mentor	\$400
Total	\$2,200

Note: These figures are estimates for budgeting purposes. In many cases, actual costs are lower than these estimates. When mentoring visits are scheduled, IACBE headquarters can provide updated information.

Costs of Mentoring Visits for Institutions Outside of the United States

The mentoring visit costs (especially travel costs) for institutions located outside of the United States will vary depending on the institution’s location. The table below contains an approximation of the total direct costs of a mentoring visit for institutions located outside of the United States, assuming a one-day visit.

Item	Amount
Mentoring Fee	\$1,000
Travel for IACBE Mentor	\$2,000

Hotel Accommodations and Meals for IACBE Mentor	\$600
Total	\$3,600

Note: These figures are estimates for budgeting purposes. Please be aware that travel costs (airfare) can vary substantially depending on the institution's location. However, in many cases, actual costs are lower than these estimates. When mentoring visits are scheduled, IACBE headquarters can provide updated information.

Source: <http://www.iacbe.org/costs-fees.asp>

Application for Accreditation Fee: \$1,000

Annual Recurring Membership Fee: \$1,800

Note: Application received and approved during mid-year are prorated for the membership fee until the next billing cycle begins.

Conference Fees

Pre-Registration: \$200

On-Site: \$250

One Day Attendee: \$75

Site Visit Fee – 3 member site team

- Application Fee: \$1,000
- Airfare, parking, mileage, etc.
- Hotel – your choice
- Per diem

The applicant institution is required to pay travel, hotel, and per diem for three visitors for a three full-day visit with travel on either end.

Administrative Review Fee: \$300 per program

Source: <http://ifsac.org/for-degree-programs/membership-accreditation-process>

* The year is not specified for the fee schedule above.

Fee Schedule – Pricing Effective January 1, 2013

Annual Program Fee to Maintain Accreditation

Programs Granting One Terminal Award: \$1,890

Fee for each additional terminal award granted: \$735

Partial Annual Program Fee Payments

New Programs awarded initial accreditation prior to July 1: \$1,890

New Programs awarded initial accreditation after July 1: \$945

Programs notifying the JRCERT of intent to discontinue prior to July 1: \$945

Programs notifying the JRCERT of intent to discontinue after July 1: \$1,890

Total Initial Accreditation Application Fee: \$3,675

Estimated Total Cost of Site Visit: \$2,400 to \$2,500

Continuing Accreditation

Programs with 1-4 JRCERT recognized clinical education/practice settings: \$1,575

Programs with 5-8 JRCERT recognized clinical education/practice settings: \$1,840

Programs with 9-12 JRCERT recognized clinical education/practice settings: \$1,995

Programs with 13-19 JRCERT recognized clinical education/practice settings: \$2,625

Programs with 20-26 JRCERT recognized clinical education/practice settings: \$3,150

Programs with 27-33 JRCERT recognized clinical education/practice settings: \$3,675

Programs with 34-40 JRCERT recognized clinical education/practice settings: \$4,725

Programs with 41-45 JRCERT recognized clinical education/practice settings: \$5,250

Programs with 46 or more JRCERT recognized clinical education/practice settings: \$5,775

Interim Report Fee: \$1,000

Substantive Change Fee: \$250

Substantive Change Fine: \$250

Note: The Substantive Change Fine is charged to any program that fails to notify the JRCERT of a substantive change prior to implementation.

Recognition of Clinical Setting Fee: \$250

Request for Extension Fee (more than 30 days): \$300

Rescind Administrative Probation Fee: \$250

Teach Out Plan Fee: \$250

Teach Out Agreement Fee: \$250

Certificate of Accreditation/Recognition Replacement Fee: \$25

Late Fee: An additional 20% charge is assessed when payment is not received within 60 days of the invoice date.

Note: Fees are not refundable.

Source: <http://www.jrcert.org/programs-faculty/fee-schedule/>

Fee Schedule 2014-2015

Initial Accreditation Fee: \$2,500

Continuing Accreditation Fee

0 – 5 Affiliates: \$1,100

6 – 10 Affiliates: \$1,200

11 – 20 Affiliates: \$1,300

20+ Affiliates: \$1,400

Affiliate Application Fee: \$250

Note: The fee is charged for each individual new affiliate application, regardless of whether it is for a major, minor, or academic affiliate.

Annual Fee: All accredited programs are charged an annual fee consisting of a sponsor component + an affiliate component. The affiliate component is based on the number of major, academic and Candidate affiliates held by the program.

Sponsor: \$1,250

Co-Sponsor (if applicable): \$1,250

Affiliate: \$165 (each)

Note: Annual fee invoices are mailed the first business day of January and the due date is April 1. Second notices are mailed by certified letter on March 1. Programs that have not paid the annual fee by April 1 are placed on administrative probation. The unpaid annual fee + an administrative probation recission fee of \$250 must be paid for the program to be removed from administrative probation.

Site Visit Fee: Programs undergoing a site visit are pre-billed for estimated costs of travel, hotel and meals for each site evaluator. When actual expenses are determined after the visit the program will be invoiced for any balance due or will be sent a refund if prepayment exceeded the final costs.

Deadline Extension Fee: \$250

Source: <http://jrcnmt.org/program-resources/fee-schedule/>

Liaison Committee on Medical Education (LCME)

Web: www.lcme.org

The LCME does not collect dues or charge fees for accreditation services, except for schools requesting initial, provisional accreditation. The operating funds for the LCME are allocated by the AAMC and AMA sponsors from their dues and other income. Costs related to accreditation are equally split between the AAMC and AMA Secretariats of the LCME.

