



**SCHEDULE FOR RECOGNITION REVIEW OF ACCREDITING ORGANIZATION
and
CALL FOR THIRD-PARTY COMMENT**

The following organization will be reviewed at the June 3-4, 2019 meeting of the Council for Higher Education Accreditation (CHEA) Committee on Recognition. Third-party comment must be received in the CHEA office no later than May 10, 2019 and may be submitted by mail, fax or email to:

Council for Higher Education Accreditation
One Dupont Circle, NW, Suite 510, Washington, DC 20036
Phone: 202-955-6126 • Fax: 202-955-6129 • Email: recognition@chea.org

ACCREDITING COUNCIL FOR INDEPENDENT COLLEGES AND SCHOOLS

The Committee on Recognition meeting will take place at One Dupont Circle, Level 1B in Conference Rooms A-C.

CHEA recognition review includes an opportunity for parties independent of the accrediting organization under review to comment on whether the organization meets the CHEA recognition standards. **Third-party comment may be either oral or written and is limited to the accrediting organization's efforts to meet the CHEA recognition standards.** This may include commentary from many different sources, such as other accrediting organizations, institutions and programs, or professional or higher education associations. The comments will assist the CHEA Committee on Recognition as it considers the application for recognition. A list of the committee on recognition members is provided [here](#).

CHEA staff will review any third-party comment to assess its applicability to the recognition review. As provided in the [2019 CHEA Recognition Policy and Procedures](#), third-party comments are reviewed by the CHEA Committee on Recognition:

25. PUBLIC ANNOUNCEMENT OF PENDING RECOGNITION REVIEW AND CALL FOR THIRD-PARTY COMMENT. CHEA makes public through its Website that the accrediting organization has undertaken a recognition review. The CHEA public notice also calls for third-party comments and identifies the period during which third-party comment will be received. The accrediting organization is required to (A) publicize (using the CHEA public notice statement) that the organization has asked CHEA to conduct a recognition review and the time period during which CHEA will receive third-party comments about the organization's recognition review and (B) inform CHEA staff of compliance with this requirement.

26. THIRD-PARTY WRITTEN OR ORAL COMMENT. The substance of third-party comment is limited to whether the accrediting organization meets the recognition standards. All third parties requesting the opportunity to make written comment are to provide the text of the comment, including the name and affiliation of the person(s) making the comment, by the announced deadline. After review by CHEA staff for confirmation that the written comment addresses the recognition standards, the comment will be

provided to the Committee and the accrediting organization. Accrediting organizations will have the opportunity to review and respond, which response will be provided to the Committee.

Oral comment is heard by the Committee in public session. CHEA staff will notify all concerned parties of the location, date and time of the accrediting organization's public presentation to the Committee, where third-party oral comment may also be given. Third parties who wish to give oral comment shall provide an outline of the proposed comment, including the name and affiliation of the person(s) making the comment, by the announced deadline. After review by CHEA staff for confirmation that the comment addresses the recognition standards, CHEA staff will forward the outline to the Committee and the accrediting organization. At the public meeting, the accrediting organization will have the opportunity to respond.

27. ACCREDITING ORGANIZATION PUBLIC PRESENTATION TO THE COMMITTEE. *The Committee will hold a public meeting at which the accrediting organization may make an oral presentation concerning the qualifications of the accrediting organization for recognition and how the accrediting organization meets the recognition standards. Ordinarily, the accrediting organization is expected to be represented by the executive officer of the accrediting unit and the chair of the decision-making body. Committee members may ask questions of the accrediting organization and third parties, if any. Persons questioned will be given an opportunity to respond. If, in the judgment of the Committee, participation by observation visitors or experts would be useful, the Committee may ask such persons to attend and respond to questions related to the visit report. The accrediting organization will be given opportunity to respond to any observation visitor or expert comment. The Committee will make a transcript of the public meeting and will provide it to the accrediting organization upon request.*

Consideration of change in the CHEA-recognized scope of accreditation and interim reports and other responses to requests for additional information are reviewed in executive session and do not require a public presentation by the accrediting organization.

Posted: April 10, 2019