Source: <https://www.lcme.org/faq.htm>

Midwifery Education Accreditation Council – Section E: Fees – Updated 10/2013

Fee for Initial Accreditation and Reaccreditation

Part I (due with Preliminary Application): \$200

Part II (due with Self Evaluation Report)

Base Rate: \$1,575

Fee per student in an accredited program: \$5

Fee per student in an accredited institution: \$11

Fee per student at a program or institution that offers distance or correspondence education: \$5

Fee per student at a degree-granting program or institution: \$5

Fee per student in a program or institution that participates in Title IV: \$5

Part III (due 8 weeks in advance of Site Visit): \$3,150

Annual Sustaining Fees

Base Rate: \$5,250

Fee per student in accreditation program: \$68

Fee per student in an accredited institution: \$116

Fee per student at a program or institution that offers distance or correspondence education: \$19

Fee per student at a degree-granting program or institution: \$70

Fee per student in a program or institution that participates in Title IV: \$47

The Penalty for Late Payment: \$200 after the deadline plus \$100 for each 30 days late thereafter

Change in Mission/Purpose/Objectives: \$315

Change in Ownership, Legal Status or Form of Control (plus Site Visit Fees if required): \$840

New Branch Campus (plus Site Visit Fees): \$840

Change of Location: \$315

Addition of Auxiliary Classroom: \$315

Decision to Implement Title IV Programs: \$315

Changes in Curriculum:

Addition or discontinuation of courses that results in:

Significant departure in content: \$315

Significant departure in method of delivery (includes distance learning): \$315

Change in length of program: \$315

Addition of courses at a higher degree/credential level (includes change to degree granting status): \$315

Substantial increase or decrease in credit hours awarded: \$315

Change from credit to clock hours or vice versa: \$315

Change in capacity for clinical training: \$315

Site Visit Fee: \$3,150

Interim change from pre-accreditation to accreditation status: \$315

Penalty for late submission of Annual Report (plus \$100 for each 30 days late thereafter): \$210

Penalty for late submission of Annual Sustaining Fees (plus \$100 for each 30 days late thereafter): \$210

One Month Extension Fee: \$210

Note: Refund of \$150 is allowed if request for extension is denied)

Appeal Fee (plus Ad Hoc Committee Expenses): \$3,675

Hearing Fee (plus Ad Hoc Committee Expenses): \$2,100

Expedite Fee for Substantive Change: \$315

Note: Available only with agency approval.

Source: http://meacschools.org/wp-content/uploads/2013/10/2013-Section-E-Fees_Accreditation-Handbook.pdf

MACTE 2011 – 2012 Fee Schedule

Annual Fees

Each Institution/Program (per accredited level per year, active or inactive): \$332

Additional Location: Stationary, Mobile, Branch or Contract (per accredited level per year, active or inactive): \$296

Student Fee (per student in each level, for each location): \$145

Organizations/Consortia/Independents (for the first 10 course levels offered by accredited, affiliated institutions/programs, and for each additional 10 course levels): \$428

Application Fees

Institutions/Programs (per level): \$765

Note: \$765 for the first accredited level [includes self-study writing workshop and individual consultation]; \$510 for each subsequent level.

Please note: All travel fees associated with above workshop are not included in above fee.

Organizations/Consortia/Independents: \$1,061

Institution/Program Substantive Change Requiring On-Site Evaluation: \$214

Note: Change in legal status/control (ownership), addition of a certification course for a different age range, relocation of permanent site.

Institution/Program Substantive Change Not Requiring On-Site Evaluation: \$160

(Change in legal name, faculty/staff, time structure/length, curriculum, mission/objectives)

Other Fees

Application/Self-Study

General Public: \$45

MACTE accredited programs: \$34

Late Fee: \$80

(charged for late submission of fees, Annual Reports, Interim Reports, and other required documents)

Appeal Fee: \$5,304

Reconsideration Fee: \$1,591

Source: <http://www.macte.org/images/accreditation-process/>

National Accrediting Agency for Clinical Laboratory Sciences (NAACLS)**Web:** www.naacls.org

NAACLS Fees (2014)

Initial Application Fee		\$600.00
Annual Accreditation Fee		\$1822.00
Site Visit Preparation Fee		\$500.00
Site Visit Fee		Actual Cost

International NAACLS Fees (2014)

Initial Application Fee		\$1000.00
Annual Accreditation Fee billable after accreditation is awarded		\$1822.00
Site Visit Preparation Fee		\$1000.00
Site Visit Fee		Actual Cost

Source: <http://www.naacls.org/accreditation/fees.asp>

Accredited Institutional Membership Dues

Annual dues for institutional members are scaled according to the number of FTE (full-time equivalent) students served by the accredited unit: (1) 1-200 FTE, (2) 201-400 FTE, (3) 401-600 FTE, (4) 601-800 FTE, and (5) 801+ FTE.

From the base of the previous year, the dues in each category will rise consistent with the Higher Education Price Index (HEPI) plus two percent. However, upon recommendation from the Treasurer after consultation with the Finance Committee, the Executive Committee shall have the power to set the dues no less than one percent below the HEPI and no more than two percent above the HEPI.

Accredited institutional members are invoiced annually on the first day of July.

The following dues for accredited institutional Membership are in effect for 2014-2015.

2014-2015 INSTITUTIONAL MEMBERSHIP DUES

Number of FTE* Students Served by the Accredited Unit	
1 - 200 FTE* Students	\$ 1,621
201 - 400 FTE* Students	\$ 1,889
401 - 600 FTE* Students	\$ 2,168
601 - 800 FTE* Students	\$ 2,428
Over 800 FTE* Students	\$ 2,677
*FTE = Full-Time Equivalent	

Individual Members Dues

Individual Membership Dues for 2014-2015 are \$75.00.

Individual Membership spans the period from July 1 through June 30 annually. Dues are renewable on the first of July each year thereafter. Individual Membership dues are not prorated for applications received at other times throughout the year.

Application fees for Institutional Membership are \$500.00 for each of the first two evaluations. Application fees for each subsequent visit are \$400.00 for institutions with graduate programs and \$300.00 for all other institutions. All institutions are also responsible for reimbursement to the Association of expenses incurred by the visiting evaluators for each visit.

Expense Reimbursement: The applicant institution is responsible for all expenses of the visiting evaluators for each visit. After the evaluation visit, NASAD receives expense forms from the visiting evaluators. The Association reimburses the evaluators and in turn sends invoices with receipt copies to the applicant institution for each of the evaluators. These invoices should be paid by the institution within thirty days. If there are any outstanding expense reimbursement invoices, the Executive Director may place the applicant institution on the Commission agenda for nonpayment of the invoices.

Consultative Visit Fees

During preparation for application, an institution may wish to have a [consultative visit](#). The consultative visit is not a prerequisite to NASAD Membership or renewal of Membership. An institution may apply for Membership and have as its first visit an official NASAD evaluation. With regard to the application process, the main purpose of a consultative visit is to provide an objective analysis of an institution's program and recommendation reflecting comparison with NASAD standards.

The cost of a consultative visit is as follows:

1. Consultation fee: \$800 for 1 day (\$750 for the consultant, \$50 National Office administrative fee); \$1,550 for 2 days (\$1,500 for the consultant, \$50 National Office administrative fee); and \$750 for each additional day.
2. The consultant's expenses (travel, meals, lodging, secretarial assistance, and so forth).

The institution is billed by NASAD, which in turn, reimburses the consultant. Although consultants work directly with institutions, due to the fact that NASAD serves as the financial intermediary and reimburses the consultant directly, NASAD will file appropriate tax forms with the IRS (i.e., Form 1099). The institution should not duplicate these filings for the consultant.

Substantial Equivalency Fees

[NASAD Substantial Equivalency Evaluations](#) is a process available for use by institutions not chartered in the United States.

The costs associated with a Substantial Equivalency Evaluation are as follows:

Fee Schedule

It is NASAD policy that the "substantially equivalent" review process will be self-sustaining financially from fees charged to the requesting institution; no NASAD funds will be used to support this operation. The fee schedule for international visits is subject to changes reflected in economic conditions. The fee schedule also covers annual expenses related to the maintenance and upkeep of the administrative process that supports "substantially equivalent" programs.

To comply with U.S. Internal Revenue Service laws, all payments shall be made to NASAD in US currency which will, in turn, be used to reimburse on-site reviewers for travel expenses and pay honoraria. NASAD will issue IRS Form 1099 to all reviewers receiving honoraria as appropriate.

On-Site Visit Fees

The following fees and expenses normally will apply to all international visits and are the responsibility of the host institution:

1. Travel and associated expenses for all reviewers and staff (if attending), including air fare at the business-class level with the exception of visits to Canada and Mexico. As for travel within the United States, air travel to Canada and Mexico shall be booked at coach class. Ground transportation, such as railroad, will be first-class.
2. An honorarium of US \$1,000 per reviewer and US \$1,500 for the team chair. NASAD staff, if any,

involved in “substantial equivalency” reviews, will receive no honorarium.

3. An administrative fee, to be set by the NASAD National Office staff and confirmed to the host institution, sufficient to cover all reasonable direct and indirect costs of the visit, including translation expenses, with a floor of US \$1,000 per reviewer, not including staff. The total fees charged to the host institution will not exceed US \$7,500.
4. All housing, meals, transportation and incidentals, such as the cost of visas.

Substantial Equivalency Annual Maintenance Fee

For 2014-2015, a fee of US \$1,608 per institution is required to cover expenses related to the continuing maintenance of “substantially equivalent” data files, review of institutional materials, and the publication and distribution of an annual listing of “substantially equivalent” programs. Institutions will be billed annually by NASAD.

Fee Increases. From the base year of 2011, the annual maintenance fee will rise each year by the same percentage as the increase in institutional dues for NASAD accredited member institutions.

Consultative Assistance

Apart from “substantial equivalency” reviews, and on occasion, NASAD is requested to provide one or more consultants to conduct seminars, provide general information on accreditation, and offer other similar services. In such cases, it is NASAD policy to charge a fee of US \$550 per day per consultant (\$500 for the consultant, \$50 National Office administrative fee), plus travel expenses for the consultant(s). Consultant visits will follow typical NASAD procedures for such visits. All requirements regarding travel and insurance for reviewers described herein apply as well to NASAD consultants.

Source: <http://nasad.arts-accredit.org/index.jsp?page=Accreditation+Fees>

Accredited Institutional Membership Dues

Annual dues for institutional members are scaled according to the following categories: (1) independent community and precollegiate schools holding ACCPAS accreditation; (2) postsecondary professional non-degree-granting institutions, (3) institutions with graduate degrees, and (4) all other institutions. The general policy adopted by the Association states that from the base of the previous year, the dues in each category will rise consistent with the Higher Education Price Index (HEPI) plus two percent. However, the Board of Directors shall have the power to set the dues no less than one percent below the HEPI and no more than two percent above the HEPI.

Accredited institutional members are invoiced annually on the first day of July.

2014-2015 INSTITUTIONAL MEMBERSHIP DUES

Independent Community and Precollegiate Schools with ACCPAS Accreditation (<i>these institutions also pay an annual correspondence fee of \$275 to ACCPAS</i>)	\$634
Postsecondary Professional Non-Degree-Granting Institutions	\$909
Institutions with Graduate Degrees	\$1,079
All Other Institutions	\$909

Individual Members Dues

Individual Membership Dues for 2014-2015 are \$75.00.

Individual Membership spans the period from July 1 through June 30 annually. Dues are renewable on the first of July each year thereafter. Individual Membership dues are not prorated for applications received at other times throughout the year.

Accreditation Fees

Application Fees

Application fees for Institutional Membership are \$500.00 for each of the first two evaluations. Application fees for each subsequent visit are \$300.00 for institutions with graduate degrees, and \$200.00 for all other institutions. All institutions are also responsible for reimbursement to the Association of expenses incurred by the visiting evaluators for each visit.

Application fees will be billed to member institutions during the month of August prior to each institution's scheduled academic year of review. For instance, institutions scheduled for evaluations during the 2014-2015 academic year will be invoiced for application fees in August of 2014. Application fees are due and payable within thirty days. New potential member institutions scheduled for review during a specific academic year should forward the application fee along with copies of the self-study, supportive materials, and the application form. If the application fee is not paid prior to the evaluative visit, the Executive Director of NASD may cancel or postpone the visitation.

Expense Reimbursement

The applicant institution is responsible for all expenses of the visiting evaluators for each visit. After the evaluation visit, NASD receives expense forms from the visiting evaluators. The Association pays the evaluators and in turn sends invoices with receipt copies to the applicant institution for each of the evaluators. These invoices should be paid by the institution within thirty days. If there are any outstanding expense reimbursement invoices, the Executive Director may place the applicant institution on the Commission agenda for nonpayment of the invoices. If your institution requires special billing procedures, please inform the NASD National Office in advance.

Consultative Visit Fees

During preparation for application, an institution may wish to have a [consultative visit](#). The consultative visit is not a prerequisite to NASD Membership or renewal of Membership. An institution may apply for Membership and have as its first visit an official NASD evaluation. With regard to the application process, the main purpose of a consultative visit is to provide an objective analysis of an institution's program and recommendation reflecting comparison with NASD standards.

The cost of a consultative visit is as follows:

1. Consultation fee: \$300 for 1 day (\$250 for the consultant, \$50 National Office administrative fee); \$550 for 2 days (\$500 for the consultant, \$50 National Office administrative fee); and \$250 for each additional day.
2. The consultant's expenses (travel, meals, lodging, secretarial assistance, and so forth).

The institution is billed by NASD, which in turn, reimburses the consultant. Although consultants work directly with institutions, due to the fact that NASD serves as the financial intermediary and reimburses the consultant directly, NASD will file appropriate tax forms with the IRS (i.e., Form 1099). The institution should not duplicate these filings for the consultant.

Substantial Equivalency Fees

[NASD Substantial Equivalency Evaluations](#) is a process available for use by institutions not chartered in the United States.

The costs associated with a Substantial Equivalency Evaluation are as follows:

Fee Schedule

It is NASD policy that the "substantially equivalent" review process will be self-sustaining financially from fees charged to the requesting institution; no NASD funds will be used to support this operation. The fee schedule for international visits is subject to changes reflected in economic conditions. The fee schedule also covers annual expenses related to the maintenance and upkeep of the administrative process that supports "substantially equivalent" programs.

To comply with U.S. Internal Revenue Service laws, all payments shall be made to NASD in US currency which will, in turn, be used to reimburse on-site reviewers for travel expenses and pay honoraria. NASD will issue IRS Form 1099 to all reviewers receiving honoraria as appropriate.

Onsite Visit Fees

The following fees and expenses normally will apply to all international visits and are the responsibility of the host institution:

1. Travel and associated expenses for all reviewers and staff (if attending), including air fare at the business-class level with the exception of visits to Canada and Mexico. As for travel within the United States, air travel to Canada and Mexico shall be booked at coach class. Ground transportation, such as railroad, will be first-class.
2. An honorarium of US \$1,000 per reviewer and US \$1,500 for the team chair. NASD staff, if any, involved in “substantial equivalency” reviews, will receive no honorarium.
3. An administrative fee, to be set by the NASD National Office staff and confirmed to the host institution, sufficient to cover all reasonable direct and indirect costs of the visit, including translation expenses, with a floor of US \$1,000 per reviewer, not including staff. The total fees charged to the host institution will not exceed US \$7,500.
4. All housing, meals, transportation and incidentals, such as the cost of visas.

Substantial Equivalency Annual Maintenance Fee

For 2014-2015, a fee of US \$1,583 per institution is required to cover expenses related to the continuing maintenance of “substantially equivalent” data files, review of institutional materials, and the publication and distribution of an annual listing of “substantially equivalent” programs. Institutions will be billed annually by NASD.

Fee Increases. From the base year of 2011, the annual maintenance fee will rise each year by the same percentage as the increase in institutional dues for NASD accredited member institutions.

Consultative Assistance

Apart from “substantial equivalency” reviews, and on occasion, NASD is requested to provide one or more consultants to conduct seminars, provide general information on accreditation, and offer other similar services. In such cases, it is NASD policy to charge a fee of US \$550 per day per consultant (\$500 for the consultant, \$50 National Office administrative fee), plus travel expenses for the consultant(s). Consultant visits will follow typical NASD procedures for such visits. All requirements regarding travel and insurance for reviewers described herein apply as well to NASD consultants.

Source: <http://nasd.arts-accredit.org/index.jsp?page=Institutional+Accredited+Membership+Dues>

Accredited Institutional Membership Dues

Annual dues for institutional members are scaled according to the following categories: (1) independent community and precollegiate schools holding ACCPAS accreditation; (2) postsecondary professional non-degree-granting institutions and community/junior colleges, (3) schools that offer the baccalaureate degree in music and/or music education, (4) schools that offer work through the master's degree in music and/or music education, or that offer graduate work only, and (5) schools that offer programs in music and/or music education through the doctorate. From the base of the previous year, the dues in each category will rise at the rate of the Higher Education Price Index (HEPI) plus two percent. However, upon recommendation from the Treasurer after consultation with the Finance Committee, the Executive Committee shall have the power to set the dues no less than one percent below the HEPI and no more than two percent above the HEPI.

Newly elected member institutions are invoiced for dues on September 1 of the fiscal year following the year accreditation was granted, and annually thereafter on September 1. Invoices may be paid online (*see right side bar*).

The following dues for accredited institutional Membership are in effect for 2014-2015.

2014-2015 INSTITUTIONAL MEMBERSHIP DUES

INSTITUTIONAL CATEGORY	DUES FOR 2014 - 2015
Independent Community and Precollegiate Schools with ACCPAS Accreditation (<i>these institutions also pay an annual correspondence fee of \$275 to ACCPAS</i>)	\$779
Postsecondary Professional Non-Degree-Granting Institutions	\$1,054
Community/Junior Colleges	\$1,054
Baccalaureate Degree-Granting Institutions	\$1,379
Master's Degree-Granting Institutions	\$2,078
Doctoral Degree-Granting Institutions	\$2,751

Individual Members Dues

Individual Membership Dues for 2014-2015 are \$75.00.

Individual Membership spans the period from September 1 through August 31 annually. Dues are renewable on the first of September each year thereafter. Individual Membership dues are not prorated for applications received at other times throughout the year.

Accreditation Fees

APPLICATION FEES

Application fees for Institutional Membership are \$400.00 for each of the first two evaluations. Application fees for each subsequent visit are \$300.00 for doctoral degree-granting institutions, \$200.00 for master's degree-granting institutions, and \$100.00 for all other institutions. All institutions are also responsible for reimbursement to the Association of expenses incurred by the visiting evaluators for each visit. Application fees will be billed to member institutions during the month of August prior to each institution's

scheduled academic year of review. For instance, institutions scheduled for evaluations during the 2014-15 academic year will be invoiced for application fees in August of 2014. Application fees are due and payable within thirty days. New potential member institutions scheduled for review during a specific academic year should forward the application fee along with copies of the Self-Study, supportive materials, and the application form. If the application fee is not paid prior to the evaluative visit, the Executive Director of NASM may cancel or postpone the visitation.

EXPENSE REIMBURSEMENT

The applicant institution is responsible for all expenses of the visiting evaluators for each visit. After the evaluation visit, NASM receives expense forms from the visiting evaluators. The Association reimburses the evaluators and in turn sends invoices with receipt copies to the applicant institution for each of the evaluators. These invoices should be paid by the institution within thirty days. If there are any outstanding expense reimbursement invoices, the Executive Director may place the applicant institution on the Commission agenda for nonpayment of the invoices. If your institution requires special billing procedures, please inform the NASM National Office in advance.

Consultative Visit Fees

During preparation for application, an institution may wish to have a [consultative visit](#). The consultative visit is not a prerequisite to NASM Membership or renewal of Membership. An institution may apply for Membership and have as its first visit an official NASM evaluation. With regard to the application process, the main purpose of a consultative visit is to provide an objective analysis of an institution's program and recommendation reflecting comparison with NASM standards.

The cost of a consultative visit is as follows:

1. Consultation fee: \$550 for 1 day (\$500 for the consultant, \$50 National Office administrative fee); \$1,050 for 2 days (\$1,000 for the consultant, \$50 National Office administrative fee); and \$500 for each additional day.
2. The consultant's expenses (travel, meals, lodging, secretarial assistance, and so forth).

The institution is billed by NASM, which in turn, reimburses the consultant. Although consultants work directly with institutions, due to the fact that NASM serves as the financial intermediary and reimburses the consultant directly, NASM will file appropriate tax forms with the IRS (i.e., Form 1099). The institution should not duplicate these filings for the consultant.

Alternative Review Process Fees

The [Alternative Review Process for Music Therapy Programs](#) provides procedures for institutions/entities not eligible for NASM accreditation offering music therapy programs approved by the American Music Therapy Association (AMTA) to apply for a Statement of Affirmation from NASM.

The cost of the Alternative Review Process is as follows:

1. Application fee: \$1,000
2. The expenses of the visiting team (travel, food and lodging, cost of typing and duplicating the visitors' report, tips, and so forth)

The institution is billed by NASM, which in turn, reimburses the visiting evaluators. Due to the fact that NASM serves as the financial intermediary and reimburses the visitors directly, NASM will file appropriate tax forms with the IRS (i.e., Form 1099). The institution should not duplicate these filings for the visitors.

Substantial Equivalency Fees

[NASM Substantial Equivalency Evaluations](#) is a process available for use by institutions not chartered in the United States.

The costs associated with a Substantial Equivalency Evaluation are as follows:

Fee Schedule

It is NASM policy that the “substantially equivalent” review process will be self-sustaining financially from fees charged to the requesting institution; no NASM funds will be used to support this operation.

The fee schedule for international visits is subject to changes reflected in economic conditions. The fee schedule also covers annual expenses related to the maintenance and upkeep of the administrative process that supports “substantially equivalent” programs.

To comply with U.S. Internal Revenue Service laws, all payments shall be made to NASM in US currency which will, in turn, be used to reimburse on-site reviewers for travel expenses and pay honoraria. NASM will issue IRS Form 1099 to all reviewers receiving honoraria as appropriate.

Onsite Visit Fees

The following fees and expenses normally will apply to all international visits and are the responsibility of the host institution:

1. Travel and associated expenses for all reviewers and staff (if attending), including air fare at the business-class level with the exception of visits to Canada and Mexico. As for travel within the United States, air travel to Canada and Mexico shall be booked at coach class. Ground transportation, such as railroad, will be first-class.
2. An honorarium of US \$1,000 per reviewer and US \$1,500 for the team chair. NASM staff, if any, involved in “substantial equivalency” reviews, will receive no honorarium.
3. An administrative fee, to be set by the NASM National Office staff and confirmed to the host institution, sufficient to cover all reasonable direct and indirect costs of the visit, including translation expenses, with a floor of US \$1,000 per reviewer, not including staff. The total fees charged to the host institution will not exceed US \$7,500.
4. All housing, meals, transportation and incidentals, such as the cost of visas.

Substantial Equivalency Annual Maintenance Fee

For 2014-2015, a fee of US \$1,608 per institution is required to cover expenses related to the continuing maintenance of “substantially equivalent” data files, review of institutional materials, and the publication and distribution of an annual listing of “substantially equivalent” programs. Institutions will be billed annually by NASM.

Fee Increases. From the base year of 2011, the annual maintenance fee will rise each year by the same percentage as the increase in institutional dues for NASM accredited member institutions.

Consultative Assistance

Apart from “substantial equivalency” reviews, and on occasion, NASM is requested to provide one or more consultants to conduct seminars, provide general information on accreditation, and offer other similar services. In such cases, it is NASM policy to charge a fee of US \$550 per day per consultant (\$500 for the consultant, \$50 National Office administrative fee), plus travel expenses for the consultant(s).

Consultant visits will follow typical NASM procedures for such visits. All requirements regarding travel and insurance for reviewers described herein apply as well to NASM consultants.

Source: <http://nasm.arts-accredit.org/index.jsp?page=Dues+and+Fees>

Accredited Institutional Membership Dues

Annual dues for institutional members are scaled according to the following categories: (1) institutions with graduate degrees, and (2) all other institutions.

From the base of the previous year, the dues in each category will rise consistent with the Higher Education Price Index (HEPI) plus two percent. However, upon recommendation from the Treasurer after consultation with the Finance Committee, the Board of Directors shall have the power to set the dues no less than one percent below the HEPI and no more than two percent above HEPI.

Accredited institutional members are invoiced annually on the first day of July.

2014-2015 INSTITUTIONAL MEMBERSHIP DUES

Institutions with Graduate Degrees	\$1,552
All Other Institutions	\$1,293

Individual Members Dues

Individual Membership Dues for 2014-2015 are \$75.00.

Individual Membership spans the period from July 1 through June 30 annually. Dues are renewable on the first of July each year thereafter. Individual Membership dues are not prorated for applications received at other times throughout the year.

Accreditation Fees

APPLICATION FEES

Application fees for Accredited Institutional Membership are \$400 for all institutions applying for Membership or renewal of Membership.

Application fees will be billed to member institutions during the month of August prior to each institution's scheduled academic year of review. For example, institutions scheduled for evaluations during the 2014-2015 academic year will be invoiced for application fees in August of 2014. Application fees are due and payable within thirty days. New potential member institutions scheduled for review during a specific academic year should forward the application fee along with copies of the self-study, supportive materials, and the application form. If the application fee is not paid prior to the evaluative visit, the Executive Director of NAST may cancel or postpone the visitation.

EXPENSE REIMBURSEMENT

The applicant institution is responsible for all expenses of the visiting evaluators for each visit. After the evaluation visit, NAST receives expense forms from the visiting evaluators. The Association pays the evaluators and in turn sends invoices with receipt copies to the applicant institution for each of the

evaluators. These invoices should be paid by the institution within thirty days. If there are any outstanding expense reimbursement invoices, the Executive Director may place the applicant institution on the Commission agenda for nonpayment of the invoices. If your institution requires special billing procedures, please inform the NAST National Office in advance.

Consultative Visit Fees

During preparation for application, an institution may wish to have a [consultative visit](#). The consultative visit is not a prerequisite to NAST Membership or renewal of Membership. An institution may apply for Membership and have as its first visit an official NAST evaluation. With regard to the application process, the main purpose of a consultative visit is to provide an objective analysis of an institution's program and recommendation reflecting comparison with NAST standards.

The cost of a consultative visit is as follows:

1. Consultation fee: \$500 for 1 day (\$450 for the consultant, \$50 National Office administrative fee); \$950 for 2 days (\$900 for the consultant, \$50 National Office administrative fee); and \$450 for each additional day.
2. The consultant's expenses (travel, meals, lodging, secretarial assistance, and so forth).

The institution is billed by NAST, which in turn, reimburses the consultant. Although consultants work directly with institutions, due to the fact that NAST serves as the financial intermediary and reimburses the consultant directly, NAST will file appropriate tax forms with the IRS (i.e., Form 1099). The institution should not duplicate these filings for the consultant.

Substantial Equivalency Fees

[NAST Substantial Equivalency Evaluations](#) is a process available for use by institutions not chartered in the United States.

The costs associated with a Substantial Equivalency Evaluation are as follows:

Fee Schedule

It is NAST policy that the "substantially equivalent" review process will be self-sustaining financially from fees charged to the requesting institution; no NAST funds will be used to support this operation. The fee schedule for international visits is subject to changes reflected in economic conditions. The fee schedule also covers annual expenses related to the maintenance and upkeep of the administrative process that supports "substantially equivalent" programs.

To comply with U.S. Internal Revenue Service laws, all payments shall be made to NAST in US currency which will, in turn, be used to reimburse on-site reviewers for travel expenses and pay honoraria. NAST will issue IRS Form 1099 to all reviewers receiving honoraria as appropriate.

Onsite Visit Fees

The following fees and expenses normally will apply to all international visits and are the responsibility of the host institution:

1. Travel and associated expenses for all reviewers and staff (if attending), including air fare at the business-class level with the exception of visits to Canada and Mexico. As for travel within the United States, air travel to Canada and Mexico shall be booked at coach class. Ground transportation, such as railroad, will be first-class.
2. An honorarium of US \$1,000 per reviewer and US \$1,500 for the team chair. NAST staff, if any, involved in “substantial equivalency” reviews, will receive no honorarium.
3. An administrative fee, to be set by the NAST National Office staff and confirmed to the host institution, sufficient to cover all reasonable direct and indirect costs of the visit, including translation expenses, with a floor of US \$1,000 per reviewer, not including staff. The total fees charged to the host institution will not exceed US \$7,500.
4. All housing, meals, transportation and incidentals, such as the cost of visas.

Substantial Equivalency Annual Maintenance Fee

For 2014-2015, a fee of US \$1,608 per institution is required to cover expenses related to the continuing maintenance of “substantially equivalent” data files, review of institutional materials, and the publication and distribution of an annual listing of “substantially equivalent” programs. Institutions will be billed annually by NAST.

Fee Increases. From the base year of 2011, the annual maintenance fee will rise each year by the same percentage as the increase in institutional dues for NAST accredited member institutions.

Consultative Assistance

Apart from “substantial equivalency” reviews, and on occasion, NAST is requested to provide one or more consultants to conduct seminars, provide general information on accreditation, and offer other similar services. In such cases, it is NAST policy to charge a fee of US \$550 per day per consultant (\$500 for the consultant, \$50 National Office administrative fee), plus travel expenses for the consultant(s). Consultant visits will follow typical NAST procedures for such visits. All requirements regarding travel and insurance for reviewers described herein apply as well to NAST consultants.

Source: <http://nast.arts-accredit.org/index.jsp?page=Dues+and+Fees>

The list of COAPRT Accreditation Fees are listed below:

Annual Maintenance Fee: \$700

Intent to Pursue Accreditation Fee for Initial Applicants Only: \$500

Visit Postponement Fee (exception to policy): \$1,000 (non-refundable)

Formal Application and Continuing Accreditation Application Fee: \$1,750

Fee for Late Submission of Annual Report or Maintenance Fee: \$500

Source: <http://www.nrpa.org/Professional-Development/Accreditation/COAPRT/COAPRT-Accreditation-Fee-List/>

* The year is not specified for the fee schedule above.

Accreditation Application Fees

(For programs submitting Applications for Eligibility or Accreditation on August 15 of their Self Study Year)

Base Fee:

- **Eligibility phase:**\$1,033* (example invoice)
- **Initial Accreditation:**\$5,620 (example invoice)
- **Reaccreditation (every 7 years):**.....\$4,587 (example invoice)

*For programs submitting Eligibility Applications by April 1, 2014, the fee is \$1,000. For programs submitting Eligibility Applications thereafter, the fee is \$1,033.

Supplementary Fees:

(Fees that a program pays in addition to the base fee if applicable. These fees do not apply to Eligibility phase)

- **Multi-campus program: add \$785**
(If a program has 3 or more campuses where the degree can be earned)
- **More than one delivery modality: add \$785**
(If students can complete the degree in more than one modality; i.e. on a physical campus and online)
- **Distance campuses outside home country: add \$785**
(Applies to any program operating a distance campus outside its home country)
- **Executive Education Track: add \$785**
(Applies only to programs that have a distinct executive education track housed within the degree seeking accreditation. This does not apply to programs whose primary purpose is to offer executive education, or additional offerings at an institution outside the degree under accreditation review.)
- **Programs based outside of the US and its territories: add \$1,570**

Additional degree programs:

(Each additional program at the same institution should pay one half of the base fee)

- **Add (1/2 Base fee)+ Applicable Supplementary Fees**

For example: If your school has an MPA and a MPP program seeking reaccreditation, both of which are delivered in more than one modality, your program would pay for the MPA: \$4587 + \$785= \$5372; for the MPP your program would pay (1/2 x \$4587) + 785= \$3078, for a total of \$8450 for both programs.

Late Fee: \$310

Programs applying for Accreditation or the Eligibility process must submit their fees and accreditation materials by close of business August 15 of their Self Study Year. Any submissions after this date will result in a late fee. Submissions will not be accepted after September 1 of the Self Study Year and the program will not be eligible for review if fees/materials are not received by this date.

Appeal Fee: At Cost (Estimated \$4,000) Upfront Fee

Programs that wish to appeal their accreditation decision may do in such instances as outlined in COPRA's Policies and Procedures (link). However, programs will be responsible for an Appeal fee that covers the costs associated with conducting such a process, if the cost of conducting the Appeal exceeds \$4000 your program will be billed for the remaining costs.

Annual Fees

(Fee for programs to be paid each year)

Accredited Programs

- Programs with 100 Students or less: \$393
- Programs with more than 100 Students: \$599

Eligibility Programs

- For each year your program remains in the Eligibility process: \$362

Initial Accreditation Programs

(For program remaining in the accreditation cycle for more than one year)

- Programs with 100 Students or less: \$393
- Programs with more than 100 Students: \$599

The program is also expected to cover site visit costs. (Schools should plan on \$1,500-3,000 for site visit costs for three people for three days, including airfares or car mileage, meals, and lodging.)

If the fee is likely to impose a hardship on your program, please contact the NASPAA office. The Commission has made provision for schools to pay the accreditation fee in advance, spread over a period of years, without additional charges.

Source: <http://accreditation.naspaa.org/reaccreditation/reaccreditation-fees/>

PAB Fee Structure Statement

Candidacy Application Fee: \$1,925; \$2,500 effective January 1, 2014

The candidacy application fee is paid by programs seeking Candidacy Status for a degree that is not currently accredited. Payment of the fee should accompany the August 1 Self-Study Report submission. The fee is non-refundable, regardless of the PAB's decision regarding Candidacy Status.

Annual Fee: \$1,925 for one accredited degree; \$2,500 for two accredited degrees, effective October 1, 2014

Institutions administering one accredited planning degree are charged a single annual fee of \$1,925. Institutions administering two accredited planning degrees (undergraduate and graduate) are charged a single annual fee of \$2,500. This fee is invoiced October 1 and is due December 1. Programs granted initial accreditation will be invoiced a pro-rata annual fee as of January 1.

Site Visit Fee: Actual Cost of Visit +\$250 effective fall 2014 Site Visits

The Site Visit fee is borne directly by the program being reviewed for accreditation. The fee includes all out-of-pocket expenses incurred by the Site Visit Team as a result of the visit, and an administrative fee of \$250. Programs with multiple degrees, multiple sites, and/or multiple modalities will be assessed an additional \$250. The program will be invoiced for this fee shortly after completion of the Site Visit.

Late Fee: \$100; \$250 effective October 1, 2013

Programs which fail to submit payments, requested information, or reports of any kind by the due date will incur a \$250 late fee. Failure to pay the late fee, together with the originally invoiced payment, information and/or report, by its due date will result in a program being placed on Administrative Probationary Accreditation until resolution.

Appeal Fee: \$2,500 + Actual Cost of Appeal effective April 4, 2014

Programs appealing a PAB decision must file an Appeal Document, as specified in *The Accreditation Document*, and submit a non-refundable Appeal Fee in the amount of \$2,500. The program shall also submit a payment of \$5,000 to be applied to the costs of the Appeal. These costs normally consist of the travel, room, and board expenses of the appeal panel members, and any additional expenses (e.g., transcription services, costs for obtaining testimony, etc.) as may be necessary. In the event the costs are less than \$5,000, the balance shall be returned to the program. In the event the costs exceed \$5,000, the program shall pay the additional expenses.

Delayed Site Visit Fee: \$500 effective October 1, 2013

Programs requesting a delayed Site Visit must meet the PAB policy as specified in *The Policies Manual*. Delayed visits are granted at the discretion of the PAB. The \$500 fee is assessed only if the request is approved.

Rescheduled Site Visit Fee: \$500 + any out-of-pocket SVT expenses incurred effective October 1, 2014

Failure to initiate or file a suitable Self-Study Report by its deadline or provide suitable Site Visit arrangements by its deadline may result in a rescheduled Site Visit. If PAB determines there is a reasonable cause to reschedule a Site Visit for a later date, the Program will be charged a Rescheduled

Site Visit fee and placed on Administrative Probationary Accreditation. For further details, visit *The Policies Manual*.

Source: <http://www.planningaccreditationboard.org/index.php?id=38>

Application Fees and Dues

Eligibility/Initiation Fee: \$2,000 (This fee will be counted toward the Application Fee for programs deemed eligible to apply.)

Application Fee: \$10,000 (Accreditation is normally for a ten-year period. This fee applies at the time of initial accreditation and again at the time of application for renewal.)

Annual Dues: \$2,000

Appeal Policy

Applicants denied accreditation may file an appeal of the decision within 20 days of receiving written notice of the decision. Grounds for an appeal are: (1) that PCSAS's denial was arbitrary and capricious (i.e., its underlying findings, based on the evidence of record, have no reasonable basis); or (2) that PCSAS failed to follow its governing procedures in a way that may have materially affected the outcome. All appeals must be in writing, and must specify in detail the grounds for the appeal. The appeal must be submitted electronically to the Executive Director, who will forward it to the Board of Directors for consideration and action. The same appeal process applies to programs notified that their accreditation has been terminated; in case of such an appeal, the program's accreditation status will be continued until the final decision on the appeal has been rendered. ***Because appeals procedures are intended to correct procedural errors, they carry no separate costs to the programs.***

Source: <http://www.pcsas.org/template.php>

* The year is not specified for the fee schedule above.

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